THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENCED
THIS DATE AT 10:32 A.M. IN THE COMMISSIONER’S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE,
PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN AND GERHARD, CHIEF CLERK/COUNTY ADMINISTRATOR
AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, FIRST DEPUTY CONTROLLER TRAINEE, COUNTY TREASURER, AND THE
COURT ADMINISTRATOR WERE ALSO PRESENT.

COMMISSIONER O’GUREK WAS ABSENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE MINUTES OF THE
PREVIOUS MEETING HELD SEPTEMBER 10, 2015.

BOARD POLLED: GERHARD YES
              NOTHSTEIN YES

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

OPENING OF BIDS:

#15-314 HOME REHABILITATION PROGRAM:

THE FOLLOWING BIDS WERE RECEIVED FOR THE HOME REHABILITATION PROGRAM:

CONTRACT #KS 15-117-137

GENERAL:

THE SERVICE TEAM BID: $23,840.00
LEHIGHTON, PA BOND: 10% - CHECK
ELECTRICAL:
   NO BIDS RECEIVED.

CONTRACT #PA 04-52-137
GENERAL:
   THE SERVICE TEAM  BID: $21,925.00
   LEHIGHTON, PA  BOND: 10% - CHECK

PLUMBING:
   NO BIDS RECEIVED.

CONTRACT #DD 08-62-137
GENERAL:
   THE SERVICE TEAM  BID: $37,578.00
   LEHIGHTON, PA  BOND: 10% - CHECK

PLUMBING:
   NO BIDS RECEIVED.

ELECTRICAL:
   NO BIDS RECEIVED.

CONTRACT #SY 08-62-137
GENERAL:
   THE SERVICE TEAM  BID: $12,179.00
   LEHIGHTON, PA  BOND: 10% - CHECK

PLUMBING:
   NO BIDS RECEIVED.

CONTRACT #AD 15-103-137
GENERAL:
   THE SERVICE TEAM  BID: $15,225.00
   LEHIGHTON, PA  BOND: 10% - CHECK

PLUMBING:
   NO BIDS RECEIVED.

CONTRACT #MH 04-48-137
GENERAL:
   THE SERVICE TEAM  BID: $8,640.00
   LEHIGHTON, PA  BOND: 10% - CHECK

PLUMBING:
   NO BIDS RECEIVED.

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO TABLE THE BIDS AND REFER THEM TO THE OFFICE OF PLANNING AND DEVELOPMENT FOR REVIEW AND RECOMMENDATION TO AWARD OR REJECT IN TWO (2) WEEKS.

BOARD POLLED:  GERHARD YES
               NOTHSTEIN YES
SEPTEMBER 17, 2015

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED SEPTEMBER 17, 2015.

BOARD POLLED: GERHARD YES
              NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATION:

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE SUPPLEMENTAL APPROPRIATION AS LISTED ON TRANSMITTAL DATED SEPTEMBER 17, 2015.

BOARD POLLED: GERHARD YES
              NOTHSTEIN YES

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 117830 THROUGH 117925 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL FUND</td>
<td>$ 30,160.93</td>
</tr>
<tr>
<td>GENERAL FUND LOAN #1 AAA</td>
<td>$ 250,000.00</td>
</tr>
<tr>
<td>RENTAL PROPERTY FUND</td>
<td>$ 876.64</td>
</tr>
<tr>
<td>9-1-1 FUND</td>
<td>$ 975.22</td>
</tr>
<tr>
<td>COUNTY PARKING FUND</td>
<td>$ 737.88</td>
</tr>
<tr>
<td>LIQUID FUELS TAX FUND</td>
<td>$ 19,503.72</td>
</tr>
<tr>
<td>AREA AGENCY ON AGING FUND</td>
<td>$ 2,620.75</td>
</tr>
<tr>
<td>CHILDREN &amp; YOUTH FUND</td>
<td>$ 33,949.00</td>
</tr>
<tr>
<td>DOMESTIC RELATIONS 4D FUND</td>
<td>$ 931.27</td>
</tr>
<tr>
<td>WORKFORCE INVESTMENT ACT FUND</td>
<td>$ 31.25</td>
</tr>
<tr>
<td>PARKS &amp; RECREATION FUND</td>
<td>$ 5,572.00</td>
</tr>
<tr>
<td>CENTRALIZED BOOKING FUND</td>
<td>$ 98.20</td>
</tr>
<tr>
<td>CAPITAL PROJECTS FUND</td>
<td>$ 5,214.70</td>
</tr>
<tr>
<td>TAX CLAIM FUND</td>
<td>$ 99.75</td>
</tr>
</tbody>
</table>

TOTAL: $ 350,771.31

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: GERHARD YES
              NOTHSTEIN YES

TREASURER’S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO ACCEPT THE TREASURER’S REPORT DATED SEPTEMBER 11, 2015 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF SEPTEMBER 11, 2015:
GENERAL FUND CHECKING ACCOUNT $ 1,418.97
PAYROLL CHECKING ACCOUNT $ 30,796.66
GENERAL FUND SP NOW $ 13,399,809.61
OPERATING RESERVE $ 930,842.26
RENTAL PROPERTY $ 237,278.22
SOLID WASTE FUND $ 63,347.51
9-1-1 FUND $ 376,630.55
PARKING FUND $ 1,082,397.36
ACT 78 FUND $ 69,670.39
ACT 56 FUND $ 752,656.26
LIQUID FUELS $ 396,453.78
AREA AGENCY ON AGING $ 52,177.53
CHILDREN & YOUTH $ 543,462.77
HUMAN SERVICES AGENCY $ 25,421.62
DOMESTIC RELATIONS $ 80,256.31
WORKFORCE INVESTMENT ACT $ 10,044.13
PARKS & RECREATION FUND $ 213,478.96
CARBON TRANSPORTATION $ 109.23
HAZMAT FUND $ 132,366.62
OFFENDER SUPERVISION $ 510,721.05
ADULT ELECTRONIC MONITORING $ 166,466.88
FARMLAND PRESERVATION $ 96,444.55
HUMAN SERVICES DEVELOPMENT $ 6.99
HOMELESS GRANT $ 1.35
CENTRALIZED BOOKING $ 76,669.99
VICTIM WITNESS $ 15,466.86
RECORDER OF DEEDS $ 29,408.96
RECORDS IMPROVEMENTS $ 10,610.31
JUVENILE SUPERVISION FEE $ 19,404.70
COMMUNITY SERVICE FEE $ 14,782.90
PROTHONOTARY AUTOMATION $ 22,327.58
AFFORDABLE HOUSING $ 293,202.75
CLERK OF COURTS $ 2,780.98
REGISTER OF WILLS $ 13,260.65
JUVENILE ELECTRONIC MONITORING $ 4,609.27
VITAL STATISTICS $ 43,598.44
SUBSTANCE ABUSE EDUCATION FUND $ 66,186.75
LIQUID FUELS/ACT 44 FUND $ 122,531.69
ACT 13 BRIDGE IMPROVEMENT FUND $ 252,866.54
VICTIMS SERVICE FUND $ 33,340.94
HOTEL EXCISE TAX FUND $ 43,582.29
CDBG FUND $ 40.58
DEBT SERVICE $ 2,010,082.97
CAPITAL PROJECTS $ 317,296.54
FRINGE BENEFITS $ 497,254.25
TAX CLAIM $ 208,247.73

BOARD POLLED: GERHARD YES
NOTHSTEIN YES

PERSONNEL REPORT:

RESIGNATION:
CHANGE OF STATUS:
JAMES S. ROMANKOW, LANSFORD, PA
  FROM: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS
  TO: CORRECTIONS OFFICER
  EFFECTIVE: SEPTEMBER 28, 2015

LEAVE OF ABSENCE EXTENSION:
CORRECTIONS
ANDREW S. YURCHAK, JIM THORPE, PA
  CORRECTIONS OFFICER
  FROM: SEPTEMBER 17, 2015
  TO: DECEMBER 17, 2015

SEMINAR/TRAINING REQUESTS:
AREA AGENCY ON AGING
SUSAN ZEIGLER
  NEW DIRECTORS TRAINING
  HARRISBURG, PA
  COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

ANNE HORRIGAN
CINDY BIZARRE
SUSAN ZEIGLER
  DOCUMENTING NUTRITION EDUCATION & COUNSELING IN SAMS WEBINAR
  PALMERTON, PA

DEENA FITAL
  MEDICARE OPEN ENROLLMENT BOOTCAMP WEBINAR
  PALMERTON, PA

CHILDREN & YOUTH SERVICES
MEGAN CROZIER
  INDEPENDENT LIVING NETWORKING MEETING
  PITTSTON, PA
  COST: MEALS

MEGAN CROZIER
ERICA STOUT
  2015 SWAN/IL FALL QUARTERLY MEETING
  SCRANTON, PA
  COST: MEALS

COURT SEMINAR/TRAINING ACKNOWLEDGEMENT:
ADULT PROBATION
RONALD KOKINDA
JOSEPH BETTINE
  ADVANCED FUNDAMENTALS OF HANDGUN MARKSMANSHIP
  NANTICOKE, PA
  COST: MEALS

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO ACCEPT THE PERSONNEL REPORT
DATED SEPTEMBER 17, 2015.
CORRESPONDENCE:

MINUTES RECEIVED: AUGUST 10, 2015 MEETING OF SHEPHERD HOUSE INCORPORATED; AUGUST 18, 2015 MEETING OF THE CARBON COUNTY SAFETY COMMITTEE.

BIDS/CDBG PROJECTS:

#15-315 AWARD/JIM THORPE:

A COMMUNICATION WAS RECEIVED FROM THE OFFICE OF PLANNING AND DEVELOPMENT WITH RECOMMENDATION THAT THE BOARD AWARD THE CONTRACT FOR THE JIM THORPE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT AS FOLLOWS:

JIM THORPE BOROUGH - SIDEWALKS
HIGH STREET STEPS REPLACEMENT
(FY2013)
BOGNET, INCORPORATED
HAZLETON, PA
BID: $18,560.00

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO AWARD THE CONTRACT FOR THE JIM THORPE CDBG PROJECT TO BOGNET, INCORPORATED AT THEIR BID OF $18,560.00.

BOARD POLLED: GERHARD YES
NOTHSTEIN YES

#15-316 REJECT/PACKER TOWNSHIP:

A COMMUNICATION WAS RECEIVED FROM OFFICE OF PLANNING AND DEVELOPMENT WITH RECOMMENDATION THAT THE BOARD REJECT ALL BIDS RECEIVED FOR THE FOLLOWING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT:

PACKER TOWNSHIP - NEIGHBORHOOD FACILITIES
WEATHERLY AREA COMMUNITY LIBRARY
ROOFING AND SIDING ONLY (FY2013)

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO REJECT THE BIDS FOR THE PACKER TOWNSHIP CDBG PROJECT.

BOARD POLLED: GERHARD YES
NOTHSTEIN YES

CHILDREN & YOUTH:

#15-317 AGREEMENTS/2015-16:

FY 2015-16 PURCHASE OF SERVICE AGREEMENTS WERE SUBMITTED FOR THE FOLLOWING PROVIDERS:

CARBON COUNTY RIGHT FROM THE START, JIM THORPE, PA

PROVIDER: CARBON COUNTY RIGHT FROM THE START
FY 15-16
COUNSELING-ANNUALLY $20,000.00 PER DIEM
VICTIMS RESOURCE CENTER, WILKES BARRE, PA

INSTRUCTIONAL FEE (SIX SESSIONS) $1,394.00/PER SESSION
TOTAL COST FOR FOUR SERIES $5,576.00/PER TOTAL SESSIONS

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND EXECUTE THE AGREEMENTS AS LISTED.

BOARD POLLED: GERHARD YES
NOTHSTEIN YES

DRUG & ALCOHOL COMMISSION:

#15-318 FIVE-YEAR AGREEMENT:

THE FIVE-YEAR GRANT AGREEMENT BETWEEN THE CARBON-MONROE-PIKE COUNTY COMMISSIONERS AND THE PENNSYLVANIA DEPARTMENT OF HEALTH, BUREAU OF DRUG & ALCOHOL PROGRAMS, COVERING THE TERM JULY 1, 2015 TO JUNE 30, 2020 WAS SUBMITTED FOR BOARD ACTION. THE GRANT ALLOCATION WILL BE NO MORE THAN $1,025,510.00 FOR EACH FISCAL YEAR.

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND EXECUTE THE FIVE-YEAR AGREEMENT FOR THE DRUG AND ALCOHOL PROGRAM.

BOARD POLLED: GERHARD YES
NOTHSTEIN YES

HUMAN SERVICES:

TEFAP PROGRAM:

#15-319 AGREEMENT/SECOND HARVEST:

THE AGREEMENT BETWEEN THE COUNTY AND THE COMMUNITY ACTION COMMITTEE OF THE LEHIGH VALLEY, INCORPORATED (SECOND HARVEST FOOD BANK) TO PROVIDE SERVICES AS LEAD AGENCY UNDER THE CARBON COUNTY TEMPORARY EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP) WAS SUBMITTED FOR APPROVAL AND EXECUTION. THE TERM OF THE AGREEMENT SHALL BE FROM 10/01/15 TO 9/30/16.

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND EXECUTE THE AGREEMENT WITH SECOND HARVEST FOOD BANK.

BOARD POLLED: GERHARD YES
NOTHSTEIN YES

PLANNING & DEVELOPMENT:

#15-320 CDBG/ CLOSEOUT REPORTS:

FISCAL STATUS/CLOSEOUT REPORTS FOR FY 2011 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM CONTRACT #C00052053, COVERING PROJECT PERIOD FEBRUARY 1, 2012 TO JANUARY 31, 2017 FOR CARBON COUNTY - $252,615; JIM THORPE - $97,999; LANSFORD - $92,264; LEHIGHTON - $105,323; PALMERTON - $102,436; FRANKLIN TOWNSHIP - $92,394, WERE SUBMITTED BY THE OFFICE OF PLANNING & DEVELOPMENT.

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND AUTHORIZE EXECUTION OF THE FISCAL STATUS/CLOSEOUT REPORTS AS SUBMITTED.
#15-321  CDBG MBE/WBE PLAN/RESOLUTION:

A COMMUNICATION WAS RECEIVED FROM THE OFFICE OF PLANNING & DEVELOPMENT REQUESTING ADOPTION OF THE MINORITY & WOMEN’S BUSINESS ENTERPRISE PLAN (MBE/WBE) AND ASSOCIATED RESOLUTION FOR COMPLIANCE WITH THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) RULES AND REGULATIONS.

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO ADOPT THE MINORITY WOMEN’S BUSINESS ENTERPRISE PLAN.

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO ADOPT THE FOLLOWING RESOLUTION:

RESOLUTION NO. 15-028
MINORITY AND WOMEN’S BUSINESS ENTERPRISE PLAN

LET IT BE KNOWN TO ALL PERSONS THAT, IT IS THE PUBLIC POLICY OF THE COUNTY OF CARBON TO PROMOTE THE OPPORTUNITY FOR FULL PARTICIPATION BY MINORITY AND WOMEN’S BUSINESS ENTERPRISES (MBE’S) AND (WBE’S), HEREIN AFTER REFERRED TO AS MBE/WBE, IN ALL HOUSING AND COMMUNITY DEVELOPMENT PROGRAMS RECEIVING FUNDS FROM THE BUREAU OF HOUSING AND DEVELOPMENT.

BE IT RESOLVED THAT, THE MINORITY AND WOMEN’S BUSINESS ENTERPRISE (MBE/WBE) PLAN AS DEVELOPED BY THE COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF COMMUNITY AFFAIRS, BUREAU OF HOUSING AND DEVELOPMENT IS HEREBY ADOPTED BY THE COUNTY OF CARBON IN ITS ENTIRETY.

BE IT RESOLVED THAT, ALL CONTRACTORS AND/OR BIDDERS AWARDED CONTRACTS AND/OR BIDS LET BY THE COUNTY OF CARBON, THAT SUCH CONTRACTORS/BIDDERS MUST MEET ALL REQUIREMENTS OF THE ABOVE REFERENCED PLAN WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE.

BE IT FURTHER RESOLVED THAT, THE ADOPTION OF THE MBE/WBE PLAN AS NOTED, DOES HEREBY AUTHORIZE THE COUNTY OF CARBON THE AUTHORITY TO REJECT ALL BIDS/CONTRACTS FOR WORK FUNDED BY THE DEPARTMENT OF COMMUNITY AFFAIRS WHICH DO NOT CONFORM TO THE REQUIREMENTS AS NOTED IN THE MBE/WBE PLAN.

FURTHER, PUBLICITY WILL AT A MINIMUM, BUT NOT LIMITED TO: 1. THE PRINTING AND PUBLICIZING OF THE RESOLUTION AND OTHER APPLICABLE MBE/WBE INFORMATION THROUGH LOCAL MEDIA AND COMMUNITY CONTRACTS; AND 2. ANY OTHER MEANS WHICH WILL BRING TO THE ATTENTION OF THOSE AFFECTED, THE KNOWLEDGE OF THE RESPECTIVE RESPONSIBILITIES AND RIGHTS CONCERNING THE MINORITY AND WOMEN’S BUSINESS ENTERPRISE (MBE/WBE) PLAN.

THIS RESOLUTION ADOPTED THIS 17TH DAY OF SEPTEMBER, 2015.

CARBON COUNTY BOARD OF COMMISSIONERS

/S/ WAYNE E. NOTHSTEIN, CHAIRMAN
/S/ TOM J. GERHARD, VICE-CHAIRMAN
/S/ WILLIAM J. O’GUREK, MEMBER

ATTEST:
/S/ ELOISE K. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR

BOARD POLLED: GERHARD YES
NOTHSTEIN YES
SOLICITOR’S REPORT:

PARKS AGREEMENT/BANNER:

#15-322  JOSIAH WHITE:

A SPECIAL ACTIVITIES AGREEMENT FOR USE OF THE JOSIAH WHITE PARK, BANNER AND GAZEBO
REQUESTS WERE SUBMITTED FOR THE FOLLOWING:

JIM THORPE TOURIST AGENCY
JIM THORPE FALL FOLIAGE FESTIVAL (OCTOBER 3 & 4, 10 & 11, 17 & 18, 2015)
BANNER REQUEST: 9/18/15 TO 10/20/15

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND AUTHORIZE EXECUTION
OF THE AGREEMENT, ALONG WITH BANNER AND GAZEBO REQUESTS.

BOARD POLLED:    GERHARD YES
                 NOTHSTEIN YES

COMMISSIONERS’ REPORTS:

MR. GERHARD REPORTED ON THE FOLLOWING:

- 9TH ANNUAL HERITAGE FESTIVAL TO BE HELD AT MAUCH CHUNK LAKE PARK ON
  SATURDAY, SEPTEMBER 19TH
- THANKED THE FOLLOWING FOR THEIR DONATIONS: SERNAK FARMS, PACKER TOWNSHIP,
  FOR PUMPKINS; CARL MILLER, LIL RUS FARMS, MAHONING TOWNSHIP, FOR STRAW AND
  CORNSTALKS; SUMMIT HILL HERITAGE CENTER FOR USE OF TABLES; COUNTY
  MAINTENANCE CREW AND PARK DIRECTOR DAVID HORVATH
- BIKE RODEO AT THE PENN-KIDDER LIBRARY ON SEPTEMBER 19TH
- MAPLE SHADE MEADOWS, NESQUEHONING, WILL BE CONDUCTING HEALTH FAIR
- WEATHERLY HILL CLIMB WILL BE HELD SEPTEMBER 19TH AND 20TH; THANKED BILL
  RICHARDS OF SENATOR YUDICHAK’S OFFICE FOR GETTING THE ROAD CLOSED FOR THE
  EVENT

MR. NOTHSTEIN COMMENTED ON THE $250,000 LOAN TO THE AREA AGENCY ON AGING. HE NOTED
THAT IF THE STATE BUDGET IS NOT ADOPTED SOON, LOANS WILL HAVE TO BE MADE TO CHILDREN
AND YOUTH SERVICES, ETC. AND IT WILL BE AFFECTING EVERYONE IN THE STATE

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:47 A.M.

_______________________________________  ______________________________________
ELOISE K. AHNER,    WAYNE E. NOTHSTEIN, CHAIRMAN
CHIEF CLERK-COUNTY ADMINISTRATOR