

SEPTEMBER 5, 2019

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENE THIS DATE AT 10:31 A.M. IN THE COMMISSIONERS' MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, SECRETARY III JEN BOGER, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, HUMAN RESOURCES DIRECTOR, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD AUGUST 29, 2019.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	ABSTAIN*

\*DUE TO ABSENCE AT THE AUGUST 29<sup>TH</sup> MEETING.

**GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)**

ROBERT SACORSKI, PALMERTON, PA  
JUDY REICH, LEHIGHTON, PA

RE: MAUCH CHUNK LAKE PARK LIFEGUARD BONUS  
RE: GAS TAX; STREETS/ROADS IN NEED OF REPAIR

**OPENING OF BIDS:**

**#19-396 ELECTION FORMS & BALLOTS:**

THE FOLLOWING BID WAS RECEIVED FOR THE PRINTING OF 2019 MUNICIPAL ELECTION FORMS & BALLOTS:

RELiance GRAPHICS, INCORPORATED	BID:	\$ 14,575.00
202 WEST VIRGINIA AVENUE	BOND:	\$ 2,500.00 - CHECK
WEST CHESTER, PA		

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO TABLE THE BID AND REFER IT TO PURCHASING AND THE ELECTIONS DIRECTOR FOR REVIEW AND RECOMMENDATION TO AWARD OR REJECT IN TWO (2) WEEKS.

COMMISSIONER O'GUREK QUESTIONED IF THE SPECIFICATIONS INCLUDED

PRINTING WORK.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO AMEND THE MOTION CHANGING RECOMMENDATION TO AWARD OR REJECT IN ONE (1) WEEK.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED SEPTEMBER 5, 2019.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SUPPLEMENTAL APPROPRIATIONS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE SUPPLEMENTAL APPROPRIATIONS (2) AS LISTED ON TRANSMITTALS DATED SEPTEMBER 5, 2019.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**EXPENDITURE APPROVAL:**

**PAYROLL FUND CHECKING ACCOUNT:**

APPROVAL OF PAYROLL CHECK NUMBERS 71661 THROUGH 71720 AND DIRECT DEPOSIT CHECK NUMBERS 6011962 THROUGH 6012388 FOR PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$572,178.40 (PAYROLL DATED AUGUST 30, 2019).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 208045 THROUGH 208135 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$	788,441.83
COUNTY PARKING FUND	\$	34,066.90

LIQUID FUELS FUND	\$	6,750.00
AREA AGENCY ON AGING FUND	\$	92,890.51
CHILDREN & YOUTH FUND	\$	330,314.91
HUMAN SERVICE AGENCY FUND	\$	937.25
DOMESTIC RELATIONS FUND	\$	19,540.12
WORKFORCE INVESTMENT ACT FUND	\$	8,019.54
PARKS & RECREATION FUND	\$	10,148.70
9-1-1 FUND	\$	71,419.37
HUMAN SERVICE DEVELOPMENT FUND	\$	14,000.00
HOMELESS GRANT FUND	\$	7,805.00
CENTRALIZED BOOKING FUND	\$	13.93
VICTIM/WITNESS FUND	\$	2.99
AFFORDABLE HOUSING FUND	\$	1.50
CDBG FUND	\$	1,085.98
CAPITAL PROJECTS FUND	\$	9,012.77
FRINGE BENEFIT PAYMENT FUND	\$	<u>466,505.50</u>
TOTAL:	\$	1,860,956.80

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

\* MR. O'GUREK STATED, "YES, WITH THE EXCEPTION OF THE BILLS FOR THE TIMES NEWS AND BLUE RIDGE COMMUNICATIONS, TO WHICH I ABSTAIN BECAUSE I AM A PART-TIME EMPLOYEE OF THE TIMES NEWS WHICH IS A SISTER COMPANY OF BLUE RIDGE COMMUNICATIONS."

**ETHICS COMMISSION COMPLIANCE:**

COMMISSIONER O'GUREK PRESENTED THE FOLLOWING MEMORANDUM STATING HIS POTENTIAL CONFLICT OF INTEREST WITH PENCOR RELATED COMPANIES AS PER THE ADVICE OF THE STATE ETHICS COMMISSION:

**MEMORANDUM**

SECTION 1103(J) OF THE ETHICS ACTS PROVIDES AS FOLLOWS:

VOTING CONFLICT-WHERE VOTING CONFLICTS ARE NOT OTHERWISE ADDRESSED BY THE CONSTITUTION OF PENNSYLVANIA OR BY ANY LAW RULE REGULATION ORDER OR ORDINANCE, THE FOLLOWING PROCEDURE SHALL BE EMPLOYED. ANY PUBLIC OFFICIAL OR PUBLIC EMPLOYEE WHO IN THE DISCHARGE OF HIS OFFICIAL DUTIES WOULD BE REQUIRED TO VOTE ON A MATTER THAT WOULD RESULT IN A CONFLICT OF INTEREST SHALL ABSTAIN FROM VOTING AND PRIOR TO THE VOTE BEING TAKEN PUBLICLY ANNOUNCE AND DISCLOSE THE NATURE OF HIS INTEREST AS A PUBLIC RECORD IN A WRITTEN MEMORANDUM FILED WITH THE PERSON RESPONSIBLE FOR RECORDING THE MINUTES OF THE MEETING AT WHICH THE VOTE IS TAKEN PROVIDED THAT WHENEVER A GOVERNING BODY WOULD BE UNABLE TO TAKE ANY ACTION ON A MATTER BEFORE IT BECAUSE THE NUMBER OF MEMBERS OF THE BODY REQUIRED TO ABSTAIN FROM VOTING UNDER THE PROVISIONS OF THIS SECTION MAKES THE MAJORITY OR OTHER LEGALLY REQUIRED VOTE OF APPROVAL UNATTAINABLE THEN SUCH MEMBERS SHALL BE PROVIDED TO VOTE IF DISCLOSURES ARE MADE AS OTHERWISE PROVIDED HEREIN. IN THE CASE OF A THREE-MEMBER GOVERNING BODY OF A POLITICAL SUBDIVISION WHERE ONE MEMBER HAS ABSTAINED FROM VOTING AS A RESULT OF A CONFLICT OF

INTEREST AND THE REMAINING TWO MEMBERS OF THE GOVERNING BODY HAVE CAST OPPOSING VOTES THE MEMBER WHO HAS ABSTAINED SHALL BE PERMITTED TO VOTE TO BREAK THE TIE VOTE IF DISCLOSURE IS MADE AS OTHERWISE PROVIDED HEREIN.

ACCORDINGLY, TO COMPLY WITH THIS SECTION OF THE ETHICS ACT, I AM SUBMITTING THIS MEMORANDUM AS A MEANS OF PROVIDING FULL DISCLOSURE OF A CONFLICT OF INTEREST, STATING THAT I AM ABSTAINING TODAY ON ANY ACTIONS RELATING TO PAYING BILLS TO, ADVERTISING WITH, ACCEPTING PROPOSALS FROM AND/OR ENTERING CONTRACTS WITH TIMES NEWS, LEHIGHTON, PA, BECAUSE I AM A PART-TIME EMPLOYEE THERE, AS WELL AS ITS SISTER COMPANIES, INCLUDING BLUE RIDGE COMMUNICATIONS, PENTELEDATA, THE PALMERTON TELEPHONE COMPANY AND PENCOR HOSE AND FITTING, AND ANY OTHER PENCOR SERVICES' AFFILIATES.

/S/ WILLIAM J. O'GUREK, MEMBER

09/05/2019

**TREASURER'S REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED AUGUST 26, 2019 TO AUGUST 31, 2019 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF AUGUST 31, 2019:**

GENERAL FUND CHECKING ACCOUNT	\$ 10,232.29
GENERAL FUND SP NOW	\$ 12,966,458.05
OPERATING RESERVE FUND	\$ 973,085.12
RENTAL PROPERTY FUND	\$ 193,156.06
COUNTY PARKING FUND	\$ 1,165,707.79
LIQUID FUELS TAX FUND	\$ 548,880.12
AREA AGENCY ON AGING FUND	\$ 165,089.71
CHILDREN & YOUTH FUND	\$ 1,521,339.88
HUMAN SERVICE AGENCY FUND	\$ 15,490.52
DOMESTIC RELATION IV-D FUND	\$ 65,461.42
WORKFORCE INVESTMENT ACT	\$ 35,253.46
PARKS & RECREATION FUND	\$ 217,338.66
CARBON TRANSPORTATION SYSTEM FUND	\$ 264,235.15
9-1-1 FUND	\$ 1,241,163.56
HAZMAT RESPONSE FUND	\$ 151,735.22
OFFENDER SUPERVISION FUND	\$ 375,773.41
ADULT ELECTRONIC MONITORING FUND	\$ 204,454.40
FARMLAND PRESERVATION FUND	\$ 41,802.44
HUMAN SERVICE DEVELOPMENT FUND	\$ 26,711.12
HOMELESS GRANT FUND	\$ 14,709.91
CENTRALIZED BOOKING FUND	\$ 144,931.53
VICTIM/WITNESS FUND	\$ 11,662.04
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 35,931.39
COUNTY RECORDS IMPROVEMENTS FUND	\$ 9,519.68
JUVENILE SUPERVISION FEE FUND	\$ 40,440.27
COMMUNITY SERVICE FEE FUND	\$ 9,300.79
PROTHONOTARY AUTOMATION FUND	\$ 85,804.13
AFFORDABLE HOUSING FUND	\$ 322,269.94
CLERK OF COURTS AUTOMATION FUND	\$ 3,533.93
REGISTER OF WILLS AUTOMATION FUND	\$ 12,203.71
JUVENILE ELECTRONIC MONITORING FUND	\$ 6,220.68
VITAL STATS IMPROVEMENT FUND	\$ 40,907.12
SUBSTANCE ABUSE EDUCATION	\$ 148,268.80
LIQUID FUELS/ACT 44	\$ 486,135.03
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 644,133.36

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VICTIMS SERVICES FUND	\$	57,192.85
HOTEL ROOM EXCISE TAX FUND	\$	2,146.42
CDBG FUND	\$	1,129.21
DEBT SERVICE FUND	\$	1,192,256.67
CAPITAL PROJECTS FUND	\$	16,624,055.81
FRINGE BENEFIT PAYMENT FUND	\$	540,342.14
PAYROLL FUND	\$	174,985.57
TAX CLAIM FUND	\$	583,819.89

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

THE CHAIRMAN RECESSED THE REGULAR MEETING AT 10:46 A.M. IN ORDER TO CONVENE THE MONTHLY SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:52 A.M.

**PERSONNEL REPORT:**

**RETIREMENT:**

**KIMBERLY J. BUTALA**, WEATHERLY, PA - DISTRICT JUSTICE SECRETARY II - EFFECTIVE OCTOBER 1, 2019.

**RESIGNATION:**

**PAUL J. KATTNER**, JIM THORPE, PA - PROBATION OFFICER I, ADULT PROBATION - EFFECTIVE SEPTEMBER 17, 2019.

**SEMINAR/TRAINING REQUESTS:**

**CHILDREN & YOUTH SERVICES**

**SHADIMON NAVARRO**

FOUNDATIONS MODULES:

INTRODUCTION TO CHILD WELFARE PRACTICE

INTRODUCTION TO ENGAGEMENT

CPS AND GPS

SAFETY ASSESSMENT

RISK ASSESSMENT

PERMANENCY AND CONCURRENT PLANNING

INTRODUCTION TO DEPENDENCY COURT PRACTICE

FAMILY SERVICE PLANNING

ACHIEVING PERMANENCY

PITTSTON, PA

COST: MEALS

**SALLIANNE SCHATZ NEWTON**

**ANISSA NUNEMACHER**

PCYA QUARTERLY BOARD MEETING

MARS, PA

COST: CONFERENCE FEE \$150.00 PER PERSON, LODGING, MEALS

**DISTRICT ATTORNEY**

**TIMOTHY NOTHSTEIN**

**JOSEPH PERILLI**

VET COURT OPERATIONAL TUNE-UP

HARRISBURG, PA  
COST: MEALS

**PLANNING & DEVELOPMENT**

**DAVID BODNAR**

FEMA REGION III WEBINAR  
REVISITING LOSS AVOIDANCE AND THE BENEFIT COST ANALYSIS PROCESS  
JIM THORPE, PA

**WIOA/CCWT**

**KEITH RAMSAY - WIOA**

**GARRY WENTZ - CCWT**

WDB SYMPOSIUM  
STATE COLLEGE, PA  
COST: CONFERENCE FEE \$285 EACH, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENTS:**

**ADULT PROBATION**

**JOSEPH BETTINE**

**KIMBERLY COOPER**

**NICOLE HORN**

**MATTHEW KIMMEL**

**JILLIAN MCGINLEY**

**ERIC YUKNEK**

FETC CONTINUING EDUCATION COURSE 3 OFFICER SURVIVAL MINDSET, COVER AND CONCEALMENT  
IMMEDIATE ACTION DRILLS  
ANNVILLE, PA  
COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**KEVIN DOLL**

**APRIL GOOD**

**MICHAEL JORDA**

**EDYTA MASONE**

**NANCY RIVERA**

ORAS END USER TRAINING  
JIM THORPE, PA

**RICHMOND PARSONS**

FETC CONTINUING EDUCATION COURSE 2 CRITICAL INCIDENT/REPORT WRITING  
NANTICOKE, PA  
COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED  
SEPTEMBER 5, 2019.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**CORRESPONDENCE:**

THE AUGUST 2019 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS.

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AUGUST 2019 REPORT, PREPARED SEPTEMBER 3, 2019, TO CARBON COUNTY STAKEHOLDERS REGARDING THE PENNEAST/UGI PIPELINE PROJECT WAS RECEIVED FROM SAVE CARBON COUNTY.

**BID AWARD EXTENSION:**

**#19-397 CDBG PROJECTS:**

A REQUEST WAS RECEIVED FROM THE OFFICE OF PLANNING & DEVELOPMENT TO EXTEND THE RECOMMENDATION TO AWARD OR REJECT THE BIDS OPENED AUGUST 22, 2019 FOR THE FOLLOWING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS TO SEPTEMBER 19, 2019:

SUMMIT HILL: PARKS & RECREATION (FY 2016 & FY 2017)/PARK IMPROVEMENT  
(GINDER FIELD REHABILITATION)

FRANKLIN TOWNSHIP: WATER/SEWER IMPROVEMENTS (FY 2015 & FY 2016)

CULVERT RECONSTRUCTION/DRAINAGE IMPROVEMENTS PHASE 1- RED HILL ROAD

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE EXTENSION.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**CHILDREN & YOUTH:**

**#19-398 AGREEMENTS:**

PURCHASE OF SERVICE AGREEMENTS WERE SUBMITTED FOR THE FOLLOWING PROVIDERS:

**EIHAB HUMAN SERVICES, INCORPORATED**

**TUNKHANNOCK, PA**

<b><u>PROVIDER:</u></b>	<b><u>FY 2018-19</u></b>
DIAGNOSTIC & EVALUATION	\$ 220.00
RESIDENTIAL CARE	\$ 220.00
SHORT-TERM RESIDENTIAL STAY	\$ 220.00
FOSTER	\$ 0.00

**RENAISSANCE PSYCHOLOGICAL & COUNSELING CORP., INC.**

**KINGSTON, PA**

<b><u>PROVIDER:</u></b>	<b><u>FY 2019-20</u></b>
DIAGNOSTIC EVALUATION-PER HOUR	\$ 350.00
INDIVIDUAL INTERVENTION SERVICES-PER HOUR	\$ 95.00
FAMILY SERVICES-PER HOUR	\$ 95.00
COLLATERAL FAMILY SERVICES-PER HOUR	\$ 95.00
GROUP INTERVENTIONS* (PER INDIVIDUAL)-PER HOUR	\$ 30.00
PROFESSIONAL CONSULTATION (HOSPITAL, PRISON, PROFESSIONAL)-PER HOUR	\$ 95.00
COURT TESTIMONY-PER HOUR	\$ 95.00

\*GROUP THERAPY REQUIRES A MINIMUM OF FOUR CONSUMERS

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENTS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**#19-399 AGREEMENT/INTERPRETING:**

A LETTER OF AGREEMENT WITH CESAR REYES-MATEO BA, SPANISH INTERPRETING SERVICES, JEFFERSON TOWNSHIP, PENNSYLVANIA, FOR SPANISH INTERPRETATION/TRANSLATION ASSIGNMENTS WAS SUBMITTED FOR BOARD ACTION. THE RATES ARE AS FOLLOWS:

THE HOURLY RATES ARE \$50.00 - \$75.00/HOUR (2-HOUR MINIMUM); DOCUMENTS - \$50.00/PAGE; TRAVEL - \$50.00/HOUR.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**#19-400 CONTRACT ADDENDA:**

ADDENDA WERE SUBMITTED TO EXTEND THE RATES OF THE FOLLOWING 2018/2019 PURCHASE OF SERVICE AGREEMENTS FOR 180 DAYS FROM THE FISCAL YEAR ENDING JUNE 30, 2019 OR UNTIL THE FINALIZATION OF THE FY 2019-2020 CONTRACT:

FAMILIES UNITED NETWORK, INCORPORATED - D/B/A ASHLER MANOR, MUNCY, PA  
CORNELL ABRAXAS GROUP, INCORPORATED, PITTSBURGH, PA  
IMPACT PROJECT, INCORPORATED, EMMAUS, PA

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE ADDENDA AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**HUMAN SERVICES:**

**HOMELESS ASSISTANCE PROGRAM:**

**#19-401 AGREEMENT/ACTION COMMITTEE:**

A LETTER OF AGREEMENT BETWEEN THE COUNTY AND THE CARBON COUNTY ACTION COMMITTEE FOR HUMAN SERVICES TO PROVIDE ANY AND ALL ASSISTANCE REQUIREMENTS UNDER THE HOMELESS ASSISTANCE PROGRAM (HAP) GUIDELINES AND FUNDING PROVISIONS, IN THE AMOUNT OF \$27,359.00, FOR THE TERM JULY 1, 2019 THROUGH JUNE 30, 2020 WAS SUBMITTED FOR BOARD ACTION.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH THE ACTION COMMITTEE FOR THE HAP PROGRAM.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**#19-402 HSDF AGREEMENT/ACTION COMMITTEE:**

A LETTER OF AGREEMENT BETWEEN THE COUNTY AND THE CARBON COUNTY ACTION COMMITTEE TO PROVIDE ANY AND ALL ASSISTANCE REQUIREMENTS UNDER THE HUMAN SERVICES DEVELOPMENT FUND (HSDF) PROGRAM GUIDELINES AND FUNDING PROVISIONS, IN THE AMOUNT OF \$50,000.00, FOR THE TERM JULY 1, 2019 THROUGH JUNE 30, 2020 WAS SUBMITTED FOR BOARD ACTION.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH THE ACTION COMMITTEE FOR THE HSDF PROGRAM.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**INSURANCE:**

**#19-403 DELTA DENTAL:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF AN AMENDMENT TO THE AGREEMENT WITH DELTA DENTAL OF PENNSYLVANIA GROUP #02365 FOR THE TERM OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2021, CHANGING THE ADMINISTRATION FEE TO \$5.57 PER ENROLLEE/MONTH. (\$0.22 PER ENROLLEE/MONTH INCREASE).

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**PLANNING & DEVELOPMENT:**

**#19-404 HOME PROGRAM:**

**AGREEMENT:**

A REQUEST WAS RECEIVED FROM THE DIRECTOR OF PLANNING AND DEVELOPMENT FOR APPROVAL AND EXECUTION OF THE FOLLOWING CARBON COUNTY HOME REHABILITATION PROGRAM AGREEMENT:

#SE 56-16-137 GENERAL AGREEMENT: MAZZELLA ENTERPRISES, INC. \$11,900.00  
JIM THORPE, PA

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE HOME REHABILITATION AGREEMENT AS LISTED.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**SOLICITOR'S REPORT:**

**ELECTIONS:**

**#19-405 VOTING EQUIPMENT:**

**DOMINION VOTING SYSTEMS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACKNOWLEDGE ACCEPTANCE OF THE QUOTE BY THE CARBON COUNTY BOARD OF ELECTIONS FOR THE PURCHASE OF NEW VOTING EQUIPMENT, SOFTWARE USER LICENSES AND RELATED SERVICES FROM DOMINION VOTING SYSTEMS INCORPORATED, DENVER, COLORADO, UNDER COSTARS CONTRACT #039-006.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

\*THE AGREEMENT IS EFFECTIVE UNTIL JULY 31, 2027. INITIAL PURCHASE COST, YEAR 1: \$421,753.31 PLUS SHIPPING COSTS TO BE DETERMINED; TWO (2) ON-SITE SUPPORT SERVICES FOR ELECTION DAY: \$9,000; ANNUAL LICENSE COSTS BEGINNING ON THE FIRST ANNIVERSARY OF THE EFFECTIVE DATE: \$29,600; ANNUAL HARDWARE WARRANTY COSTS BEGINNING ON THE FIRST ANNIVERSARY OF THE EFFECTIVE DATE: \$13,675.00.

**PARKS/RECREATION:**

**#19-406 AGREEMENT/BANNER/JOSIAH WHITE:**

A SPECIAL ACTIVITIES AGREEMENT FOR USE OF THE JOSIAH WHITE PARK, ALONG WITH A BANNER REQUEST, WERE SUBMITTED FOR THE FOLLOWING:

JIM THORPE TOURISM AGENCY  
JIM THORPE FALL FOLIAGE FESTIVAL – OCTOBER 5, 6, 12, 13, 19, 20, 2019  
(BANNER REQUEST: 09/20/19 - 10/21/19)

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT AND BANNER REQUEST.

BOARD POLLED: O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**#19-407 AGREEMENT/MCLP:**

A SPECIAL ACTIVITIES AGREEMENT FOR USE OF THE MAUCH CHUNK LAKE PARK WAS SUBMITTED FOR THE FOLLOWING:

ALZHEIMER’S ASSOCIATION  
WALK TO END ALZHEIMER’S, SEPTEMBER 21, 2019

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE SPECIAL ACTIVITIES AGREEMENT AS LISTED.

BOARD POLLED: O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**#19-408 BANNER REQUESTS:**

BANNER REQUESTS WERE SUBMITTED FOR THE FOLLOWING:

ST. JOHN’S LUTHERAN CHURCH, JIM THORPE, PA  
49<sup>TH</sup> ANNUAL SWITCHBACK SCAMPER, 10K RUN/5K WALK, OCTOBER 20, 2019  
BANNER: 09/30/19 - 10/21/19

JIM THORPE LIONS CLUB  
25<sup>TH</sup> ANNUAL JIM THORPE HALLOWEEN PARADE, OCTOBER 26, 2019  
(RAIN DATE OCTOBER 27)  
BANNER: 10/11/19 - 10/29/19

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE BANNER REQUESTS AS SUBMITTED.

BOARD POLLED: O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**TAX ASSESSMENT:**

**#19-409 TAX REFUND:**

A COMMUNICATION WAS RECEIVED FROM THE TAX ASSESSMENT BUREAU VERIFYING THAT THE FOLLOWING TAXPAYER IS DUE A REFUND OF COUNTY REAL ESTATE TAXES:

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**MUNICIPALITY:** KIDDER TOWNSHIP NORTH

VALOR CLINIC FOUNDATION  
P.O. BOX 315  
BRODHEADSVILLE, PA 18322

**PROPERTY CODE:** 8-20-10663 & 8-20-10664

**PROPERTY RECORD CARD#:** 61-20-A20.07 & 61-20-A20.08

**REASON:** DUE TO AN APPEAL, THE PROPERTY WAS MADE EXEMPT; THE  
TAX PAYER PAID TAX BILL ON 5/15/19, THEREFORE THEY ARE DUE A REFUND

**TOTAL REFUND DUE:** \$668.50

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE PAYMENT OF  
THE REFUND AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 11:00 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN