

A G E N D A

**MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM,
CARBON COUNTY ADMINISTRATION BUILDING,
JIM THORPE, PENNSYLVANIA**

NOVEMBER 19, 2020

MEETING: CALL TO ORDER

MOMENT OF SILENCE

PRAYER

PLEDGE OF ALLEGIANCE

**THESE PROCEEDINGS ARE BEING RECORDED FOR THE SOLE
PURPOSE OF CONSTITUTING THE ACCURACY OF WRITTEN
MINUTES. TAPES ARE REUSED, ELIMINATING RECORDED
RECORDS OF THESE PROCEEDINGS.**

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING HELD NOVEMBER 12,
2020.

(Motion)

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

REPORT OF EXECUTIVE SESSIONS HELD:

PROPOSED 2021 BUDGETS:

#20-554 OPERATING FUNDS:

Motion to present the PROPOSED 2021 Operating Funds budgets of estimated expenditures totaling \$48,632,979 and make the budgets available for public inspection in the Office of the County Commissioners, Carbon County Administration Building, Jim Thorpe, Pennsylvania, between the hours of 8:30 A.M. and 4:30 P.M., until December 17, 2020.

(Motion)

#20-555 CAPITAL PROJECTS FUNDS:

Motion to present for public inspection the PROPOSED 2021 Capital Projects Funds budgets of estimated expenditures totaling \$10,232,053 and make the budgets available as stipulated above.

(Motion)

#20-556 SPECIAL FUNDS:

Motion to present for public inspection the PROPOSED 2021 Special Funds budgets of estimated expenditures totaling \$3,335,117 and make the budgets available as stipulated above.

(Motion)

I. DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR

1. BUDGET TRANSFERS:

(Motion)

2. SUPPLEMENTAL APPROPRIATIONS:

There were no Supplemental Appropriations.

3. EXPENDITURES:

Approval of check numbers 217170 through 217311 for expenditures through the General Fund Clearing Account as follows:

General Fund	\$ 270,040.14
Rental Property Fund	\$ 1,348.71
County Parking Fund	\$ 3,560.67
Area Agency on Aging Fund	\$ 24,540.82
Children & Youth Fund	\$ 76,859.24
Domestic Relations Fund	\$ 546.58
Workforce Investment Act Fund	\$ 66.56
Parks & Recreation Fund	\$ 2,122.41
9-1-1 Fund	\$ 3,584.01
Haz-Mat Response Fund	\$ 38.45
Human Service Development Fund	\$ 12,200.00
Centralized Booking Fund	\$ 36.04
Capital Projects Fund	\$ 214,200.00
Tax Claim Fund	\$ <u>35,689.35</u>
TOTAL:	\$ 644,832.98

(Motion)

I. TREASURER'S REPORT:

(Motion)

III. PERSONNEL REPORT:

(Motion)

IV. CORRESPONDENCE:

None received.

ADVERTISING REQUEST:

#20-557 CDBG/FAIR HOUSING ACTIVITY:

For approval: Authorize the advertisement of Public Notice of Community Development Block Grant (CDBG) FY 2020 Fair Housing Activity required yearly for those receiving federal program funds.

(Motion)

BID AWARD:

#20-558 CDBG PROJECT:

For approval: A recommendation was received from the Director of Planning & Development to award the contract for the Community Development Block Grant (CDBG) bid opening on November 5, 2020 as follows:

Lehighton Borough

*Sidewalks- replace ADA handicap ramps (Corners of 2nd, 3rd and 6th Street on Iron street)
(FY 2016, FY 2017, & FY 2018)*

Pioneer Construction Co., Inc.
Honesdale, PA BID: \$193,636.11

(Motion)

BOARDS/AUTHORITIES:

**#20-559 AIRPORT AUTHORITY:
REAPPOINTMENT:**

5-year term to expire 12/31/25 Paul Smith
Lehighton, PA

(Motion)

**#20-560 C-M-P DRUG & ALCOHOL COMMISSION, INC.:
REAPPOINTMENT:**

3-year term to expire 11/30/23 Joseph Guardiani
Nesquehoning, PA

(Motion)

PARKS & RECREATION COMMISSION:

#20- 561 RESIGNATION:

Expires: 12/31/2020 Theresa (Terry) Warnagiris
Weatherly, PA

(Motion)

PLANNING COMMISSION:**#20-562 REAPPOINTMENTS:****4-year term to expire 12/31/24**Timm Berger
Lehighon, PAGeorge Karas
Lehighon, PARobert Miller
Nesquehoning, PA

(Motion)

CHILDREN & YOUTH:**#20-563 FY 2020/21 AGREEMENT:**

For approval and execution: FY 2020-2021 Purchase of Service Agreement was submitted for the following provider (rates attached):

ACCESS SERVICES, INC., FORT WASHINGTON, PA

(Motion)

COVID-19 COUNTY RELIEF BLOCK GRANT:**#20-564 GRANT AWARD/FIRST ROUND:**

For approval and execution: Awarding of payment to Lake Harmony Rescue Squad and Ambulance in the amount of \$23,667.48.

(Motion)

MOYER DRILLING SERVICES:**#20-565 WELL #2/ANIMAL SHELTER/CHANGE ORDER#2:**

For approval and execution: Change Order #2 to the proposal from Duane Moyer Well Drilling, Incorporated of Lehighon, Pennsylvania, to complete the required pumping tests on well #2 located near the animal shelter as recommended by the County Engineer. This Change Order increases the proposal \$180.00 for a new total of \$17,802.43 for pumping well down and camera to inspect pitless adapter.

(Motion)

PLANNING & DEVELOPMENT:**#20-566 CDBG/CHANGE ORDER #1/PALMERTON BOROUGH:**

For approval and execution: Change Order #1 extending the completion date to the contract with Barker & Barker Paving Excavating of Bethlehem, Pennsylvania, for Street Improvements – reconstruct/repave – North Mauch Chunk Road, Palmerton Borough (FY2018), due to COVID-19 work back log. The new contract deadline will be December 31, 2020.

(Motion)

#20-567 CDBG/CHANGE ORDER #2/PALMERTON BOROUGH:

For approval and execution: Change Order #2 to the contract with Barker & Barker Paving Excavating of Bethlehem, Pennsylvania, for Street Improvements – reconstruct/repave – North Mauch Chunk Road, Palmerton Borough (FY2018), for additional pavement milling work. Due to changes to the contract, the cost was increased \$17,244.00, for a new total contract price of \$83,704.00. Original contract: \$66,460.00.

(Motion)

V. SOLICITOR'S REPORT:**RESOLUTION:****#20-568 EAGLE SCOUT/LONG:**

For adoption: Resolution honoring Joshua Raymond Long, member of Boy Scout Troop 209, Palmerton, Pennsylvania, on attaining the rank of Eagle Scout.

(Motion)

TAX ASSESSMENT:**#20-569 TAX REFUNDS:**

For approval and payment: A communication was received from the Tax Assessment Bureau verifying that the following taxpayers are due a refund of County Real Estate Taxes:

MUNICIPALITY: Penn Forest Township

Ferrauti, Felice L. & Linda L.
5406 Route 145
Laury Station, PA 18059

PROPERTY CODE: 19-51-21898

PROPERTY RECORD CARD #: 50-51-A2

REASON: The Taxpayer is requesting a refund due to Board of Appeals lowering the Assessment. The tax payer paid tax bill on 5/16/20.

TOTAL REFUND DUE: \$85.50

(Motion)

#20-570 MUNICIPALITY: Lehigh Township

Camier, Maria T.
765 North Lehigh Gorge Drive
Weatherly, PA 18255

PROPERTY CODE: 11-27-10238

PROPERTY RECORD CARD #: 91-27-A9

REASON: Taxes on parcel # 91-27-A9 were paid twice, once on 5/11/2020 and a second time on 6/20/2020.

TOTAL REFUND DUE: \$532.61

(Motion)

#20-571 MUNICIPALITY: Penn Forest Township

Moore, Eric S. & Christine D.
180 Saginaw Dive
Jim Thorpe, PA 18229

PROPERTY CODE: 19-51-17932

PROPERTY RECORD CARD #: 49A-51-F597A

REASON: The Taxpayer is requesting a refund due to Board of Appeals lowering the Assessment.
The tax payer paid tax bill on 6/02/20.

TOTAL REFUND DUE: \$5.51

(Motion)

VI. FURTHER BUSINESS:

VII. COMMISSIONERS' REPORTS:

Commissioner Ahner

Commissioner Lukasevich

Commissioner Nothstein

VIII. ADJOURNMENT

DRAFT