

A G E N D A

**MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM,
CARBON COUNTY ADMINISTRATION BUILDING,
JIM THORPE, PENNSYLVANIA**

OCTOBER 15, 2020

MEETING: CALL TO ORDER

MOMENT OF SILENCE

PRAYER

PLEDGE OF ALLEGIANCE

**THESE PROCEEDINGS ARE BEING RECORDED FOR THE SOLE
PURPOSE OF CONSTITUTING THE ACCURACY OF WRITTEN
MINUTES. TAPES ARE REUSED, ELIMINATING RECORDED
RECORDS OF THESE PROCEEDINGS.**

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING HELD OCTOBER 8,
2020.

(Motion)

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

REPORT OF EXECUTIVE SESSIONS HELD:

I. DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR

1. BUDGET TRANSFERS:

(Motion)

2. SUPPLEMENTAL APPROPRIATIONS:

There were no Supplemental Appropriations.

3. EXPENDITURES:

Approval of payroll check numbers 72839 through 72870 and Direct Deposit check numbers 6023929 through 6024348 for the payroll paid through the Payroll Fund Checking Account for all County Funds totaling \$582,792.27 (Payroll dated October 9, 2020).

(Motion to ratify)

Approval of check numbers 216002 through 216137 for expenditures through the General Fund Clearing Account as follows:

General Fund - H.S.A Loan #1	\$ 5,000.00
General Fund COVID-19 Grants	\$ 2,878,565.27

(Motion to Ratify)

Approval of check numbers 216138 through 216357 for expenditures through the General Fund Clearing Account as follows:

General Fund	\$ 518,283.88
Rental Property Fund	\$ 2,928.97

County Parking Fund	\$ 763.63
Liquid Fuels Fund	\$ 95.58
Area Agency on Aging Fund	\$ 29,862.13
Children & Youth Fund	\$ 80,085.74
Human Service Agency Fund	\$ 1,032.09
Domestic Relations Fund	\$ 20,983.58
Workforce Investment Act Fund	\$ 8,131.31
Parks & Recreation Fund	\$ 12,335.16
9-1-1 Fund	\$ 24,785.74
Haz-Mat Response Fund	\$ 60.50
Centralized Booking Fund	\$ 1,159.24
Victim/Witness Fund	\$ 79.58
Affordable Housing Fund	\$ 0.92
CDBG Fund	\$ 37.00
Capital Projects Fund	\$ 25,763.71
Fringe Benefit Payment Fund	\$ 509,063.24
Tax Claim Fund	<u>\$ 325,021.51</u>
TOTAL:	\$1,560,473.51

(Motion)

II. TREASURER’S REPORT:

(Motion)

III. PERSONNEL REPORT:

(Motion)

IV. CORRESPONDENCE:

Correspondence was received from the Pennsylvania Department of Transportation awarding the contract to H & K Group for Carbon County SR 443-02S, contract #66296. A preconstruction conference will be held on October 15, 2020 at 9:00 A.M. via Skype Teleconference. (Call-in information will be provided in a follow-up email.)

ADVERTISING:

#20-508 BUDGET MEETINGS:

For approval: Authorize the advertisement of a legal notice scheduling public budget meetings for the year 2021 Carbon County Budget:

October 27, 2020	9:00 A.M. to 12:00 P.M.
October 28, 2020	9:00 A.M. to 12:00 P.M.
October 30, 2020	10:00 A.M. to 12:00 P.M.

(Motion)

BID AWARDS:

#20-509 CDBG PROJECTS:

For approval: A recommendation was received from the Director of Planning & Development to award the contract for the Community Development Block Grant (CDBG) bid opening on September 24, 2020 as follows:

Jim Thorpe Borough

*Water/Sewer Improvements – Church Alley – Pine Avenue to Packer Hill Avenue
(FY 2017, FY 2018, & FY 2019)*

Pioneer Construction Co., Inc.
Honesdale, PA BID: \$681,083.00

(Motion)

CHILDREN & YOUTH:

#20-510 REVISED NEEDS BASED PLAN:

For approval and execution: Carbon County Children and Youth Services revised Needs Based Plan and Budget (NBB) for Fiscal Year 2021/2022:

In Home Services	\$ 2,195,559
Community	\$ 1,938,182
Residential	\$ 1,200,997
Administration	\$ 234,672
	<u>\$5,569,410</u>

(Motion)

CORRECTIONAL FACILITY:**#20-511 INMATE TELEPHONE SERVICE:**
GLOBAL TEL* LINK/AMENDMENT:

For approval and execution: Amendment to current agreement, dated July 20, 2011, with Global Tel*Link (GTL) Corporation of Fall Church, Virginia, to upgrade the Jailhouse Management computer system and extend the current inmate telephone service contract. This amendment extends for additional five (5) years, for the terms of July 20, 2021 to July 20, 2026 at no cost to the county.

(Motion)

COVID-19 COUNTY RELIEF BLOCK GRANT:**#20-512 GRANT AWARDS/FIRST ROUND:**

For approval and execution: Awarding of payments for the first round of the County Relief Block Grant.

(Motion)

INFORMATION TECHNOLOGY:**#20-513 PENTELEDATA/AGREEMENT:**

For approval and execution: Agreement for PenTeleData to retrieve email at the Correctional Facility from nurses' station for use in the Opioid Litigation at a total cost of \$120.00 per hour.

(Motion)

PENTELEDATA/AGREEMENT:**#20-514 WORK AUTHORIZATION:**

For ratification: Agreement with PenTeleData for the transfer of telephone numbers for the Planning & Development and Elections Office to the temporary location at 410 Center Avenue, Jim Thorpe, Pennsylvania.

Fees are as follows: Non-recurring fee - \$380.00; monthly recurring fees - \$71.85; Cisco SPA8000 Telephony Gateway - \$360.00; Two (2) POTS lines - \$20.00; use of two (2) POTS lines - \$19.95; equipment maintenance - \$51.90

(Motion)

LANTA:**MATP PROGRAM:****#20-515 1st QUARTER REPORT 2020-2021:**

For approval and execution: The 2020/2021 first quarter MATP Report, as prepared by LANTA, for submission to the PA Department of Human Services.

(Motion)

V. **SOLICITOR'S REPORT:**
CORRECTIONAL FACILITY:

#20-516 PIMCC AGREEMENT/BYLAWS:

For approval: Revised bylaws and intergovernmental agreement for Carbon County's participation in the Prison Inmate Medical Cost Containment Program (PIMCC), a Program of the County Commissioners Association of Pennsylvania, as amended August, 2012.

Changes include the inclusion of Act 22 services, the addition of Act 22 service recipient representatives to the board, clarification of PIMCC members and associates.

(Motion)

LP GAS/PROPANE:

#20-517 2Nd ADDENDUM/BUTTON:

For approval and execution: Second addendum to the agreement with Button Oil & Propane of Mountaintop, Pennsylvania, to remove one (1) service site from the contract. Service site to be deleted is Magisterial District Court #56-3-04 at 200 Carbon Street, Weatherly, Pennsylvania effective October 31, 2020.

(Motion)

LEASE AGREEMENT:

#20-518 DILIGENT FIRE COMPANY/340 CENTER AVENUE:

For acknowledgement: Notification from Diligent Fire Company #3 advising the monthly rental amount for office space for District Court 56-3-01, 340 Center Avenue, Jim Thorpe, Pennsylvania, will be increased to \$1,800.00 per month effective December 5, 2020, as per part 3 of the lease agreement. (\$100.00 increase per month)

(Motion)

PALMERTON BOROUGH:

#20-519 LEASE/AGENCY ON AGING:

For approval and execution: Lease Agreement with the Borough of Palmerton for rental of office space at 401 Delaware Avenue, Palmerton, Pennsylvania, located on the third floor to house the Area Agency on Aging office. The term of the agreement is November 1, 2020 through October 31, 2025, with an annual rental amount of \$29,872.50. (Previous annual rental amount \$27,454.24)

(Motion)

#20-520 LEASE AGREEMENT/MAGISTRATES:

For approval and execution: Lease Agreement with the Borough of Palmerton for the rental office space at 401 Delaware Avenue, Palmerton, Pennsylvania, located on the second floor to house the District Magistrate office. The term of the agreement is November 1, 2020 and ending October 31, 2025, with an annual rental amount of \$29,872.50. (Previous annual rental amount \$27,454.24)

(Motion)

VI. FURTHER BUSINESS:**VII. COMMISSIONERS' REPORTS:**

Commissioner Ahner

Commissioner Lukasevich

Commissioner Nothstein

VIII. ADJOURNMENT