

**AGENDA**  
**Carbon County Animal Shelter Advisory Board**  
**44 Susquehanna St., Jim Thorpe, Pennsylvania**  
**May 3, 2022 @ 6pm**



**Call to Order**

*These proceedings are being recorded for the sole purpose of constituting the accuracy of written minutes.  
Tapes are re-used eliminating recorded records of these proceedings. The meeting will be in perpetuity on Facebook.*

**Moment of Silence or Prayer**

**Pledge of Allegiance**

<b>Roll Call:</b> Frank Migneco, chairman	Terrilynn Maher, Vice-Chairman	Peggy Dart, Secretary
Kristina Czwakiel	Dawn Mriss	Tom Connors, CCAS Director

**I. Approval of Minutes:**

**II. Guests / Public Comments:**

- 1) Presentation by:
  - a. Kevin Zelenka (Treasurer), Jeff Weiss (County Financial Consultant), & Colleen Klein (Assistant Chief Clerk)
  - b. *Tentative* - Lisa Perry (Balliet Trust)

**III. Commissioner Comments:**

- 1) Board Role in New Hires
- 2) What is the County's On-Boarding Process
- 3) Board Access to County Vehicle(s)

**IV. Chairman's Report:**

- 1) Reporting
- 2) Next Steps on Prioritized Lehigh County Humane Society Assessment Findings
- 3) Animal Shelter Events

**V. CCAS Director's Report:**

**VI. Committee Reports:**

- 1) By-Law
- 2) Enrichment
- 3) Facility Upgrade
- 4) Administrative Forms

**VII. Correspondence:**

**VIII. Old Business:**

- 1) Washer & Dryer
- 2) Copier/Scanner/Printer

**IX. New Business:**

- 1) Presentation by Ms. Kristina Czwakiel (*tabled from last meeting*)
  - Becoming a Network Partner with Best Friends Animal Society

**X. Further Business:**

**XI. Next Meeting Time & Place:** June 7, 2022 at 6pm. Location: 44 Susquehanna St., Jim Thorpe, PA

**XII. Adjournment:**