

**APRIL 4, 2019**

THE REGULAR MONTHLY MEETING OF THE CARBON COUNTY SALARY BOARD WAS HELD THIS DATE CONVENING AT 11:20 A.M. IN THE COMMISSIONERS MEETING ROOM, COURT HOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS WAYNE E. NOTHSTEIN, TOM J. GERHARD AND WILLIAM J. O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, SOLICITOR DANIEL A. MISCAVIGE, SECRETARY III JEN BOGER, EXECUTIVE SECRETARY MARIANNE BUTRIE, CONTROLLER ROBERT CRAMPSIE, TREASURER RONALD SHEEHAN, COURT ADMINISTRATOR GREGORY ARMSTRONG, CHIEF ADULT PROBATION OFFICER RICHMOND PARSONS, CLERK OF COURTS FRANCINE HEANEY, FIRST ASSISTANT DISTRICT ATTORNEY CYNTHIA DYDRA-HATTON, OFFICE ADMINISTRATOR JOAN O'DONNELL, AND HUMAN RESOURCES DIRECTOR DAWN BOWMAN.

**MINUTES:**

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD MARCH 7, 2019.

BOARD POLLED:	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GUESTS:**

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

**EXECUTIVE SESSIONS:**

REPORT OF EXECUTIVE SESSIONS HELD:

APRIL 1, 2019      9:00 A.M.

**COURT ADMINISTRATION:**

**DISTRICT JUSTICES:**

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) DISTRICT JUSTICE SECRETARY II FROM \$12.55 PER HOUR (**GRADE 7 - STEP A**) TO \$14.13 PER HOUR (**GRADE 7 - STEP E**) EFFECTIVE APRIL 4, 2019.

BOARD POLLED: CRAMPSIE      YES

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O'GUREK	YES
GERHARD	YES
NOTHSTEIN	YES

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) DISTRICT JUSTICE SECRETARY I FROM \$13.06 PER HOUR (**GRADE 6 - STEP D**) TO \$11.95 PER HOUR (**GRADE 6 - STEP A**) EFFECTIVE APRIL 8, 2019.

BOARD POLLED: CRAMPSIE	YES
O'GUREK	YES
GERHARD	YES
NOTHSTEIN	YES

**DISTRICT ATTORNEY:**

MOTION BY ATTORNEY DYDRA-HATTON, SECONDED BY MR. CRAMPSIE, TO CHANGE THE RATE OF ONE (1) CLERICAL SPECIALIST FROM \$10.84 PER HOUR (**GRADE 4 - STEP A**) TO \$11.83 PER HOUR (**GRADE 4 - STEP D**) EFFECTIVE APRIL 4, 2019.

BOARD POLLED: DYDRA-HATTON	YES
CRAMPSIE	YES
O'GUREK	YES
GERHARD	YES
NOTHSTEIN	YES

MOTION BY ATTORNEY DYDRA-HATTON, SECONDED BY MR. CRAMPSIE, TO CHANGE THE RATE OF ONE (1) PART-TIME LEGAL SECRETARY FROM \$11.49 PER HOUR (**GRADE 4 - STEP C**) TO \$10.84 PER HOUR (**GRADE 4 - STEP A**) EFFECTIVE APRIL 4, 2019.

BOARD POLLED: DYDRA-HATTON	YES
CRAMPSIE	YES
O'GUREK	YES
GERHARD	YES
NOTHSTEIN	YES

**AREA AGENCY ON AGING:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO CHANGE THE SALARY OF ONE (1) AGING CARE MANAGER SUPERVISOR II FROM \$39,819.00 PER ANNUM (**GRADE S 9 - STEP B**) TO \$38,649.00 PER ANNUM (**GRADE S 9 - STEP A**) EFFECTIVE APRIL 4, 2019.

**S-INDICATES SUPERVISORY**

BOARD POLLED: CRAMPSIE	YES
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O'GUREK	YES
GERHARD	YES
NOTHSTEIN	YES

**CHILDREN & YOUTH SERVICES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ESTABLISH THE POSITION OF ONE (1) FISCAL ASSISTANT AT \$13.18 PER HOUR (**GRADE 8 - STEP A**) EFFECTIVE APRIL 4, 2019.

BOARD POLLED: CRAMPSIE	YES
O'GUREK	YES
GERHARD	YES
NOTHSTEIN	YES

**PARKS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) SEASONAL PARK RANGER II FROM \$12.68 PER HOUR (**GRADE 3-STEP H**) TO \$10.32 PER HOUR (**GRADE 3 - STEP A**) EFFECTIVE APRIL 4, 2019.

BOARD POLLED: CRAMPSIE	YES
O'GUREK	YES
GERHARD	YES
NOTHSTEIN	YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE CHAIRMAN RECESSED THE MEETING OF THE CARBON COUNTY SALARY BOARD AT 11:24 A.M.  
TO BE RECONVENED APRIL 11, 2019.

**APRIL 11, 2019**

THE APRIL 4, 2019 MEETING OF THE CARBON COUNTY SALARY BOARD WAS RECONVENED THIS DATE CONVENING AT 10:46 A.M. IN THE COMMISSIONERS MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS WAYNE E. NOTHSTEIN AND TOM J. GERHARD, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, SOLICITOR DANIEL A. MISCAVIGE, EXECUTIVE SECRETARY MARIANNE BUTRIE, SECRETARY III JEN BOGER, CONTROLLER ROBERT CRAMPSIE, JUDGE ROGER NANOVIC, ASSISTANT

COURT ADMINISTRATOR CINDY WYNN, ACTING RECORDER OF DEEDS ANITA DIETRICH, SHERIFF ANTHONY HARVILLA, TREASURER RONALD SHEEHAN, AND HUMAN RESOURCES DIRECTOR DAWN BOWMAN.

COMMISSIONER WILLIAM J. O'GUREK WAS ABSENT.

**GUESTS:**

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

**EXECUTIVE SESSIONS:**

REPORT OF EXECUTIVE SESSIONS HELD:

APRIL 9, 2019 9:30 A.M.

**COURT ADMINISTRATION:**

**DOMESTIC RELATIONS:**

MOTION BY JUDGE NANOVIC, SECONDED BY MR. GERHARD, TO CHANGE THE SALARY OF ONE (1) DOMESTIC RELATIONS DIRECTOR FROM \$51,815.40 PER ANNUM (**GRADE S 14 - STEP E**) TO \$48,830.60 PER ANNUM (**GRADE S 14 - STEP C**) EFFECTIVE APRIL 15, 2019.

BOARD POLLED:	NANOVIC	YES
	CRAMPSIE	YES
	GERHARD	YES
	NOTHSTEIN	YES

**RECORDER OF DEEDS:**

MOTION BY MS. DIETRICH, SECONDED BY MR. CRAMPSIE, TO ESTABLISH THE POSITION OF ONE (1) ACTING FIRST DEPUTY AT \$42,278.60 PER ANNUM (**GRADE S 5 - STEP M**) EFFECTIVE APRIL 11, 2019.

**S - INDICATES SUPERVISORY**

BOARD POLLED:	DIETRICH	YES
	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**APRIL 4, 2019**

**CORRECTIONS:**

MOTION BY MR. GERHARD, SECONDED BY MR. CRAMPSIE, TO ESTABLISH THE POSITION OF ONE (1) SERGEANT AT \$19.83 PER HOUR (**GRADE S 6 - STEP F**) EFFECTIVE APRIL 11, 2019.

**S - INDICATES SUPERVISORY**

BOARD POLLED:	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE CARBON COUNTY SALARY BOARD ADJOURNED AT 10:48 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN