

**FEBRUARY 21, 2019**

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:32 A.M. IN THE COMMISSIONER'S MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, SECRETARY III JEN BOGER, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, CLERK OF COURTS, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE VICE-CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD FEBRUARY 14, 2019.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GUESTS (CONCERNING COUNTY BUSINESS):**

THE CHAIRMAN REMINDED THE PUBLIC ATTENDING THE MEETING THAT ALTHOUGH IT IS CERTAINLY LEGAL TO RECORD THE MEETINGS, IT IS ILLEGAL AND A VIOLATION OF THE WIRETAP LAWS TO RECORD PRIVATE CONVERSATIONS BETWEEN INDIVIDUALS PRIOR TO THE MEETING. RECORDING THE MEETING CAN BE DONE AS LONG AS THE MEETING HAS BEEN CALLED TO ORDER, BUT PRIVATE CONVERSATIONS WITHOUT THE KNOWLEDGE OF THE INDIVIDUALS IN THE ROOM IS ILLEGAL.

MARY SHORTEN, JIM THORPE RE: SUSQUEHANNA STREET PROJECT TESTINGS  
JOE MARKS, LEHIGHTON RE: COST OF THE SUSQUEHANNA STREET PROJECT  
CHRIS LUKASEVICH, JIM THORPE RE: SUSQUEHANNA STREET PROJECT - TIME FRAME, COST PER YEAR FOR UTILITIES, ETC., SECURITY; PLANNING COMMISSION APPOINTMENTS

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS FOR 2018 AND 2019 AS LISTED ON TRANSMITTALS DATED FEBRUARY 21, 2019.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:**

**PAYROLL FUND CHECKING ACCOUNT:**

APPROVAL OF PAYROLL CHECK NUMBERS 70825 THROUGH 70863 AND DIRECT DEPOSIT CHECK NUMBERS 6006156 THROUGH 6006550 FOR THE PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$552,248.04 (PAYROLL DATED FEBRUARY 15, 2019).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 204041 THROUGH 204190 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND \$ 103,514.70  
RENTAL PROPERTY FUND \$ 4,241.95

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COUNTY PARKING FUND	\$ 3,322.69
LIQUID FUELS FUND	\$ 70.55
AREA AGENCY ON AGING FUND	\$ 32,169.77
CHILDREN & YOUTH FUND	\$ 56,231.07
HUMAN SERVICE AGENCY FUND	\$ 37.55
DOMESTIC RELATIONS FUND	\$ 450.78
PARKS & RECREATION FUND	\$ 1,046.04
CARBON TRANSPORTATION FUND	\$ 45,837.00
9-1-1 FUND	\$ 7,872.65
VICTIM SERVICES FUND	\$ 5,500.00
HOTEL ROOM EXCISE TAX FUND	\$ 159,641.95
CAPITAL PROJECTS FUND	<u>\$ 12,213.00</u>
TOTAL:	\$ 432,149.70

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

\* MR. O'GUREK STATED, "YES, WITH THE EXCEPTION OF THE BILLS FOR THE TIMES NEWS AND BLUE RIDGE COMMUNICATIONS TO WHICH I ABSTAIN BECAUSE I AM A PART-TIME EMPLOYEE OF THE TIMES NEWS WHICH IS A SISTER COMPANY OF BLUE RIDGE COMMUNICATIONS."

**ETHICS COMMISSION COMPLIANCE:**

COMMISSIONER O'GUREK PRESENTED THE FOLLOWING MEMORANDUM STATING HIS POTENTIAL CONFLICT OF INTEREST WITH PENCOR RELATED COMPANIES AS PER THE ADVICE OF THE STATE ETHICS COMMISSION:

**MEMORANDUM**

SECTION 1103(J) OF THE ETHICS ACTS PROVIDES AS FOLLOWS:

VOTING CONFLICT-WHERE VOTING CONFLICTS ARE NOT OTHERWISE ADDRESSED BY THE CONSTITUTION OF PENNSYLVANIA OR BY ANY LAW RULE REGULATION ORDER OR ORDINANCE, THE FOLLOWING PROCEDURE SHALL BE EMPLOYED. ANY PUBLIC OFFICIAL OR PUBLIC EMPLOYEE WHO IN THE DISCHARGE OF HIS OFFICIAL DUTIES WOULD BE REQUIRED TO VOTE ON A MATTER THAT WOULD RESULT IN A CONFLICT OF INTEREST SHALL ABSTAIN FROM VOTING AND PRIOR TO THE VOTE BEING TAKEN PUBLICLY ANNOUNCE AND DISCLOSE THE NATURE OF HIS INTEREST AS A PUBLIC RECORD IN A WRITTEN MEMORANDUM FILED WITH THE PERSON RESPONSIBLE FOR RECORDING THE MINUTES OF THE MEETING AT WHICH THE VOTE IS TAKEN PROVIDED THAT WHENEVER A GOVERNING BODY WOULD BE UNABLE TO TAKE ANY ACTION ON A MATTER BEFORE IT BECAUSE THE NUMBER OF MEMBERS OF THE BODY REQUIRED TO ABSTAIN FROM VOTING UNDER THE PROVISIONS OF THIS SECTION MAKES THE MAJORITY OR OTHER LEGALLY REQUIRED VOTE OF APPROVAL UNATTAINABLE THEN SUCH MEMBERS SHALL BE PROVIDED TO VOTE IF DISCLOSURES ARE MADE AS OTHERWISE PROVIDED HEREIN. IN THE CASE OF A THREE-MEMBER GOVERNING BODY OF A POLITICAL SUBDIVISION WHERE ONE MEMBER HAS ABSTAINED FROM VOTING AS A RESULT OF A CONFLICT OF INTEREST AND THE REMAINING TWO MEMBERS OF THE GOVERNING BODY HAVE CAST OPPOSING VOTES THE MEMBER WHO HAS ABSTAINED SHALL BE PERMITTED TO VOTE TO BREAK THE TIE VOTE IF DISCLOSURE IS MADE AS OTHERWISE PROVIDED HEREIN.

ACCORDINGLY, TO COMPLY WITH THIS SECTION OF THE ETHICS ACT, I AM SUBMITTING THIS

MEMORANDUM AS A MEANS OF PROVIDING FULL DISCLOSURE OF A CONFLICT OF INTEREST, STATING THAT I AM ABSTAINING TODAY ON ANY ACTIONS RELATING TO PAYING BILLS TO, ADVERTISING WITH, ACCEPTING PROPOSALS FROM AND/OR ENTERING CONTRACTS WITH TIMES NEWS, LEHIGHTON, PA, BECAUSE I AM A PART-TIME EMPLOYEE THERE, AS WELL AS ITS SISTER COMPANIES, INCLUDING BLUE RIDGE COMMUNICATIONS, PENTELEDATA, THE PALMERTON TELEPHONE COMPANY AND PENCOR HOSE AND FITTING, AND ANY OTHER PENCOR SERVICES' AFFILIATES.

/S/ WILLIAM J. O'GUREK, MEMBER

02/21/2019

**TREASURER'S REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT FEBRUARY 11, 2019 TO FEBRUARY 15, 2019 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF FEBRUARY 15, 2019:**

GENERAL FUND CHECKING ACCOUNT	\$ 1,299.10
GENERAL FUND SP NOW	\$ 5,911,807.30
OPERATING RESERVE FUND	\$ 960,666.41
RENTAL PROPERTY FUND	\$ 199,079.04
COUNTY PARKING FUND	\$ 968,436.65
LIQUID FUELS TAX FUND	\$ 525,549.15
AREA AGENCY ON AGING FUND	\$ 317,338.32
CHILDREN & YOUTH FUND	\$ 107,318.12
HUMAN SERVICES AGENCY FUND	\$ 4,704.18
DOMESTIC RELATIONS IV-D FUND	\$ 77,160.35
WORKFORCE INVESTMENT ACT	\$ 16,332.86
PARKS & RECREATION FUND	\$ 119,730.39
CARBON TRANSPORTATION SYSTEM FUND	\$ 52,551.99
9-1-1 FUND	\$ 1,385,477.78
HAZMAT RESPONSE FUND	\$ 131,574.73
OFFENDER SUPERVISION FUND	\$ 464,448.39
ADULT ELECTRONIC MONITORING FUND	\$ 188,146.03
FARMLAND PRESERVATION FUND	\$ 48,642.15
HUMAN SERVICES DEVELOPMENT FUND	\$ 27,059.21
HOMELESS GRANT FUND	\$ 14,088.58
CENTRALIZED BOOKING FUND	\$ 115,772.33
VICTIM/WITNESS FUND	\$ 5,406.46
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 36,309.55
COUNTY RECORDS IMPROVEMENTS FUND	\$ 18,353.15
JUVENILE SUPERVISION FEE FUND	\$ 39,899.47
COMMUNITY SERVICE FEE FUND	\$ 11,297.97
PROTHONOTARY AUTOMATION FUND	\$ 78,792.36
AFFORDABLE HOUSING FUND	\$ 283,984.13
CLERK OF COURTS AUTOMATION FUND	\$ 2,786.80
REGISTER OF WILLS AUTOMATION FUND	\$ 10,131.53
JUVENILE ELECTRONIC MONITORING FUND	\$ 6,141.29
VITAL STATS IMPROVEMENT FUND	\$ 44,433.01
SUBSTANCE ABUSE EDUCATION	\$ 134,722.89
LIQUID FUELS/ACT 44	\$ 449,599.25
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 520,849.62
VICTIMS SERVICES FUND	\$ 50,092.55
HOTEL ROOM EXCISE TAX FUND	\$ 161,622.12
CDBG FUND	\$ 6.39

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DEBT SERVICE FUND	\$ 1,012,494.53
CAPITAL PROJECTS FUND	\$ 7,869,772.26
FRINGE BENEFITS PAYMENT FUND	\$ 512,787.24
PAYROLL FUND	\$ 160,857.77
TAX CLAIM FUND	\$ 851,278.18

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**PERSONNEL REPORT:**

**DATE OF HIRE CORRECTION:**

**BRADLEY A. RUTZ**, NEW TRIPOLI, PA - PART-TIME DISPATCHER/TRAINEE, COMMUNICATIONS CENTER - EFFECTIVE FEBRUARY 25, 2019.

**HIRE:**

**NICHOLAS G. GOLDBERG**, JIM THORPE, PA - IT SPECIALIST, INFORMATION TECHNOLOGY - EFFECTIVE MARCH 11, 2019.

**CHANGE OF STATUS:**

**LAUREN F. BROWN**, LEHIGHTON, PA  
FROM: PART-TIME DISPATCHER/TRAINEE, COMMUNICATIONS CENTER  
TO: PART-TIME DISPATCHER, COMMUNICATIONS CENTER  
EFFECTIVE: FEBRUARY 25, 2019

**SEMINAR/TRAINING REQUESTS:**

**CHILDREN & YOUTH SERVICES**

**SALLIANNE S. NEWTON**  
2019 SPRING LEADERSHIP ROUNDTABLE MEETING 8  
SELINGROVE, PA  
COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**COMMUNICATIONS**

**JUSTIN E. MARKELL**  
NORTHEAST PENNSYLVANIA REGIONAL GIS COMMITTEE MEETING  
ALLENTOWN, PA

**CORRECTIONS**

**TIMOTHY L. FRITZ**  
**RYAN R. LONG**  
PCCA SPRING 2019 CONFERENCE AND TRAINING SEMINAR  
ALTOONA, PA

**EMERGENCY MANAGEMENT AGENCY**

**MARK S. NALESNIK**  
**SHELLEY L. SNYDER**  
ANNUAL PEMA SPRING SEVERE WEATHER EXERCISE  
NESQUEHONING, PA

**GEOGRAPHIC INFORMATION SYSTEM**

**JASON P. SHELLHAMMER**

NORTHEAST REGIONAL TASK FORCE COUNTY GIS PROS MEETING  
ALLENTOWN, PA

**SHERIFF**

**KELSY L. BOWMAN**

**MITCHELL G. KRAMER**

SPRING 2019 CONTROL TACTICS INSTRUCTOR RECERTIFICATION COURSE  
COPLAY, PA

COST: CONFERENCE FEE \$575 PER PERSON, MEALS

**TAX ASSESSMENT**

**JOLAINE A. HERMAN**

**KATHRYN A. MCGUIRE**

SECAAP CHAPTER MEETING  
TELFORD, PA

COST: CONFERENCE FEE \$45 PER PERSON

**COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENTS:**

**DOMESTIC RELATIONS**

**BRIDGET M. JOHNSTON**

CARBON COUNTY TRAUMA TRAININGS  
PALMERTON, PA

**BRIDGET M. JOHNSTON**

DRAP CONFERENCE COMMITTEE MEETING  
HARRISBURG, PA

COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED  
FEBRUARY 21, 2019.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**CORRESPONDENCE:**

MINUTES RECEIVED: OCTOBER 12 AND DECEMBER 14, 2018 MEETINGS OF THE CARBON COUNTY PARKS &  
RECREATION COMMISSION; JANUARY 15, 2019 MEETING OF THE CARBON COUNTY PLANNING  
COMMISSION.

THE JANUARY 2019 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY RECORDER OF  
DEEDS.

A COMMUNICATION WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF  
ENVIRONMENTAL PROTECTION PERMIT APPLICATION:

BOROUGH OF JIM THORPE

SUBMITTED BY ENTECH ENGINEERING, INCORPORATED, READING, PA

CHAPTER 105 WATER OBSTRUCTIONS & ENCROACHMENT PERMIT

GERMANTOWN ROAD CULVERT REPAIR

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CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES REGARDING APPROVAL OF THE 2018 CARBON COUNTY COMPENSATION PLAN PROFILE COVERING ALL NON-UNION EMPLOYEES OF THE CARBON COUNTY CHILDREN AND YOUTH AGENCY.

A LETTER WAS RECEIVED FROM ANDREA L. MCDONALD, DIRECTOR AND DEPUTY STATE HISTORIC PRESERVATION OFFICER, PENNSYLVANIA STATE HISTORIC PRESERVATION OFFICE, CITING CONCERNS REGARDING THE SUSQUEHANNA STREET BUILDING PROJECT.

**ADVERTISING REQUEST:**

**#19-096 TAX CLAIM/REPOSITORY LIST:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISEMENT PERTAINING TO THE TAX CLAIM BUREAU'S SALE OF REPOSITORY PROPERTIES.

BOARD POLLED: O'GUREK ABSTAIN\*  
GERHARD YES  
NOTHSTEIN YES

\*MR. O'GUREK STATED, "I ABSTAIN BECAUSE I AM A PART-TIME EMPLOYEE OF THE TIMES NEW WHERE THE ADVERTISEMENT WILL BE PLACED."

**AGENCY ON AGING:**

**#19-097 AGREEMENT/SHIPMAN'S:**

A REQUEST WAS RECEIVED FROM THE AREA AGENCY ON AGING DIRECTOR FOR APPROVAL OF AN AGREEMENT WITH SHIPMAN'S PHARMACY OF PALMERTON, PENNSYLVANIA FOR ADVERTISEMENT OF PHARMACY BAGS FOR THE AREA AGENCY ON AGING.

MEDIBAGS WILL BE DISTRIBUTED WITH A CIRCULATION OF APPROXIMATELY 24,000 CUSTOMERS AT A COST OF \$495.00 (NO CHANGE).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH SHIPMAN'S PHARMACY.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**COURTS:**

**#19-098 COURT INTERPRETER SERVICES GRANT:  
REIMBURSEMENT APPLICATION:**

A REQUEST WAS RECEIVED FROM COURT ADMINISTRATION FOR APPROVAL OF THE COURT INTERPRETER SERVICES GRANT APPLICATION FOR LANGUAGE ACCESS REIMBURSABLE COSTS INCURRED DURING CALENDAR YEAR 2018 TOTALING \$7,646.76.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE APPLICATION.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**#19-099 SENIOR JUDGE REIMBURSEMENT:**

THE PA RULE OF JUDICIAL ADMINISTRATION 701 (A) AND ACT 37 OF 2007 SENIOR JUDGE CHAMBERS & SUPPORT STAFF APPLICATION FOR SENIOR JUDGE REIMBURSABLE COSTS INCURRED WHILE ON ASSIGNMENT IN CALENDAR YEAR 2018, TOTALING \$1,244.00, WAS SUBMITTED FOR BOARD ACTION.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE APPLICATION.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**INFORMATION TECHNOLOGY:**

**#19-100 PENTELEDATA:**

**911/JNET CANCELLATION:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE CANCELLATION OF THE MAINTENANCE AND SUPPORT SERVICE AGREEMENT WITH PENTELEDATA FOR ROUTER USED FOR JNET CONNECTIVITY AT THE CARBON COUNTY COMMUNICATION CENTER (ACCOUNT #1811160).

\*ALL JNET ACTIVITY IS WEB BASED; NO NEED FOR CABLE MODEMS, ROUTERS OR SUPPORT.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**SOLICITOR'S REPORT:**

**CLERK OF COURTS:**

**#19-101 LEHIGH COUNTY/CONTRACT SEPARATION:**

NOTIFICATION WAS RECEIVED FROM CLERK OF COURTS FRANCINE HEANEY ADVISING OF THE CONTRACT SEPARATION OF THE FOLLOWING LEHIGH COUNTY EMPLOYEES: DENA DALMAS, JORDAN KOCHER, TONI REMER, AND CARMEN SERRANO, EFFECTIVE FEBRUARY 28, 2019.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE CONTRACT SEPARATION OF DENA DALMAS, JORDAN KOCHER, TONI REMER, AND CARMEN SERRANO.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**LEASE & RENTAL AGREEMENT:**

**#19-102 LGI TRANSPORT:**

A LEASE AGREEMENT BETWEEN LGI TRANSPORT, LLC AND THE COUNTY OF CARBON FOR THE RENTAL OF ONE 40 FOOT STORAGE CONTAINER WAS PRESENTED FOR APPROVAL AND EXECUTION.

THE TERM WILL BE 3-6 MONTHS AT A RATE OF \$110.00/MONTH PLUS \$700 DELIVERY FEE. PICK UP OF THE UNIT WILL BE AT NO CHARGE.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ENTER INTO THE LEASE AGREEMENT WITH LGI TRANSPORT.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**SUSQUEHANNA STREET PROJECT:**

**#19-103 VERIZON:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY THE EXECUTION OF THE COST ESTIMATE AGREEMENT FROM VERIZON FOR FACILITY (POLE) RELOCATION ASSOCIATED WITH THE



SUSQUEHANNA STREET PROJECT.

\*THE COST ESTIMATE IS IN THE AMOUNT OF \$30,000 WHICH IS PAYABLE IN ADVANCE. UPON COMPLETION, THE COUNTY WILL BE ISSUED A REFUND OR WILL BE INVOICED IF THE ACTUAL COSTS EXCEED THE ESTIMATE.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**FURTHER BUSINESS:**

**#19-104 ADVERTISING:**

**PRISON BOARD MEETING:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISEMENT OF A SPECIAL MEETING OF THE CARBON COUNTY PRISON BOARD AT A DATE TO BE ANNOUNCED DUE TO CANCELLATION OF THE MONTHLY MEETING DUE TO WEATHER CONDITIONS.

BOARD POLLED: O'GUREK ABSTAIN  
GERHARD YES  
NOTHSTEIN YES

\* MR. O'GUREK STATED, "I ABSTAIN BECAUSE I AM A PART-TIME EMPLOYEE OF THE TIMES NEWS WHERE THE ADVERTISEMENT WILL BE PLACED."

**#19-105 CLERK OF COURTS:**

CLERK OF COURTS FRANCINE HEANEY GAVE AN UPDATE ON THE PROGRESS MADE IN HER OFFICE. SHE REPORTED THAT IN THE LAST THIRTY DAYS, THEY HAVE ASSESSED \$342,666.47 IN COURT FEES. BENCH WARRANTS ARE NOW CURRENT AND PROBATION TRANSFERS ARE BEING ASSESSED WITHIN A BUSINESS WEEK OF BEING RECEIVED. THE STAFF WILL BEGIN WORKING ON PAST ASSESSMENTS, WHICH DATE BACK TO MID-2016 ON MARCH 1<sup>ST</sup>.

**COMMISSIONERS' REPORTS:**

COMMISSIONER GERHARD THANKED THE MAINTENANCE DEPARTMENT FOR THE GOOD JOB ON THE ICE REMOVAL.

COMMISSIONER NOTHSTEIN COMMENTED ON AGENDA #19-096, AND NOTED THAT THERE ARE 900-PLUS REPOSITORY PROPERTIES. THE TAX CLAIM DIRECTOR WILL ATTEND NEXT WEEK'S MEETING WITH MORE INFORMATION.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:59 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN