

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONER’S MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O’GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

COMMISSIONER O’GUREK OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD APRIL 11, 2019.

BOARD POLLED:	O’GUREK	NOT VOTING*
	GERHARD	YES
	NOTHSTEIN	YES

*DUE TO ABSENCE AT APRIL 11, 2019 MEETING.

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

SHAWN KRESGE, PENN FOREST TOWNSHIP	RE: GLEN ONOKO TRAIL CLOSING
JOHN DRURY, JIM THORPE	RE: ENGINEER/GEOLOGIST REPORT
JAMES DULCY, WEATHERLY	RE: BRIDGES IN PACKER TOWNSHIP; SAFETY ISSUES
MARK REITZ, JIM THORPE	RE: SUSQUEHANNA STREET PROJECT; COUNTY STORAGE BUILDING
CHRIS LUKASEVICH, JIM THORPE	RE: COUNTY STORAGE FACILITY; TRAINING CENTER
MARY SHORTEN, JIM THORPE	RE: COMMENTS MADE TO JOHN DRURY AT LAST MEETING

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED APRIL 18, 2019.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 70980 THROUGH 71023 AND DIRECT DEPOSIT CHECK NUMBERS 6007752 THROUGH 6008154 FOR THE PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$588,859.74 (PAYROLL DATED APRIL 12, 2019).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 205089 THROUGH 205201 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$	159,025.55
RENTAL PROPERTY FUND	\$	1,789.90
COUNTY PARKING FUND	\$	3,227.96
AREA AGENCY ON AGING FUND	\$	30,910.86
CHILDREN & YOUTH FUND	\$	34,206.12
HUMAN SERVICE AGENCY FUND	\$	37.29
DOMESTIC RELATIONS FUND	\$	421.21
PARKS & RECREATION FUND	\$	1,029.26
CARBON TRANSPORTATION FUND	\$	30,162.25
9-1-1 FUND	\$	26,986.48
HAZ-MAT RESPONSE FUND	\$	4.47
HUMAN SERVICE DEVELOPMENT FUND	\$	11,250.00
CENTRALIZED BOOKING FUND	\$	24.10
CDBG FUND	\$	1,147.50
CAPITAL PROJECTS FUND	\$	60,787.50

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FRINGE BENEFIT PAYMENT FUND	\$	709.00
TOTAL:\$		361,719.45

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

* MR. O'GUREK STATED, "YES, WITH THE EXCEPTION OF THE BILLS FOR THE TIMES NEWS, BLUE RIDGE COMMUNICATIONS, PALMERTON TELEPHONE COMPANY, AND PENTELEDATA, TO WHICH I ABSTAIN BECAUSE I AM A PART-TIME EMPLOYEE OF THE TIMES NEWS WHICH IS A SISTER COMPANY OF BLUE RIDGE COMMUNICATIONS, PALMERTON TELEPHONE COMPANY, AND PENTELEDATA."

ETHICS COMMISSION COMPLIANCE:

COMMISSIONER O'GUREK PRESENTED THE FOLLOWING MEMORANDUM STATING HIS POSSIBLE CONFLICT OF INTEREST WITH PENCOR RELATED COMPANIES AS PER THE RECOMMENDATION AND ADVICE OF THE STATE ETHICS COMMISSION:

MEMORANDUM

SECTION 1103(J) OF THE ETHICS ACTS PROVIDES AS FOLLOWS:

VOTING CONFLICT-WHERE VOTING CONFLICTS ARE NOT OTHERWISE ADDRESSED BY THE CONSTITUTION OF PENNSYLVANIA OR BY ANY LAW RULE REGULATION ORDER OR ORDINANCE, THE FOLLOWING PROCEDURE SHALL BE EMPLOYED. ANY PUBLIC OFFICIAL OR PUBLIC EMPLOYEE WHO IN THE DISCHARGE OF HIS OFFICIAL DUTIES WOULD BE REQUIRED TO VOTE ON A MATTER THAT WOULD RESULT IN A CONFLICT OF INTEREST SHALL ABSTAIN FROM VOTING AND PRIOR TO THE VOTE BEING TAKEN PUBLICLY ANNOUNCE AND DISCLOSE THE NATURE OF HIS INTEREST AS A PUBLIC RECORD IN A WRITTEN MEMORANDUM FILED WITH THE PERSON RESPONSIBLE FOR RECORDING THE MINUTES OF THE MEETING AT WHICH THE VOTE IS TAKEN PROVIDED THAT WHENEVER A GOVERNING BODY WOULD BE UNABLE TO TAKE ANY ACTION ON A MATTER BEFORE IT BECAUSE THE NUMBER OF MEMBERS OF THE BODY REQUIRED TO ABSTAIN FROM VOTING UNDER THE PROVISIONS OF THIS SECTION MAKES THE MAJORITY OR OTHER LEGALLY REQUIRED VOTE OF APPROVAL UNATTAINABLE THEN SUCH MEMBERS SHALL BE PROVIDED TO VOTE IF DISCLOSURES ARE MADE AS OTHERWISE PROVIDED HEREIN. IN THE CASE OF A THREE-MEMBER GOVERNING BODY OF A POLITICAL SUBDIVISION WHERE ONE MEMBER HAS ABSTAINED FROM VOTING AS A RESULT OF A CONFLICT OF INTEREST AND THE REMAINING TWO MEMBERS OF THE GOVERNING BODY HAVE CAST OPPOSING VOTES THE MEMBER WHO HAS ABSTAINED SHALL BE PERMITTED TO VOTE TO BREAK THE TIE VOTE IF DISCLOSURE IS MADE AS OTHERWISE PROVIDED HEREIN.

ACCORDINGLY, TO COMPLY WITH THIS SECTION OF THE ETHICS ACT, I AM SUBMITTING THIS MEMORANDUM AS A MEANS OF PROVIDING FULL DISCLOSURE OF A CONFLICT OF INTEREST, STATING THAT I AM ABSTAINING TODAY ON ANY ACTIONS RELATING TO PAYING BILLS TO, ADVERTISING WITH, ACCEPTING PROPOSALS FROM AND/OR ENTERING CONTRACTS WITH TIMES NEWS, LEHIGHTON, PA, BECAUSE I AM A PART-TIME EMPLOYEE THERE, AS WELL AS ITS SISTER COMPANIES, INCLUDING BLUE RIDGE COMMUNICATIONS, PENTELEDATA, THE PALMERTON TELEPHONE COMPANY AND PENCOR HOSE AND FITTING, AND ANY OTHER PENCOR SERVICES' AFFILIATES.

/S/ WILLIAM J. O'GUREK, MEMBER

04/018/2019

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED APRIL 8, 2019 TO APRIL 12, 2019 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF APRIL 12, 2019:

GENERAL FUND CHECKING ACCOUNT	\$	4,171.99
GENERAL FUND SP NOW	\$	4,295,447.56
OPERATING RESERVE FUND	\$	964,163.51
RENTAL PROPERTY FUND	\$	183,620.11
COUNTY PARKING FUND	\$	985,924.76
LIQUID FUELS TAX FUND	\$	527,059.43
AREA AGENCY ON AGING FUND	\$	170,745.26
CHILDREN & YOUTH FUND	\$	448,869.18
HUMAN SERVICE AGENCY FUND	\$	9,665.33
DOMESTIC RELATION IV-D FUND	\$	44,998.28
WORKFORCE INVESTMENT ACT	\$	18,355.43
PARKS & RECREATION FUND	\$	123,401.60
CARBON TRANSPORTATION SYSTEM FUND	\$	69,883.95
9-1-1 FUND	\$	1,347,059.04
HAZMAT RESPONSE FUND	\$	136,699.61
OFFENDER SUPERVISION FUND	\$	531,106.43
ADULT ELECTRONIC MONITORING FUND	\$	193,008.65
FARMLAND PRESERVATION FUND	\$	39,551.16
HUMAN SERVICE DEVELOPMENT FUND	\$	35,767.61
HOMELESS GRANT FUND	\$	12,049.80
CENTRALIZED BOOKING FUND	\$	124,228.64
VICTIM/WITNESS FUND	\$	11,067.44
RECORDER OF DEEDS IMPROVEMENT FUND	\$	40,147.33
COUNTY RECORDS IMPROVEMENTS FUND	\$	20,890.37
JUVENILE SUPERVISION FEE FUND	\$	34,755.29
COMMUNITY SERVICE FEE FUND	\$	9,009.79
PROTHONOTARY AUTOMATION FUND	\$	80,959.94
AFFORDABLE HOUSING FUND	\$	294,278.14
CLERK OF COURTS AUTOMATION FUND	\$	3,779.59
REGISTER OF WILLS AUTOMATION FUND	\$	10,643.76
JUVENILE ELECTRONIC MONITORING FUND	\$	6,163.65
VITAL STATS IMPROVEMENT FUND	\$	44,594.76
SUBSTANCE ABUSE EDUCATION	\$	141,781.62
LIQUID FUELS/ACT 44	\$	451,235.92
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$	522,745.66
VICTIMS SERVICES FUND	\$	48,039.84
HOTEL ROOM EXCISE TAX FUND	\$	25,272.46
CDBG FUND	\$	916.68
DEBT SERVICE FUND	\$	1,020,829.19
CAPITAL PROJECTS FUND	\$	7,583,730.43
FRINGE BENEFIT PAYMENT FUND	\$	536,238.85
PAYROLL FUND	\$	155,592.11
TAX CLAIM FUND	\$	741,084.97

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

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PERSONNEL REPORT:

HIRES:

STEPHANIE ANDRE, JIM THORPE, PA - COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES - EFFECTIVE MAY 6, 2019.

DOMINIC D. DEMARCO, LANSFORD, PA – SEASONAL PARK MAINTENANCE, PARKS – EFFECTIVE APRIL 22, 2019.

EMILY J. GREENAWALT, JIM THORPE, PA - COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES - EFFECTIVE MAY 6, 2019.

CHRISTINE M. GUERRERA, PALMERTON, PA - COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES - EFFECTIVE MAY 6, 2019.

CHANGE OF STATUS:

TINA M. FINK, LEHIGHTON, PA

FROM: PART-TIME CLERK, ARCHIVES

TO: LIVE SCAN OPERATOR/CORRECTIONS CLERK, CORRECTIONS

EFFECTIVE: APRIL 22, 2019

KAYLYN A. AHNER, ANDREAS, PA

FROM: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS

TO: CORRECTIONS OFFICER, CORRECTIONS

EFFECTIVE: APRIL 22, 2019

JAMES B.J. TASCHLER, LEHIGHTON, PA

FROM: PART-TIME CORRECTIONS OFFICER, CORRECTIONS

TO: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS

EFFECTIVE: APRIL 22, 2019

SEMINAR/TRAINING REQUESTS:

BUREAU OF COLLECTIONS

SAMANTHA M. JONES

CARLY J. MARZEN

FISCAL TRAINING/PAYMENT PLANS AND ENFORCEMENT TRAINING

MECHANICSBURG, PA

JODI A. SONON

THE 2019 JUSTICE SYSTEM AND COMMUNITY RESOURCES LEARNING SERIES: FAMILY COURT

BOWMANSTOWN, PA

COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

CLERK OF COURTS

JENNIFER L. FLEXER

THE 2019 JUSTICE SYSTEM AND COMMUNITY RESOURCES LEARNING SERIES: FAMILY COURT

BOWMANSTOWN, PA

COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

COOPERATIVE EXTENSION

GEORGIA A. FARROW

DAY CAMP PREPARATION

STROUDSBURG, PA

CORONER

GERALD D. JONES, JR.

MERI JONES

JAMES T. HAGER

JOHN M. TURCMANOVICH

CAROLE H. LESLIE

EMMA L. HORN

8TH ANNUAL FORENSIC SYMPOSIUM

NEW PHILADELPHIA, PA

COST: CONFERENCE FEE \$80 PER PERSON, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

VARIOUS DEPARTMENTS

JUSTIN E. MARKELL- COMMUNICATIONS

JASON P. SHELLHAMMER - GEOGRAPHIC INFORMATION SYSTEM

MGIS TRAINING

NESQUEHONING, PA

COST: CONFERENCE FEE \$600

WORKFORCE TRAINING

JULIE A. WALKER

PA WORKFORCE DEVELOPMENT ASSOCIATION 35TH ANNUAL EMPLOYMENT, TRAINING, AND EDUCATION
CONFERENCE

HERSHEY, PA

COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENTS:

ADULT PROBATION

RICHMOND S. PARSONS

MARATSA 11TH ANNUAL CONFERENCE

PREVENTING SEXUAL ABUSE: LEARNING TOGETHER/WORKING TOGETHER

ANNAPOLIS, MD

COST: CONFERENCE FEE \$205, LODGING

ADULT PROBATION

JOSEPH J. BERKE

MALIK A. HAYES

THE 2019 JUSTICE SYSTEM AND COMMUNITY RESOURCES LEARNING SERIES: POLICE DEPARTMENTS AND
LAW ENFORCEMENT

BOWMANSTOWN, PA

ADULT PROBATION

JOSEPH J. BERKE

THE 2019 JUSTICE SYSTEM AND COMMUNITY RESOURCES LEARNING SERIES: EDUCATION AND
EMPLOYMENT

BOWMANSTOWN, PA

JOSEPH J. BERKE

TAMMY L. WALL

ERIC J. YUKNEK

PAUL J. KATTNER

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THE 2019 JUSTICE SYSTEM AND COMMUNITY RESOURCES LEARNING SERIES: PRE-CONVICTION AND JUDICIAL
BOWMANSTOWN, PA

JOSEPH J. BERKE

JILLIAN C. MCGINLEY

DEREK D. GEORGE

THE 2019 JUSTICE SYSTEM AND COMMUNITY RESOURCES LEARNING SERIES: POST-CONVICTION AND COMMUNITY SUPERVISION
BOWMANSTOWN, PA

JOSEPH J. BERKE

JOSEPH L. BETTINE

DAVID A. SLINGER

NICOLE A. HORN

THE 2019 JUSTICE SYSTEM AND COMMUNITY RESOURCES LEARNING SERIES: CORRECTIONS AND PRISON PROGRAMS
BOWMANSTOWN, PA

JOSEPH J. BERKE

TAMMY L. WALL

KEVIN J. DOLL

THE 2019 JUSTICE SYSTEM AND COMMUNITY RESOURCES LEARNING SERIES: CASE MANAGEMENT AND BEHAVIORAL HEALTH TREATMENT
BOWMANSTOWN, PA

JOSEPH J. BERKE

MATTHEW J. KIMMEL

KIMBERLY S. COOPER

REBECCA A. CANCELLIERE

THE 2019 JUSTICE SYSTEM AND COMMUNITY RESOURCES LEARNING SERIES: COMMUNITY RESOURCES PART 1
BOWMANSTOWN, PA

ADULT PROBATION

JOSEPH J. BERKE

THE 2019 JUSTICE SYSTEM AND COMMUNITY RESOURCES LEARNING SERIES: COMMUNITY RESOURCES PART 2
BOWMANSTOWN, PA

DOMESTIC RELATIONS

BRIDGET M. JOHNSTON

34TH ANNUAL SPRING DOMESTIC RELATIONS SECTION DIRECTOR'S MEETING
STATE COLLEGE, PA
COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED APRIL 18, 2019.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CORRESPONDENCE:

MINUTES RECEIVED: MARCH 19, 2019 MEETING OF THE CARBON COUNTY PLANNING COMMISSION.

AUDIT REPORTS RECEIVED: CARBON-MONROE-PIKE MENTAL HEALTH AND DEVELOPMENTAL SERVICES FINANCIAL STATEMENTS AS OF JUNE 30, 2018; CARBON COUNTY COMMUNITY TRANSIT FINANCIAL STATEMENT AND SUPPLEMENTARY INFORMATION FOR THE YEARS ENDED JUNE 30, 2018 AND 2017.

A COMMUNICATION WAS RECEIVED FROM CARBON ENGINEERING INCORPORATED INFORMING OF THEIR INTENT TO SUBMIT A GRANT APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES (DCNR) ON BEHALF OF EAST PENN TOWNSHIP FOR THE FOLLOWING PROJECT:

EAST PENN TOWNSHIP D&L TRAIL CONNECTOR
RIVERVIEW ROAD, EAST PENN TOWNSHIP

COMMUNICATIONS WERE RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATIONS:

HAULMARK TRAILERS OF PA, MCADOO, PA
RENEWAL OF NPDES INDUSTRIAL STORM WATER PERMIT #PA0275638A-1
BANKS TOWNSHIP

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES ANNOUNCING FY 2018-19 REVISED PRIMARY ALLOCATIONS FOR INTELLECTUAL DISABILITIES – COMMUNITY BASE PROGRAM.

COMMUNICATIONS/911:

#19-191 TOWER SERVICES/PROPOSAL:

A REQUEST WAS SUBMITTED BY THE 9-1-1 DIRECTOR FOR APPROVAL TO PURCHASE AN ONAN 25KW GENERATOR WITH AUTOMATIC TRANSFER SWITCH (STATE CONTRACT #440001634) FROM TOWER SERVICES UNLIMITED, HARRISBURG, PENNSYLVANIA FOR THE BIG BOULDER TOWER SITE NEW SHELTER.

THE COST OF THE GENERATOR IS \$19,134.00, PLUS ADDITIONAL ITEMS INCLUDING 4'X8' CONCRETE PAD AT A COST OF \$5,815.00 FOR A TOTAL COST: \$24,949.00.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PROPOSAL FROM TOWER SERVICES UNLIMITED AS SUBMITTED.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

HUMAN SERVICES:

#19-192 STATE FOOD/EXPENSE & DATA:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE FY 2018/2019 STATE FOOD PURCHASE PROGRAM THIRD QUARTER EXPENSE AND DATA REPORT FROM SHEPHERD HOUSE, INCORPORATED TO BE SUBMITTED TO THE DEPARTMENT OF AGRICULTURE.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

#19-193 TEFAP/SECOND QUARTER:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE 2018/2019 SECOND QUARTER

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(JANUARY 2019 THROUGH MARCH 2019) INVENTORY PARTICIPATION REPORT AND INVOICE EXPENSE REIMBURSEMENT REQUEST FOR THE CARBON COUNTY TEMPORARY EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP), WHICH HAS BEEN SUBMITTED TO THE DEPARTMENT OF AGRICULTURE.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

SOLICITOR'S REPORT:

ELECTIONS:

#19-194 ES&S/ADDENDUM:

A REQUEST WAS RECEIVED FROM THE DIRECTOR OF ELECTIONS FOR APPROVAL OF AN ADDENDUM TO THE AGREEMENT WITH ELECTIONS SYSTEMS & SOFTWARE, LLC (ES&S) CHANGING THE CURRENT TERM FROM FEBRUARY 1, 2019 THROUGH JANUARY 31, 2020 TO FEBRUARY 1, 2019 THROUGH MAY 31, 2019.

ALL OTHER TERMS AND CONDITIONS OF THE AGREEMENT SHALL REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE ADDENDUM TO THE ES&S AGREEMENT.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PENN STATE EXTENSION:

#19-195 JANITORIAL SERVICES:

THE SOLICITOR PRESENTED AN ADDENDUM TO THE AGREEMENT, DATED MAY 28, 2009, BETWEEN THE COUNTY AND CHARLENE F. LYNN, SUMMIT HILL, PENNSYLVANIA, FOR JANITORIAL SERVICES AT THE PENN STATE EXTENSION OFFICE, 529 LENTZ TRAIL, JIM THORPE, PENNSYLVANIA.

COMPENSATION SHALL BE INCREASED FROM \$250 TO \$300 PER MONTH, EFFECTIVE MAY 1, 2019. ALL OTHER TERMS AND CONDITIONS OF THE AGREEMENT SHALL REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE ADDENDUM TO THE AGREEMENT WITH CHARLENE F. LYNN.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PURCHASING:

OFFICE SUPPLIES:

#19-196 PROPOSAL/W.B. MASON:

A RECOMMENDATION WAS SUBMITTED BY THE PURCHASING MANAGER TO ACCEPT A PROPOSAL FROM W. B. MASON COMPANY, INCORPORATED FOR THE SALE AND DELIVERY OF OFFICE SUPPLIES TO ALL COUNTY OFFICES AT AN ESTIMATED COST OF \$51,327.71/YEAR.

PRICING, TERMS, AND CONDITIONS ARE IN COMPLIANCE WITH THE PA COSTARS COOPERATIVE PURCHASING PROGRAM, CONTRACT #004-081 (OFFICE, SCHOOL AND LIBRARY SUPPLIES). THE ANNUAL SALES AMOUNT IS BASED UPON ESTIMATED QUANTITIES PURCHASED OF THE PRODUCTS LISTED.

THE CONTRACT TERM AND SUBSEQUENT RENEWAL PERIODS WILL BE IN ACCORDANCE WITH THE COSTARS CONTRACT.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PROPOSAL FROM W. B. MASON COMPANY AS RECOMMENDED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

TAX ASSESSMENT:

#19-197 TAX REFUND:

A COMMUNICATION WAS RECEIVED FROM THE TAX ASSESSMENT BUREAU VERIFYING THAT THE FOLLOWING TAXPAYER IS DUE A REFUND OF REAL ESTATE TAXES:

MUNICIPALITY: LANSFORD BOROUGH

WILLIS, BARBARA ANN
224 WEST KLINE AVENUE
LANSFORD PA 18232

PROPERTY CODE: 9-25-10446

PROPERTY RECORD CARD #: 122A1-25-E30

REASON: TAXPAYER IS REQUESTING A REFUND ON A BUILDING THAT WAS TORN DOWN 11/2017.
TAXPAYER IS REQUESTING A REFUND FOR 2018 TAXES.
REFUND IS BASED ON ASSESSMENT OF HOME OF 4,550.

TOTAL REFUND DUE: \$46.64

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE PAYMENT OF THE TAX REFUND AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COMMISSIONERS' REPORTS:

THE COMMISSIONERS ACKNOWLEDGED THE PASSING OF FRANKLIN RUCH, EXTENDING CONDOLENCES TO HIS FAMILY. MR. RUCH WAS CHAIRMAN OF THE MAHONING TOWNSHIP SUPERVISORS, LEHIGHTON SCHOOL BOARD CANDIDATE, AN ACTIVE MEMBER OF THE EMERGENCY MEDICAL SERVICES, FIRE DEPARTMENT, AND COUNCIL OF GOVERNMENTS.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:53 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN