

DECEMBER 14, 2017

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:33 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, ASSISTANT CHIEF CLERK KLEIN, SOLICITOR MISCAVIGE, AND ADMINISTRATIVE ASSISTANT/PARKING COORDINATOR IDA STEELE .

THE COUNTY CONTROLLER, COUNTY TREASURER, CHIEF ADULT PROBATION OFFICER, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD DECEMBER 7, 2017.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED DECEMBER 14, 2017.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 68611 THROUGH 68634 AND DIRECT DEPOSIT CHECK NUMBERS 5111008 THROUGH 5111379 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$350,995.04 (PAYROLL DATED DECEMBER 8, 2017).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 135158 THROUGH 135321 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$	45,487.12
RENTAL PROPERTY FUND	\$	456.65
COUNTY PARKING FUND	\$	1,198.56
LIQUID FUELS TAX FUND	\$	537.07
AREA AGENCY ON AGING FUND	\$	4,765.40
CHILDREN & YOUTH FUND	\$	9,644.04
DOMESTIC RELATIONS 4D FUND	\$	5,261.90
WORKFORCE INVESTMENT ACT FUND	\$	243.97
PARKS & RECREATION FUND	\$	406.06
CARBON TRANSPORTATION SYSTEM FUND	\$	49,769.55
9-1-1 FUND	\$	8,983.82
HAZ-MAT RESPONSE FUND	\$	111.65
HUMAN SERVICE DEVELOPMENT FUND	\$	19,500.00
CENTRALIZED BOOKING FUND	\$	106.04
VICTIM/WITNESS FUND	\$	93.32
AFFORDABLE HOUSING FUND	\$	10.05
CDBG FUND	\$	35,027.61
CAPITAL PROJECTS FUND	\$	47,233.00
FRINGE BENEFIT PAYMENT FUND	\$	119,237.09
PAYROLL FUND	\$	<u>51,252.11</u>
TOTAL:	\$	399,325.01

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR PENTELEDATA, THE TIMES NEWS, AND PALMERTON

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TELEPHONE COMPANY, HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED DECEMBER 8, 2017 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF DECEMBER 8, 2017:

GENERAL FUND CHECKING ACCOUNT	\$ 4,993.50
PAYROLL CHECKING ACCOUNT	\$ 176,516.45
GENERAL FUND SP NOW	\$ 9,806,817.47
OPERATING RESERVE	\$ 942,224.88
RENTAL PROPERTY	\$ 212,630.34
PARKING FUND	\$ 735,412.69
LIQUID FUELS	\$ 485,728.57
AREA AGENCY ON AGING	\$ 436,810.87
CHILDREN & YOUTH	\$ 886,991.81
HUMAN SERVICES AGENCY FUND	\$ 23,638.81
DOMESTIC RELATIONS	\$ 103,371.13
WORKFORCE INVESTMENT ACT	\$ 17,617.49
PARKS & RECREATION FUND	\$ 80,751.42
CARBON TRANSPORTATION	\$ 50,401.43
9-1-1 FUND	\$ 1,581,671.54
HAZMAT RESPONSE FUND	\$ 124,337.04
OFFENDER SUPERVISION	\$ 520,434.16
ADULT ELECTRONIC MONITORING	\$ 174,976.14
FARMLAND PRESERVATION	\$ 86,713.88
HUMAN SERVICES DEVELOPMENT	\$ 19,746.96
HOMELESS GRANT	\$ 72.12
CENTRALIZED BOOKING	\$ 112,021.25
VICTIM WITNESS	\$ 11,081.28
RECORDER OF DEEDS IMPROVEMENT	\$ 27,902.56
COUNTY RECORDS IMPROVEMENTS	\$ 15,450.40
JUVENILE SUPERVISION	\$ 32,257.01
COMMUNITY SERVICE FEE FUND	\$ 11,949.19
PROTHONOTARY AUTOMATION FUND	\$ 57,383.76
AFFORDABLE HOUSING FEE	\$ 349,262.64
CLERK OF COURTS AUTOMATION FUND	\$ 3,824.56
REGISTER OF WILLS	\$ 7,364.14
JUVENILE ELECTRONIC MONITORING FUND	\$ 5,931.22
VITAL STATISTICS FUND	\$ 45,370.85
SUBSTANCE ABUSE EDUCATION FUND	\$ 124,463.26
LIQUID FUELS/ACT 44 FUND	\$ 351,261.71
ACT 13 BRIDGE IMPROVEMENT FUND	\$ 417,149.95
VICTIMS SERVICE FUND	\$ 43,615.14
HOTEL EXCISE TAX FUND	\$ 601,166.97
CDBG FUND	\$ 35,153.56
DEBT SERVICE FUND	\$ 1,309,771.84
CAPITAL PROJECTS FUND	\$ 8,446,861.47
FRINGE BENEFITS PAYMENT FUND	\$ 485,458.54
TAX CLAIM FUND	\$ 612,246.90

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PERSONNEL REPORT:

EMPLOYMENT SEPARATIONS:

MICHELLE L. CLARK, WEATHERLY, PA – TEMPORARY CLERK, ARCHIVES – EFFECTIVE DECEMBER 13, 2017.

HUNTER C. KERESTES, SUMMIT HILL, PA – PART-TIME SEASONAL PARK MAINTENANCE, PARKS – EFFECTIVE DECEMBER 14, 2017.

RETIREMENT:

KATHY J. BROWN, JIM THORPE, PA – 911 CENTER/EMA AIDE, COMMUNICATIONS CENTER/EMA – EFFECTIVE JANUARY 31, 2018.

RESIGNATIONS:

CHRISTOPHER M. LEKKA, ALBRIGHTSVILLE, PA – DEPUTY SHERIFF, SHERIFF'S OFFICE – EFFECTIVE DECEMBER 22, 2017.

ADAM R. WEAVER, LEHIGHTON, PA – ASSISTANT PUBLIC DEFENDER, PUBLIC DEFENDERS' OFFICE – EFFECTIVE DECEMBER 31, 2017.

INTERNSHIP:

JUVENILE PROBATION OFFICE

KELSEY RICHIE, HAZLETON, PA
CEDAR CREST COLLEGE, CRIMINAL JUSTICE WITH A MINOR IN PSYCHOLOGY
FROM: JANUARY 17, 2018
TO: APRIL 27, 2018

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

SUSAN E. ZEIGLER
LEADERSHIP DEVELOPMENT INSTITUTE TRAINING – MODULE 3
HARRISBURG, PA
COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

SUSAN E. ZEIGLER
OMBUDSMAN TRAINING CURRICULUM UPDATE WEBINAR
PALMERTON, PA

CHILDREN & YOUTH SERVICES

SALLIANNE S. NEWTON
ANISSA M. NUNEMACHER
PCYA QUARTERLY MEETING
STATE COLLEGE, PA
COST: CONFERENCE FEE \$150, LODGING, MEALS

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HUMAN SERVICES

GLENN R. SCHOCH

DHS - COUNTY DATA DASHBOARDS WEBINAR

PALMERTON, PA

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED DECEMBER 14, 2017.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CORRESPONDENCE:

THE NOVEMBER 2017 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY RECORDER OF DEEDS.

ADULT PROBATION:

#17-513 VETERANS TREATMENT COURT:

ENHANCEMENTS GRANT:

A REQUEST WAS RECEIVED FROM THE CHIEF ADULT PROBATION OFFICER FOR APPROVAL OF A GRANT APPLICATION THROUGH THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY (PCCD) FOR FUNDS IN THE AMOUNT OF \$18,244 FOR THE ENHANCEMENT OF EXISTING TREATMENT COURTS FOR CARBON COUNTY VETERANS COURT. THE GRANT FUNDS WILL BE USED TO PURCHASE INCENTIVES, DRUG TESTING SUPPLIES, TRANSPORTATION FOR PARTICIPANTS AND TRAINING OF STAFF.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE GRANT APPLICATION.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CHILDREN & YOUTH:

#17-514 CONTRACT ADDENDUM:

AN ADDENDUM TO EXTEND THE RATES OF THE 2016/2017 PURCHASE OF SERVICE AGREEMENT WITH CATHOLIC SOCIAL SERVICES, HAZLETON, PENNSYLVANIA FOR 180 DAYS FROM THE FISCAL YEAR ENDING JUNE 30, 2017 OR UNTIL THE FINALIZATION OF THE FY 2017-2018 CONTRACT.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE ADDENDUM.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

#17-515 AGREEMENT:

A FY 2017-18 PURCHASE OF SERVICE AGREEMENT WAS SUBMITTED FOR THE FOLLOWING PROVIDER:

KIDSPEACE NATIONAL CENTERS, INC.

SCHNECKSVILLE, PA

PROVIDER: KIDS PEACE NATIONL CENTERS, INC

	<u>FY17-18</u>
REGULAR FAMILY CARE	\$56.29
INTAKE (60 DAY MAXIMUM	\$90.50
SPECIALIZED	\$95.08
INTENSIVE	\$106.03
MOM & BABY PROGRAM	\$115.80
* CRR HOST HOME – MA	\$88.95
**CRR HOST HOME – MA ROOM & BOARD	\$14.98

RESIDENTIAL TREATMENT

THERAPEUTIC RESIDENTIAL TREATMENT \$339.74

DIAGNOSTIC CARE

DIAGNOSTIC SHELTER CARE \$339.74
 PERSONAL CARE COST \$3.00

*THIS SERVICE WILL BE BILLED AT THE CURRENT RATE ESTABLISHED BY PENNSYLVANIA OFFICE OF MEDICAL ASSISTANCE AT THE TIME THE SERVICE WAS RENDERED.

**THIS AMOUNT IS 100% ACT 148 REIMBURSABLE AND TITLE IV-E ALLOWABLE.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH KIDSPEACE.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

Z&A/PROPOSAL:

#17-516 FINANCIAL CONSULTANT:

A LETTER OF AGREEMENT WAS SUBMITTED BY ZELENKOFKSKE AXELROD LLC, FOR FINANCIAL CONSULTING SERVICES FOR THE YEAR 2018 FOR A FEE NOT TO EXCEED \$80,500 (NO CHANGE FROM 2017).

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND EXECUTE THE LETTER OF AGREEMENT.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SOLICITOR'S REPORT:

PARKS/RECREATION:

#17-517 MCLP/ACTIVITIES AGREEMENT:

A SPECIAL ACTIVITIES AGREEMENT FOR USE OF MAUCH CHUNK LAKE PARK WAS SUBMITTED FOR THE FOLLOWING:

ST. JOSEPH’S REGIONAL ACADEMY
 POLAR BEAR PLUNGE, JANUARY 27, 2018

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

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TAX CLAIM BUREAU:

#17-518 AGREEMENT/INFOCON:

THE 2018 PRINTING SERVICE OPTIONS AND FEE SCHEDULE AS PER AGREEMENT APPROVED NOVEMBER 13, 2014 WITH INFOCON CORPORATION, EBENSBURG, PENNSYLVANIA FOR TAX CLAIM PRINTING SERVICES OF ANNUAL NOTICES AS REQUIRED BY PA REAL ESTATE TAX SALE LAW, WAS SUBMITTED FOR APPROVAL. THE TOTAL ESTIMATED COST: \$5,000 (2017 COSTS: \$4,287)

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO TABLE THE AGREEMENT FOR ONE (1) WEEK FOR FURTHER DISCUSSION.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COMMISSIONERS' REPORTS:

COMMISSIONER O'GUREK RECOGNIZED EDITH LUKASEVICH OF JIM THORPE, PENNSYLVANIA, WHO AT THE AGE OF 90 WAS ELECTED TO THE JIM THORPE COUNCIL COMMENDING HER FOR THE SPIRIT AND PASSION SHE HAS FOR HER HOMETOWN.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:41 A.M.

COLLEEN KLEIN,
ASSISTANT CHIEF CLERK

WAYNE E. NOTHSTEIN, CHAIRMAN