

OCTOBER 03, 2019

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENEED THIS DATE AT 10:32 A.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS GERHARD AND O'GUREK, ASSISTANT CHIEF CLERK COLLEEN KLEIN, SOLICITOR MISCAVIGE, SECRETARY III JEN BOGER, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, HUMAN RESOURCES DIRECTOR, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

COMMISSIONER NOTHSTEIN AND CHIEF CLERK/COUNTY ADMINISTRATOR AHNER WERE ABSENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE VICE-CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD SEPTEMBER 26, 2019.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

CHRIS LUKASEVICH, JIM THORPE, PA	RE: RESULTS OF BORE SAMPLING AT EMERGENCY OPERATIONS TRAINING CENTER SITE; DATE 2020 DRAFT BUDGET WILL BE PRESENTED; ANIMAL SHELTER FUNDING AND DONATIONS; FORMAL RESPONSE TO MARCH 5, 2019 LETTER FROM PACKER TOWNSHIP REGARDING CONSTRUCTION OF WIND FARM
JOHN JOHNSON, SOS COMMITTEE, JIM THORPE, PA	RE: ALTERATIONS TO OLD ARCHIVES BUILDING
MARY SHORTEN, JIM THORPE, PA	RE: OLD ARCHIVES BUILDING CHANGES
JERRY STRUBINGER, JIM THORPE, PA	RE: COUNTY LAND HOLDINGS FOR POSSIBLE SOLAR; TRAFFIC PATTERNS IN COUNTY; STUDY ON INCOME TAX IN COUNTY; READING NORTHERN RAILROAD

OCTOBER 03, 2019

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED OCTOBER 3, 2019.

BOARD POLLED: O'GUREK YES
GERHARD YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 71763 THROUGH 71807 AND DIRECT DEPOSIT CHECK NUMBERS 6012813 THROUGH 6013233 FOR THE PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$553,232.08 (PAYROLL DATED SEPTEMBER 27, 2019).

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES
GERHARD YES

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 208574 THROUGH 208659 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 125,620.39
RENTAL PROPERTY FUND	\$ 1,777.06
COUNTY PARKING FUND	\$ 227.85
AREA AGENCY ON AGING FUND	\$ 36,998.13
CHILDREN & YOUTH FUND	\$ 19,493.58
HUMAN SERVICE AGENCY FUND	\$ 55.70
DOMESTIC RELATIONS FUND	\$ 1,132.78
WORKFORCE INVESTMENT ACT FUND	\$ 228.04
PARKS & RECREATION FUND	\$ 228.28
9-1-1 FUND	\$ 710.60
CENTRALIZED BOOKING FUND	\$ 13.93
CDBG FUND	\$ 644.64
CAPITAL PROJECTS FUND	\$ 44,528.25
TOTAL:	\$ 231,659.23

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES

* MR. O'GUREK STATED, "ORDINARILY I WOULD ABSTAIN FROM PAYING BILLS FOR THE TIMES NEWS AND BLUE RIDGE COMMUNICATIONS DUE TO POTENTIAL CONFLICT OF INTEREST; HOWEVER, IN ORDER TO EFFECTUATE PAYMENT, I VOTE YES."

TREASURER'S REPORT:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE TREASURER'S REPORT DATED SEPTEMBER 23, 2019 TO SEPTEMBER 30, 2019 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF SEPTEMBER 30, 2019:

GENERAL FUND CHECKING ACCOUNT	\$ 11,760.09
GENERAL FUND SP NOW	\$ 11,489,268.67
OPERATING RESERVE FUND	\$ 974,604.73
RENTAL PROPERTY FUND	\$ 192,233.85
COUNTY PARKING FUND	\$ 1,186,765.85
LIQUID FUELS TAX FUND	\$ 541,473.30
AREA AGENCY ON AGING FUND	\$ 112,293.44
CHILDREN & YOUTH FUND	\$ 817,470.47
HUMAN SERVICE AGENCY FUND	\$ 5,719.48
DOMESTIC RELATION IV-D FUND	\$ 107,357.94
WORKFORCE INVESTMENT ACT	\$ 21,127.27
PARKS & RECREATION FUND	\$ 221,947.12
CARBON TRANSPORTATION SYSTEM FUND	\$ 264,647.79
9-1-1 FUND	\$ 990,668.72
HAZMAT RESPONSE FUND	\$ 151,724.11
OFFENDER SUPERVISION FUND	\$ 392,018.21
ADULT ELECTRONIC MONITORING FUND	\$ 206,445.10
FARMLAND PRESERVATION FUND	\$ 66,901.28
HUMAN SERVICE DEVELOPMENT FUND	\$ 12,734.04
HOMELESS GRANT FUND	\$ 6,917.40
CENTRALIZED BOOKING FUND	\$ 149,310.62
VICTIM/WITNESS FUND	\$ 8,987.16
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 38,387.59
COUNTY RECORDS IMPROVEMENTS FUND	\$ 11,134.60
JUVENILE SUPERVISION FEE FUND	\$ 40,682.09
COMMUNITY SERVICE FEE FUND	\$ 9,325.32
PROTHONOTARY AUTOMATION FUND	\$ 87,910.99
AFFORDABLE HOUSING FUND	\$ 282,301.29
CLERK OF COURTS AUTOMATION FUND	\$ 3,922.13
REGISTER OF WILLS AUTOMATION FUND	\$ 12,668.39
JUVENILE ELECTRONIC MONITORING FUND	\$ 6,230.39
VITAL STATS IMPROVEMENT FUND	\$ 40,971.00
SUBSTANCE ABUSE EDUCATION	\$ 151,275.86
LIQUID FUELS/ACT 44	\$ 486,894.20
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 645,139.27
VICTIMS SERVICES FUND	\$ 58,884.03
HOTEL ROOM EXCISE TAX FUND	\$ 4,870.92

OCTOBER 03, 2019

CDBG FUND	\$	982.85
DEBT SERVICE FUND	\$	1,202,088.65
CAPITAL PROJECTS FUND	\$	16,370,149.96
FRINGE BENEFIT PAYMENT FUND	\$	540,004.78
PAYROLL FUND	\$	19,877.56
TAX CLAIM FUND	\$	1,158,690.67

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

THE VICE- CHAIRMAN RECESSED THE REGULAR MEETING AT 10:48 A.M. IN ORDER TO CONVENE THE MONTHLY SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:50 A.M.

PERSONNEL REPORT:

RESIGNATIONS:

MARC A. MERINO JR., HAZLE TOWNSHIP, PA-SPECIAL DEPUTY SHERIFF TRAINEE, SHERIFF'S OFFICE-EFFECTIVE SEPTEMBER 30, 2019.

ZACHARY M. MORGAN, MOOSIC, PA-COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES-EFFECTIVE OCTOBER 1, 2019.

PRISON BOARD APPOINTMENT:

JOY L. GREEN, NESQUEHONING, PA-PART-TIME CORRECTIONS OFFICER-EFFECTIVE OCTOBER 7, 2019.

SHERIFF APPOINTMENT:

BRIAN J. MITTURA, WHITEHALL, PA-SPECIAL DEPUTY SHERIFF TRAINEE-EFFECTIVE OCTOBER 7, 2019.

CHANGES OF STATUS:

JESSICA L. KOSCO, BEAVER MEADOWS, PA
FROM: DISTRICT JUSTICE SECRETARY I, WEATHERLY OFFICE
TO: DISTRICT JUSTICE SECRETARY II, WEATHERLY OFFICE
EFFECTIVE: OCTOBER 4, 2019

JENNIFER L. WERTMAN, BOWMANSTOWN, PA
FROM: DOMESTIC RELATIONS SPECIALIST I
TO: DOMESTIC RELATIONS SPECIALIST II
EFFECTIVE: OCTOBER 4, 2019

LEAVE OF ABSENCE:

CORRECTIONS:

EUGENE DUFFY, JIM THORPE, PA
PART-TIME CORRECTIONS OFFICER
FROM: SEPTEMBER 3, 2019
TO: OCTOBER 15, 2019

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING:

DONNA SHELLY

2019 APPRISE NORTHEAST REGIONAL UPDATES
WILKES-BARRE, PA
COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

DEENA FITAL

SUSAN ZEIGLER

GRANDPARENTS RAISING GRANDCHILDREN

GENERATIONS OF LOVE-PARENTING YOUR GRANDCHILDREN

WILKES-BARRE, PA

COST: CONFERENCE FEE \$35.00 EACH, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

CLERK OF COURTS/BUEAU OF COLLECTIONS:

ERIC JOHNSTON

FISCAL TRAINING

PAYMENT PLANS AND ENFORCEMENT TRAINING

MECHANICSBURG, PA

COMMUNICATIONS CENTER:

TOM WASSIL

GARY WILLIAMS

NEW ACT 12 TRAINING REQUIREMENTS-TO DEVELOP OUR QA/QI PROGRAM

ALLENTOWN, PA

COOPERATIVE EXTENSION:

GEORGIA FARROW

AREA 4-H MEETING

DALLAS, PA

GEORGIA FARROW

2019 FALL STATEWIDE 4-H YOUTH DEVELOPMENT MEETING

BOALSBURG, PA

COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENTS:

COURT ADMINISTRATION

JOANNE DONNELLY

RAYONNA FEDOR

SANDRA FLANIGAN

SHERRI KLEINTOP

BRUCE KOCH

PATRICIA LAWLESS

SOFIA MATTHEWS

MELVA MCARDLE

MARY MCELMOYLE

NICHOLAS SEAMAN

SARAH SHERER

KRISTIN LEFFLER

DOUGLAS HARRIGAN

CARLA HILL

JONATHAN PHILLIPS

JOLENE REMUS

KAREN LILO

LINDA SWARTZ

COURT COMPUTER

REBECCA COLLURA

ANN SCHLOUGH

ADULT PROBATION

JOSEPH BERKE

JOSEPH BETTINE

REBECCA CANCELLIERE

KEVIN DOLL

APRIL GOOD

CHERYL HONCHEN

MATTHEW KIMMEL

EDYTA MASONE

JILLIAN MCGINLEY

OCTOBER 03, 2019

TAMMY WALL	ERIC YUKNEK	RICHMOND PARSONS
KIMBERLY COOPER	NICOLE HORN	MICHAEL JORDA
JESSICA CRESSLEY	NANCY RIVERA	

MDJ-JIM THORPE

KIMBERLY HOUSER	SUSAN JOYCE	KELLY SHERIDAN	WENDY SMELAS
-----------------	-------------	----------------	--------------

MDJ-PALMERTON

GAIL BERGER	JAMIE GRAVER	MICHELE HUSZAR
-------------	--------------	----------------

MDJ-LANSFORD

CARLA BARTELT	DONNA PECK	JOANNE RECLA
---------------	------------	--------------

MDJ-WEATHERLY

LYNN DONNELLY	JESSICA KOSCO	KAREN RAYNO
---------------	---------------	-------------

JUVENILE PROBATION

JAMES DODSON	JOSEPH GRECO	SHAWN JONES	CRYSTAL SMITH
KIMMY MULIK	JANELLE ONDRUS	KUMRA VUKELJ	

DOMESTICS RELATIONS

SUSAN BOLTON	KAREN GASKER	LAUREN HOLLAND	BRIDGET JOHNSTON
STACY KATTNER	EMMA KELSALL	VERA KOIN	RACHEL MOYER
JENNIFER WERTMAN	RASHUNDA YUHAS		

AOPC NONDISCRIMINATION/EQUAL EMPLOYMENT OPPORTUNITY/CODE OF CONDUCT

JIM THORPE, PA

COST: MILEAGE MDJ OFFICES ONLY (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE PERSONNEL REPORT DATED OCTOBER 3, 2019.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

CORRESPONDENCE:

THE SEPTEMBER 2019 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS.

THE SEPTEMBER 2019 REPORT TO CARBON COUNTY STAKEHOLDERS REGARDING THE PENNEAST/UGI PIPELINE PROJECT, PREPARED SEPTEMBER 29, 2019, WAS RECEIVED FROM SAVE CARBON COUNTY.

A COPY OF A LETTER FROM THE MAUCH CHUNK TRUST COMPANY TO THE COUNTY TREASURER INFORMING THAT BASED ON THE DECREASE IN THE FEDERAL FUNDS RATE, THE COUNTY'S VARIABLE INTEREST RATE WILL DECREASE FROM 2.00%/2.02% APY TO 1.75%/1.76% APY, EFFECTIVE SEPTEMBER 19, 2019.

CORRESPONDENCE WAS RECEIVED FROM THE BUREAU OF JUSTICE ASSISTANCE INFORMING THAT CARBON COUNTY WILL RECEIVE AN AWARD IN THE AMOUNT OF \$3,628.18 UNDER THE FY2019

BULLETPROOF VEST PARTNERSHIP (BVP) SOLICITATION.

NOTIFICATION WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT ADVISING THAT THE FIRST PUBLIC HEARING FOR THE 2020 ANNUAL ACTION PLAN WILL BE CONDUCTED ELECTRONICALLY VIA THE WEB ON OCTOBER 23, 2019 AT 2:00 P.M.

CORRESPONDENCE WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATIONS:

ALPHA BIO-MED SERVICES, LLC

MINOR PERMIT MODIFICATION, PERMIT #400696; APS ID #992520, AUTH ID#1272085
ACCEPTANCE AND PROCESSING OF SUDS AND NONINFECTIOUS RESIDUAL WASTES,
NESQUEHONING, PA

HAZLETON OIL & ENVIRONMENTAL, INC., HAZLETON, PA

SOLID WASTE PERMIT REISSUANCE #301295-A181; APS ID #963787,
AUTH ID#1221004

BANKS TOWNSHIP, CARBON COUNTY

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA MENTAL HEALTH & SUBSTANCE ABUSE SERVICES NOTIFYING OF THE COUNTY'S DRUG & ALCOHOL PROGRAM FY 2019-2020 PRIMARY ALLOCATION FROM THE DEPARTMENT OF HUMAN SERVICES (DHS) OF \$643,484 (BEHAVIORAL HEALTH SERVICES INITIATIVE - \$451,700; ACT 152 - \$191,784).

A NOTICE OF AVAILABILITY OF THE ENVIRONMENTAL ASSESSMENT FOR THE PROPOSED PENNEAST PIPELINE PROJECT AMENDMENT WAS RECEIVED FROM THE UNITED STATES FEDERAL ENERGY REGULATORY COMMISSION (FERC). COMMENTS MUST BE RECEIVED ON OR BEFORE 5:00 PM EASTERN TIME OCTOBER 21, 2019.

BOARDS & AUTHORITIES:

RAILROAD COMMISSION:

#19-451 RESIGNATION:

A LETTER WAS RECEIVED FROM RICHARD E. FORGAY ADVISING OF HIS RESIGNATION FROM THE CARBON COUNTY RAILROAD COMMISSION.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ACCEPT MR. FORGAY'S RESIGNATION.

BOARD POLLED: O'GUREK YES
GERHARD YES

#19-452 APPOINTMENT:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPOINT RICHARD E. FORGAY II, 243 WEST ABBOTT STREET, LANSFORD, PENNSYLVANIA TO FILL THE UNEXPIRED TERM OF RICHARD E. FORGAY EFFECTIVE TO SEPTEMBER 1, 2020.

BOARD POLLED: O'GUREK YES
GERHARD YES

EMERGENCY MANAGEMENT:

#19-453 EMPG AGREEMENT:

THE 2019 EMPG (EMERGENCY MANAGEMENT PERFORMANCE GRANT) AGREEMENT, IN THE AMOUNT OF \$64,442.00, FOR THE PERFORMANCE PERIOD OF OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019, WAS SUBMITTED FOR APPROVAL.

OCTOBER 03, 2019

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION OF THE GRANT APPLICATION.

BOARD POLLED: O'GUREK YES
GERHARD YES

SERVICE AGREEMENT:

#19-454 SCHINDLER ELEVATOR:

THE ANNUAL RENEWAL OF THE ELEVATOR SERVICE AGREEMENT WITH SCHINDLER ELEVATOR CORPORATION FOR THE COURT HOUSE (2), ADMINISTRATION BUILDING (1), AND 76 SUSQUEHANNA STREET (1) WAS SUBMITTED FOR BOARD ACTION.

THE TOTAL COST SHALL BE \$9,438.00 (INCREASE OF \$738) FOR THE YEAR. THE AGREEMENT WILL CONTINUE AND RENEW FOR SIMILAR PERIODS UNTIL OCTOBER 15, 2023 UNLESS TERMINATED BY EITHER PARTY UPON WRITTEN NOTICE OF AT LEAST NINETY (90) DAYS PRIOR AND NOT MORE THAN 120 DAYS BEFORE THE TERMINATION DATE.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION OF THE CONTRACT INCREASE FOR SCHINDLER ELEVATOR.

BOARD POLLED: O'GUREK YES
GERHARD YES

SOLICITOR'S REPORT:

ELECTIONS:

#19-455 AGREEMENT/KURTZ:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO RATIFY APPROVAL AND EXECUTION OF AN AGREEMENT BETWEEN THE COUNTY AND SUZETTE KURTZ, LEHIGHTON, PENNSYLVANIA, TO PROVIDE ACCEPTANCE TESTING OF NEW VOTING MACHINE EQUIPMENT, TRAINING, MACHINE DEMONSTRATIONS AND LOGISTICS AND ACCURACY TESTING PROCEDURES FOR THE 2019 MUNICIPAL ELECTION. COMPENSATION WILL BE \$20/HOUR NOT TO EXCEED 100 HOURS.

BOARD POLLED: O'GUREK YES
GERHARD YES

PARKS/RECREATION:

#19-456 BANNER REQUEST:

A BANNER REQUEST WAS SUBMITTED FOR THE FOLLOWING:

LEHIGH CARBON COMMUNITY COLLEGE, JIM THORPE, PA
LCCC OPEN HOUSE AT JIM THORPE SITE, NOVEMBER 6, 2019
BANNER REQUEST: 10/23/19 TO 11/09/19

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION OF THE BANNER REQUEST AS SUBMITTED.

BOARD POLLED: O'GUREK YES
GERHARD YES

SWITCHBACK TRAIL:

#19-457 REPAIRS/PROPOSAL:

A PROPOSAL RECEIVED FROM STONEY LONESOME EXCAVATING, SUMMIT HILL, PENNSYLVANIA, FOR THE RECONSTRUCTION OF A PORTION OF THE SWITCHBACK TRAIL, THE AREA LEADING EAST TO THE MCLP PARK OFFICE FROM SUMMIT HILL, AT A COST OF \$9,750.00. WORK WILL INCLUDE REPAIRS TO DRAINAGE PIPES, SWALES, REGRADING AND COMPACTING.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE PROPOSAL AS SUBMITTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

COMMISSIONERS' REPORTS:

COMMISSIONER GERHARD RECOGNIZED MR. RICHARD E. FORGAY, WHO HAS SERVED AS A MEMBER OF THE CARBON COUNTY RAILROAD COMMISSION FOR THIRTY-NINE YEARS SINCE 1980, THANKING HIM FOR HIS DEDICATION AND WISHING HIM THE BEST.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:54 A.M.

COLLEEN KLEIN,
ASSISTANT CHIEF CLERK

TOM J. GERHARD, VICE-CHAIRMAN