

A G E N D A

**MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM,
CARBON COUNTY ADMINISTRATION BUILDING,
JIM THORPE, PENNSYLVANIA**

OCTOBER 14, 2021

MEETING: CALL TO ORDER

MOMENT OF SILENCE

PRAYER

PLEDGE OF ALLEGIANCE

**THESE PROCEEDINGS ARE BEING RECORDED FOR THE SOLE
PURPOSE OF CONSTITUTING THE ACCURACY OF WRITTEN
MINUTES. TAPES ARE REUSED, ELIMINATING RECORDED
RECORDS OF THESE PROCEEDINGS.**

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING HELD OCTOBER 7,
2021.

***Note change: Correction to the Payroll Fund Checking Account dated September 24,
2021, check numbers should be 73938 through 73965.**

(Motion)

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

GUEST:

Mr. James Logue, America 250 PA Carbon County Representative

RESOLUTION:

#21-493 PENNSYLVANIA COMMISSION FOR THE UNITED STATES SEMIQUINCENTENNIAL (AMERICA 250 PA):

(For adoption: Resolution supporting the Pennsylvania Commission for the United States Semi quicentennial America 250 PA)

(Motion)

#21-494 OPENING OF BIDS: USED EQUIPMENT (VEHICLES)

(Motion)

REPORT OF EXECUTIVE SESSIONS HELD:

I. DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR

1. **BUDGET TRANSFERS:**

(Motion)

2. **SUPPLEMENTAL APPROPRIATION:**

(Motion)

3. EXPENDITURES:

Approval of payroll check numbers 73966 through 73987 and Direct Deposit check numbers 6035025 through 6035471 for the payroll paid through the Payroll Fund Checking Account for all County Funds totaling \$630,052.60 (Payroll dated October 8, 2021).

(Motion to ratify)

Approval of check numbers 223845 through 223985 for expenditures through the General Fund Clearing Account as follows:

General Fund	\$ 493,132.63
Rental Property Fund	\$ 981.26
County Parking Fund	\$ 4,612.43
Liquid Fuels Fund	\$ 107.26
Area Agency on Aging Fund	\$ 40,311.98
Children & Youth Fund	\$ 55,070.89
Human Service Agency Fund	\$ 2,176.24
Domestic Relations Fund	\$ 23,091.31
Workforce Investment Act Fund	\$ 8,493.53
Parks & Recreation Fund	\$ 11,834.37
Carbon Transportation Fund	\$ 26,378.05
9-1-1 Fund	\$ 25,855.05
Haz-Mat Response Fund	\$ 19.38
Centralized Booking Fund	\$ 1,174.47
Victim/Witness Fund	\$ 41.13
Affordable Housing Fund	\$ 5.43
CDBG Fund	\$ 15.06
Capital Projects Fund	\$ 33,456.22
Fringe Benefit Payment Fund	\$ 501,224.28
Tax Claim Fund	\$ 388,529.70
TOTAL:	\$1,616,510.67

(Motion)

II. TREASURER'S REPORT:

(Motion)

RECESS FOR SALARY BOARD MEETING

RECONVENE COMMISSIONERS MEETING

**III. PERSONNEL REPORT:
COUNTY DEPARTMENTS:**

(Motion to approve)

ACKNOWLEDGEMENTS/COURTS & ROW OFFICES:

(Motion to acknowledge)

IV. CORRESPONDENCE:

The September 2021 monthly report was received from the Carbon County Recorder of Deeds.

A communication was received from Covington & Burling, LLC regarding a Consolidated Rail Corporation plan to request authority from the Surface Transportation Board to abandon an out of service line of railroad known as the Tresckow Branch in the Township of Kline, Schuylkill County, Pennsylvania, and the Townships of Packer and Banks in Carbon County, Pennsylvania.

Email correspondence was received from Frank Kattner regarding the KME facilities in Nesquehoning .

ADULT PROBATION:

#21-495 PAROLE GRANTS:

For approval and execution: FY 2021/2022 Continuing County Adult Probation and Parole Grants Application with the Pennsylvania Board of Probation and Parole for the improvement of adult probation services through the reimbursement of eligible salaries of professional staff.

Total revenue - \$60,640.

(Motion)

CHILDREN AND YOUTH:

#21-496 CONTRACT ADDENDUM:

For approval and execution: Addendum to extend the rates of the following 2020/2021 Purchase of Service Agreement for 180 days from the fiscal year ending June 30, 2021 or until the finalization of the FY 2021-2022 contract:

**THE DEVEREAUX FOUNDATION
KING OF PRUSSIA, PA**

(Motion)

CLERK OF COURTS:

#21-497 PENN CREDIT CORPORATION:

For approval and execution: Agreement with Penn Credit Corporation to assist with the collection of costs, fines and restitution on delinquent accounts after the Clerk of Courts Collection Division has exhausted all resources to collect outstanding debt. A fee of 25% would be added to the outstanding debt total per case at no cost to the county. The agreement shall continue until terminated by either party upon sixty (60) days written notice to the other party.

(Motion)

PLANNING & DEVELOPMENT:

#21-498 CDBG 2021 APPLICATION/RESOLUTION:

For approval: FY 2021 Community Development Block Grant (CDBG) Projects for Entitlement and Non-Entitlement Communities as listed:

(Motion)

For approval, adoption and execution: FY 2021 CDBG Resolution.

(Motion)

VEHICLE FLEET FINANCING:

#21-499 PROPOSAL/ENTERPRISE:

For approval: Proposal submitted by Enterprise Fleet Management of Harrisburg, Pennsylvania for one (1) additional vehicle under the vehicle fleet financing and maintenance Master Open-End (Equity) lease agreement approved April 27, 2017, agenda #17-159. Vehicle and monthly cost as follows with a term of 48 months:

2022 Chrysler Voyager @ \$697.90/month (Children & Youth)

(Motion)

V. SOLICITOR'S REPORT:

PARKS/RECREATION:

#21-500 BANNER REQUEST:

For approval and execution: A Banner Request was submitted for the following:

St. John's Lutheran Church, Jim Thorpe, PA
50th Annual Switchback Scamper, 10k run/5k walk, October 24, 2021

Banner: 10/14/21 - 10/24/21

(Motion)

SCHOOL DISTRICT BUILDING:

#21-501 LETTER OF INTENT:

For consideration: Provide official notification to the Jim Thorpe School District of the County's decision relative to the Administration Building located at 410 Center Avenue, Jim Thorpe, Pennsylvania, as outlined in the letter of intent.

(Motion)

VI. FURTHER BUSINESS:

VII. COMMISSIONERS' REPORTS:

Commissioner Ahner

Commissioner Lukasevich

Commissioner Nothstein

VIII. ADJOURNMENT: