

FEBRUARY 1, 2018

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:33 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS GERHARD AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, COUNTY PROTHONOTARY, COUNTY SHERIFF, CHIEF ADULT PROBATION OFFICER, HUMAN RESOURCES DIRECTOR, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

COMMISSIONER NOTHSTEIN WAS ABSENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

COMMISSIONER O'GUREK OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD JANUARY 25, 2018.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

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GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE VICE-CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE BUDGET TRANSFERS FOR 2017 AND 2018 AS LISTED ON TRANSMITTALS DATED FEBRUARY 1, 2018.

BOARD POLLED: O'GUREK YES
GERHARD YES

SUPPLEMENTAL APPROPRIATIONS:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE SUPPLEMENTAL APPROPRIATIONS AS LISTED ON TRANSMITTAL DATED FEBRUARY 1, 2018.

BOARD POLLED: O'GUREK YES
GERHARD YES

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 136176 THROUGH 136312 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$	259,636.58
COUNTY PARKING FUND	\$	215.45
LIQUID FUELS TAX FUND	\$	1,037.27
AREA AGENCY ON AGING FUND	\$	63,926.52
CHILDREN & YOUTH FUND	\$	43,372.37
DOMESTIC RELATIONS 4D FUND	\$	1,460.60
PARKS & RECREATION FUND	\$	618.77
CARBON TRANSPORTATION SYSTEM FUND	\$	21,203.00
9-1-1 FUND	\$	48,084.94
VICTIM/WITNESS FUND	\$	5,500.00
CDBG FUND	\$	7,252.41
CAPITAL PROJECTS FUND	\$	<u>34,811.23</u>
TOTAL:	\$	487,119.14

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES
GERHARD YES

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED JANUARY 26, 2018 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF JANUARY 26, 2018:

GENERAL FUND CHECKING ACCOUNT	\$	0.00
PAYROLL CHECKING ACCOUNT	\$	13,547.47
GENERAL FUND SP NOW	\$	8,653,748.53
OPERATING RESERVE	\$	943,141.29
RENTAL PROPERTY	\$	206,110.49
PARKING FUND	\$	745,776.11
LIQUID FUELS	\$	475,147.56
AREA AGENCY ON AGING	\$	419,015.25
CHILDREN & YOUTH	\$	1,087,054.60
HUMAN SERVICES AGENCY FUND	\$	25,216.67
DOMESTIC RELATIONS	\$	132,700.85
WORKFORCE INVESTMENT ACT	\$	22,740.12
PARKS & RECREATION FUND	\$	71,815.59
CARBON TRANSPORTATION	\$	21,203.00
9-1-1 FUND	\$	1,446,747.38
HAZMAT RESPONSE FUND	\$	122,907.75
OFFENDER SUPERVISION	\$	534,922.03
ADULT ELECTRONIC MONITORING	\$	176,887.66
FARMLAND PRESERVATION	\$	87,349.60
HUMAN SERVICES DEVELOPMENT	\$	725.08
HOMELESS GRANT	\$	335.75
CENTRALIZED BOOKING	\$	108,475.18
VICTIM WITNESS	\$	7,926.40
RECORDER OF DEEDS IMPROVEMENT	\$	32,380.12
COUNTY RECORDS IMPROVEMENTS	\$	18,432.37
JUVENILE SUPERVISION	\$	34,728.39
COMMUNITY SERVICE FEE FUND	\$	12,015.43
PROTHONOTARY AUTOMATION FUND	\$	58,949.57
AFFORDABLE HOUSING FEE	\$	320,532.90
CLERK OF COURTS AUTOMATION FUND	\$	4,227.35
REGISTER OF WILLS	\$	7,626.30
JUVENILE ELECTRONIC MONITORING FUND	\$	5,936.99
VITAL STATISTICS FUND	\$	45,414.98
SUBSTANCE ABUSE EDUCATION FUND	\$	127,684.15
LIQUID FUELS/ACT 44 FUND	\$	351,596.73
ACT 13 BRIDGE IMPROVEMENT FUND	\$	417,555.67
VICTIMS SERVICE FUND	\$	45,289.56
HOTEL EXCISE TAX FUND	\$	260,260.76
CDBG FUND	\$	7,252.41
DEBT SERVICE FUND	\$	1,324,266.57
CAPITAL PROJECTS FUND	\$	8,884,226.29
FRINGE BENEFITS PAYMENT FUND	\$	457,166.38
TAX CLAIM FUND	\$	550,957.50

BOARD POLLED: O'GUREK YES
 GERHARD YES

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THE VICE-CHAIRMAN RECESSED THE REGULAR MEETING AT 10:35 A.M. IN ORDER TO CONVENE THE MONTHLY SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:41 A.M.

PERSONNEL REPORT:

HIRE:

AUDREY BUSHEY, ALBRIGHTSVILLE, PA – PART-TIME DISPATCHER/TRAINEE, COMMUNICATIONS CENTER – EFFECTIVE FEBRUARY 7, 2018.

CHANGE OF STATUS:

TRICIA L. GEHRES, JIM THORPE, PA
FROM: ADMINISTRATIVE SECRETARY, TAX CLAIM
TO: ASSISTANT DIRECTOR, TAX CLAIM
EFFECTIVE: FEBRUARY 5, 2018

LEAVE OF ABSENCE EXTENSION:

BUILDINGS & GROUNDS

RAYMOND G. DONNELLY, JIM THORPE, PA
LEAD CARPENTER
FROM: FEBRUARY 2, 2018
TO: MARCH 4, 2018

INTERNSHIP:

TREASURER

CHRIS L. LUKASEVICH, JIM THORPE, PA
LEHIGH UNIVERSITY, BUSINESS ADMINISTRATION MAJOR
FROM: MARCH 13, 2018
TO: APRIL 2, 2018

SEMINAR/TRAINING REQUESTS:

BUREAU OF COLLECTIONS

ERIC D. JOHNSTON
PENNSYLVANIA RE-ENTRY COUNCIL
HARRISBURG, PA
COST: MEALS

CORRECTIONS

ALEC S. DELONG
DOC ACADEMY
ALLENTOWN, PA
COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

SEMINAR/TRAINING REQUESTS CONTINUED:

PUBLIC DEFENDER

ERIC T. WILTROUT
PAUL J. LEVY
ERIC J. FILER
2018 DUI AND MOTOR VEHICLE LAW SUMMIT
HERSHEY, PA
COST: CONFERENCE FEE \$315 PER PERSON
ERIC T. WILTROUT
ERIC J. FILER
LITIGATION SKILLS FOR NEW PUBLIC DEFENDERS

CARLISLE, PA
COST: LODGING

SHERIFF

JOSEPH V. HAGER

2018 CLEAN TAC TRAINING

JESSUP, PA

COST: MEALS

ROBERT R. GOGEL, JR.

FIREARMS INSTRUCTION CERTIFICATION

STATE COLLEGE, PA

COURTS SEMINAR/TRAINING REQUESTS ACKNOWLEDGEMENTS:

JUVENILE COURT

JAMES E. DODSON

RICHMOND S. PARSONS

2018 CLEAN MANDATORY TAC TRAINING

JESSUP, PA

COST: MEALS

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE PERSONNEL REPORT DATED FEBRUARY 1, 2018.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

CORRESPONDENCE:

THE 2017 REPORT OF RECEIPTS AND DISBURSEMENTS WAS RECEIVED FROM CARBON COUNTY DISTRICT COURT 56-3-01, JIM THORPE; CARBON COUNTY DISTRICT COURT 56-3-03, LANSFORD, AND CARBON COUNTY DISTRICT COURT 56-3-02, PALMERTON.

A COMMUNICATION WAS RECEIVED FROM THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY ENCLOSING A COPY OF THE APPROVED PROJECT MODIFICATION REQUEST FOR SUBGRANT #2016//2-17-IP-ST-2829, CARBON COUNT RIP PROGRAM.

A COMMUNICATION WAS RECEIVED FROM THE PENNSYLVANIA PUBLIC UTILITY COMMISSION REGARDING THE APPLICATION OF THE DEPARTMENT OF TRANSPORTATION OF THE COMMONWEALTH OF PENNSYLVANIA FOR THE APPROVAL TO ALTER THE PUBLIC AT-GRADE CROSSING BY THE INSTALLATION OF NEW AUTOMATICALLY OPERATED FLASHING-LIGHT CROSSING WARNING SIGNALS WHERE STATE ROUTE 1005 (TANNERY ROAD) CROSSES THE TWO TRACKS OF THE READING, BLUE MOUNTAIN NORTHERN RAILROAD (DOT NO. 361 400N) IN KIDDER TOWNSHIP, CARBON COUNTY.

ADULT PROBATION:

#18-048 VETERANS COURT:

SUBGRANT #2017-CU/GO-01/ST-28378 AWARD NOTIFICATION WAS RECEIVED FROM THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY LISTING FUNDS IN THE AMOUNT OF \$18,244 FOR ENHANCEMENTS TO THE CARBON COUNTY'S VETERANS TREATMENT COURT.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO AUTHORIZE EXECUTION OF THE AWARD NOTIFICATION.

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BOARD POLLED: O'GUREK YES
GERHARD YES

ADVERTISING REQUESTS:

#18-049 BIDS/STORAGE BUILDING:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO AUTHORIZE THE ADVERTISEMENT OF INVITATION TO BID FOR STORAGE BUILDING CONSTRUCTION PROJECT.

BOARD POLLED: O'GUREK YES
GERHARD YES

#18-050 CDBG/MODIFICATION:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO AUTHORIZE THE ADVERTISEMENT OF A PUBLIC NOTICE SCHEDULING A PUBLIC HEARING FOR FEBRUARY 19, 2018 REGARDING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM MODIFICATION AND REVISION FOR WEATHERLY BOROUGH, FY2014, WEATHERLY SENIOR CENTER.

BOARD POLLED: O'GUREK YES
GERHARD YES

BID AWARD:

#18-051 LP GAS:

A RECOMMENDATION TO AWARD THE CONTRACT FOR LP GAS DELIVERY AND EQUIPMENT MAINTENANCE AT VARIOUS COUNTY LOCATIONS TO THE SOLE BIDDER, BUTTON OIL & PROPANE, MOUNTAIN TOP, PENNSYLVANIA, AT 32.50 CENTS/TRANSPORT TRUCK DELIVERY AND 71.50 CENTS/TANK WAGON DELIVERY WAS SUBMITTED BY THE PURCHASING MANAGER.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO AWARD THE CONTRACT FOR LP GAS DELIVERY AND EQUIPMENT TO BUTTON OIL & PROPANE.

BOARD POLLED: O'GUREK YES
GERHARD YES

COMMUNICATIONS/911:

#18-052 SIRIUS/RENEWAL:

A ONE-YEAR RENEWAL AGREEMENT BEGINNING FEBRUARY 2, 2018 WITH SIRIUS COMPUTER SOLUTIONS, INCORPORATED FOR MAINTENANCE SERVICE (24X7X365) COVERING THE IBM AS/400 COMPUTER HARDWARE AND SOFTWARE (COMPUTER AIDED DISPATCH (CAD), FIRE RECORDS, POLICE RECORDS, EMS RECORDS, ETC.) AT THE COMMUNICATIONS CENTER.

THE TOTAL ESTIMATED COST IS \$17,232.28 (PREVIOUS 2-YEAR CONTRACT COST: \$26,000) WAS SUBMITTED FOR BOARD ACTION.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION OF THE ONE-YEAR AGREEMENT WITH SIRIUS.

BOARD POLLED: O'GUREK YES
GERHARD YES

EMERGENCY SHELTER:

#18-053 2017 ESG GRANT:

GRANT AGREEMENT C000067016 WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR A 2017 EMERGENCY SOLUTIONS GRANT (ESG) IN THE AMOUNT OF \$30,000 FOR THE PERIOD OF JANUARY 1, 2018 THROUGH JUNE 30, 2019 FOR RAPID REHOUSING SERVICES ONLY WITH NO DUPLICATION OF SERVICES.

SUBCONTRACTED AWARD AMOUNTS ARE: \$22,493 FOR SERVICES PROVIDED BY THE CARBON COUNTY ACTION COMMITTEE FOR HUMAN SERVICES AND \$7,507 FOR SERVICES PROVIDED BY FAMILY PROMISE OF CARBON COUNTY.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND EXECUTE THE 2017 EMERGENCY SOLUTIONS GRANT AGREEMENT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

PURCHASING:

#18-054 PA COSTARS PROGRAM:

SALT CONTRACT PARTICIPATION:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ENTER INTO A SALT CONTRACT PARTICIPATION AGREEMENT THROUGH PA COSTARS PROGRAM FOR SODIUM CHLORIDE DELIVERY FROM AUGUST, 2018 TO JULY, 2019 ESTIMATED AT \$54 - \$60 PER TON (PRICE TO BE DETERMINED FOLLOWING THE STATE'S CONTRACT AWARD). 2017-2018 COST FOR DELIVERIES WITHIN CARBON COUNTY IS \$54 PER TON.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

SOLICITOR'S REPORT:

POCONO COUNTIES WIA:

#18-055 FINANCIAL AGREEMENT:

WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) FINANCIAL AGREEMENT BETWEEN CARBON COUNTY (ADMINISTRATIVE ENTITY) AND MONROE COUNTY FOR EMPLOYMENT AND TRAINING AND RELATED ADMINISTRATIVE SERVICES FOR THE PERFORMANCE PERIOD OF JANUARY 1, 2018 TO JUNE 30, 2018 WAS SUBMITTED FOR APPROVAL. MAXIMUM PAYMENT SHALL NOT EXCEED \$448,176.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND EXECUTE THE AGREEMENT WITH MONROE COUNTY.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

#18-056 RESOLUTION:

CORONER'S FEES:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ADOPT THE FOLLOWING RESOLUTION SETTING CORONER'S FEES EFFECTIVE MARCH 1, 2018:

RESOLUTION #18-003

CORONER'S FEES

RESOLUTION ESTABLISHING THE FEES FOR THE CORONER'S OFFICE

FEBRUARY 1, 2018

WHEREAS, ACT 152 OF 1990 AUTHORIZES THE CORONER OF ONE COUNTY TO COMPLY WITH REQUESTS FOR EXAMINATION OR OTHER PROFESSIONAL SERVICES BY OTHER COUNTIES OR PERSONS PURSUANT TO GUIDELINES ESTABLISHED BY THE COUNTY COMMISSIONERS; AND

WHEREAS, SAID ACT FURTHER PROVIDES THAT “(A) SET OF FEES AND CHARGES FOR SUCH EXAMINATIONS OR PROFESSIONAL SERVICES SHALL BE ESTABLISHED BY THE CORONER, SUBJECT TO APPROVAL BY THE COUNTY COMMISSIONERS AND THE FUNDS DISTRIBUTED IN ACCORDANCE WITH THE SUPPORTING ORDINANCES; AND

WHEREAS, THE ACT FURTHER PROVIDES FOR FEES FOR VARIOUS TYPES OF CHARGES; AND

WHEREAS, THE CORONER OF CARBON COUNTY HAS REVISED AND AUGMENTED THE AFORESAID SET OF FEES AND SHALL REPLACE ANY PREVIOUSLY ADOPTED FEES; AND

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF CARBON COUNTY:

1. ADOPT THE FEES BELOW IN EXHIBIT “A” FOR THE CORONER’S OFFICE IN SUPPORT OF THE ORDINANCE,
- 2.

FEE SCHEDULE OF 2018

“EXHIBIT A”

REQUESTS FOR REPORTS AND DOCUMENTS BY NON-GOVERNMENTAL AGENCIES

AUTOPSY REPORTS	\$	100.00
TOXICOLOGY REPORTS		50.00
CORONER’S REPORTS		50.00
FIRE AND THERMAL INJURY REPORTS		75.00
FORENSIC ODONTOLOGY REPORT		75.00
FORENSIC OPHTHALMOLOGY REPORT		75.00
DIGITAL IMAGE PHOTOGRAPHS – PER PHOTO – VIA DISK		10.00
DIGITAL IMAGE PHOTOGRAPHS – PER PHOTO – PRINTED 4 BY 6”		15.00
DNA REPORTS		100.00
ALL EXPERT AND CONSULTATION REPORTS – OTHER THAN THE ABOVE		75.00
ADMINISTRATIVE FEE (ADDED TO ALL REQUESTS FOR SERVICES)		35.00

REQUESTS BY OUT-OF-COUNTY GOVERNMENTAL AGENCIES

AUTOPSY	COST*
ANCILLARY SERVICES (INCLUDES LAB FEES, CHEMISTRY FEES, X-RAY AND RADIOLOGY FEES, DENTAL FEES, DENTAL EXAMS FOR IDENTIFICATION AND TOXICOLOGY)	COST*

*AS DETERMINED BY CONTRACTUAL FEES CHARGED BY PATHOLOGIST AND/OR HOSPITAL

3. ESTABLISH A CREMATION AUTHORIZATION FEE IN THE AMOUNT OF \$50.00 IN SUPPORT OF THE ORDINANCE.

BE IT FURTHER RESOLVED, THE ABOVE FEES WILL TAKE EFFECT MARCH 1, 2018.

DULY ADOPTED, THIS 1ST DAY OF FEBRUARY 2018, AT A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF CARBON.

CARBON COUNTY BOARD OF COMMISSIONERS

/S/ WAYNE E. NOTHSTEIN, CHAIRMAN
/S/ TOM J. GERHARD, VICE-CHAIRMAN
/S/ WILLIAM J. O’GUREK, MEMBER

ATTEST:

/S/ ELOISE K. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR

BOARD POLLED: O’GUREK YES
GERHARD YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:46 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN