

A G E N D A

**MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM,
CARBON COUNTY ADMINISTRATION BUILDING,
JIM THORPE, PENNSYLVANIA**

MARCH 26, 2020

MEETING: CALL TO ORDER

MOMENT OF SILENCE

PRAYER

PLEDGE OF ALLEGIANCE

**THESE PROCEEDINGS ARE BEING RECORDED FOR THE SOLE
PURPOSE OF CONSTITUTING THE ACCURACY OF WRITTEN
MINUTES. TAPES ARE REUSED, ELIMINATING RECORDED
RECORDS OF THESE PROCEEDINGS.**

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING HELD MARCH 19,
2020:

***Noting change:** #20-148 CCCT/LANTA: Certifications/Assurances FFY2019
should be Certifications/Assurances FFY 2020

(Motion)

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

REPORT OF EXECUTIVE SESSIONS HELD:

I. DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR

1. BUDGET TRANSFERS (2019 & 2020):

(Motion)

2. SUPPLEMENTAL APPROPRIATIONS:

There were no Supplemental Appropriations.

3. EXPENDITURES:

Approval of check numbers 212267 through 212375 for expenditures through the General Fund Clearing Account as follows:

General Fund	\$111,655.97
Rental Property Fund	\$ 1,445.56
County Parking Fund	\$ 3,041.24
Area Agency on Aging Fund	\$ 54,892.33
Children & Youth Fund	\$ 96,278.81
Domestic Relations Fund	\$ 3,250.44
Workforce Investment Act Fund	\$ 800.00
Parks & Recreation Fund	\$ 2,238.61
Carbon Transportation Fund	\$ 219,706.00
9-1-1 Fund	\$ 2,944.14
Haz-Mat Response Fund	\$ 218.88
Farmland Preservation Fund	\$ 21,116.94
Victim/Witness Fund	\$ 184.80
Prothonotary Automation Fund	\$ 2,384.00
Hotel Room Excise Tax Fund	\$ 29.25
CDBG Fund	\$ 885.47
TOTAL:	\$ 521,072.44

(Motion)

II. TREASURER’S REPORT:

(Motion)

III. PERSONNEL REPORT:

(Motion)

IV. CORRESPONDENCE:

Correspondence was received from the Pennsylvania Department of Human Services informing of Carbon County’s tentative Child Welfare Needs-Based Budget (NBPB) allocations for state FY 2020-21.

Communications were received from the Deputy Secretary for Mental Health and Substance Abuse Services to announce the following:

The allocation of \$134,000 in FY 2019-2020 state Opioid Use Disorder (OUD) funding (Appropriation 10262) to the County’s Drug and Alcohol Program.

The reduction of \$134,000 in FY 2019 -2020 Opioid Use Disorder funds (OUD) (Appropriation 10262) was incorrectly included in the community mental health primary allocation.

ADVERTISING REQUESTS:

#20-156 BIDS/REFUSE COLLECTION:

For approval: Authorize the advertisement of Invitation to Bid for Refuse and Recycling Collection at various County locations. (Agreements dated March 27, 2017 expire on April 30, 2020 with no option to renew the term on the contracts.)

(Motion)

BID REJECTION/CDBG:

#20-157 MAHONING TOWNSHIP:

For approval: A communication was received from the Director of Planning & Development recommending the bids for the following Community Development Block Grant (CDBG) Project be rejected as requested by Mahoning Township:

Mahoning Township – Streets Improvements - Reconstruct Pine & Douglas Street (FY 2016, FY 2017, FY2018)

(Motion)

BOARDS & AUTHORITIES:**#20-158 AGRICULTURAL PRESERVATION:
REAPPOINTMENTS:****Agricultural Land Preservation Board (3-year term to expire April 10, 2023):**Richard Fedor
Palmerton, PARobert Selert
Weatherly, PA

(Motion)

CORRECTIONAL FACILITY:**#20-159 VEHICLE FLEET FINANCING:
AGREEMENT/ENTERPRISE:**

For approval: A request was received from the Warden enclosing a proposal from Enterprise Fleet Management of Annville, Pennsylvania, under the vehicle fleet financing and maintenance of the Master Open-End (Equity) lease agreement to lease a 2020 Chevrolet Equinox for a 60 month term at a cost of \$456.03/month plus a one time payment of \$1,222.15 for installation of the setina (This replaces the Chevy Tahoe.)

(Motion)

**V. SOLICITOR'S REPORT:
AREA AGENCY OF AGING:
PERS AGREEMENTS:****#20-160 2nd EXTENSION:**

For approval and execution: Second extension to PERS (Personal Emergency Response System) Contract with MedScope America Corporation to continue to provide personal emergency response services for Carbon County Area Agency on Aging from July 1, 2020 through June 30, 2021. All terms and conditions of the December 15, 2016 contract shall remain the same.

(Motion)

**#20-161 AUDITING SERVICES:
RKL LLP/ARRANGEMENT LETTER:**

For approval and execution: Arrangement Letter with RKL LLP for the 2019 single audit, which includes Workforce Investment Agency (WIA), at a total cost not to exceed \$46,100.00.

(Motion)

DECLARATION OF DISASTER EMERGENCY:**#20-162 RESOLUTION/DECLARATION:**

For approval and execution: Declaration of Disaster Emergency due to Coronavirus Disease – 2019 (COVID-19) authorized the 26th day of March, 2020 extending for a 60 day period.

(Motion to adopt Resolution #20-014)

VI. FURTHER BUSINESS:**VII. COMMISSIONERS' REPORTS:**

Commissioner Ahner

Commissioner Lukasevich

Commissioner Nothstein

VIII. ADJOURNMENT