

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENEED THIS DATE AT 10:33 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, CLERK OF COURTS, HUMAN RESOURCES DIRECTOR, PROTHONOTARY, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE VICE-CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD NOVEMBER 2, 2017.

BOARD POLLED: O'GUREK NOT VOTING*

GERHARD YES

NOTHSTEIN YES

*DUE TO ABSENCE AT THE NOVEMBER 2ND MEETING.

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THE FOLLOWING EXECUTIVE SESSION WAS HELD:

11/08/17 2:30 P.M. RE: PERSONNEL ISSUES

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS

LISTED ON TRANSMITTALS DATED NOVEMBER 9, 2017.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 68552 THROUGH 68583 AND DIRECT DEPOSIT CHECK NUMBERS 5110287 THROUGH 5110652 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$331,045.22 (PAYROLL DATED NOVEMBER 9, 2017).

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 134189 THROUGH 134609 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 429,324.56
RENTAL PROPERTY FUND	\$ 208.64
COUNTY PARKING FUND	\$ 39.23
LIQUID FUELS TAX FUND	\$ 111.95
AREA AGENCY ON AGING FUND	\$ 990.51
CHILDREN & YOUTH FUND	\$ 41,941.83
DOMESTIC RELATIONS 4D FUND	\$ 3,066.34
WORKFORCE INVESTMENT ACT FUND	\$ 74.84
PARKS & RECREATION FUND	\$ 2,244.83
CARBON TRANSPORTATION SYSTEM FUND	\$ 21,203.00
9-1-1 FUND	\$ 147,009.68
HAZ-MAT RESPONSE FUND	\$ 60.47
CENTRALIZED BOOKING FUND	\$ 87.67
VICTIM/WITNESS FUND	\$ 110.12
AFFORDABLE HOUSING FUND	\$ 2.03
CDBG FUND	\$ 12.61
DEBT SERVICE FUND	\$ 569,516.88
CAPITAL PROJECTS FUND	\$ 45,885.21
PAYROLL FUND	\$ 48,471.47
TAX CLAIM FUND	\$ 9,291.12
TOTAL:	\$ 1,319,652.99

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR THE TIMES NEWS, PENTELEDATA, AND PALMERTON TELEPHONE COMPANY, HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED NOVEMBER 3, 2017 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF NOVEMBER 3, 2017:

GENERAL FUND CHECKING ACCOUNT	\$ 4,265.53
PAYROLL CHECKING ACCOUNT	\$ 13,471.33
GENERAL FUND SP NOW	\$ 11,557,671.03
OPERATING RESERVE	\$ 941,451.08
RENTAL PROPERTY	\$ 202,131.39
PARKING FUND	\$ 718,936.94
LIQUID FUELS	\$ 406,329.08
AREA AGENCY ON AGING	\$ 240,866.45
CHILDREN & YOUTH	\$ 844,908.31
HUMAN SERVICES AGENCY FUND	\$ 20,364.65
DOMESTIC RELATIONS	\$ 54,739.90
WORKFORCE INVESTMENT ACT	\$ 11,843.46
PARKS & RECREATION FUND	\$ 151,889.11
CARBON TRANSPORTATION	\$ 21,740.39
9-1-1 FUND	\$ 1,458,538.35
HAZMAT RESPONSE FUND	\$ 124,254.50
OFFENDER SUPERVISION	\$ 505,442.00
ADULT ELECTRONIC MONITORING	\$ 168,552.65
FARMLAND PRESERVATION	\$ 86,642.60
HUMAN SERVICES DEVELOPMENT	\$ 19,730.75
HOMELESS GRANT	\$ 71.88
CENTRALIZED BOOKING	\$ 111,279.45
VICTIM WITNESS	\$ 2,400.39
RECORDER OF DEEDS IMPROVEMENT	\$ 25,315.14
COUNTY RECORDS IMPROVEMENTS	\$ 13,728.04
JUVENILE SUPERVISION	\$ 31,999.15
COMMUNITY SERVICE FEE FUND	\$ 11,904.25
PROTHONOTARY AUTOMATION FUND	\$ 56,342.48
AFFORDABLE HOUSING FEE	\$ 340,946.88
CLERK OF COURTS AUTOMATION FUND	\$ 3,560.39
REGISTER OF WILLS	\$ 7,103.30
JUVENILE ELECTRONIC MONITORING FUND	\$ 5,926.35
VITAL STATISTICS FUND	\$ 45,333.59
SUBSTANCE ABUSE EDUCATION FUND	\$ 121,981.79
LIQUID FUELS/ACT 44 FUND	\$ 290,641.73
ACT 13 BRIDGE IMPROVEMENT FUND	\$ 416,807.37
VICTIMS SERVICE FUND	\$ 69,967.88
HOTEL EXCISE TAX FUND	\$ 591,487.34
CDBG FUND	\$ 147.17

DEBT SERVICE FUND	\$ 1,874,272.72
CAPITAL PROJECTS FUND	\$ 9,565,096.90
FRINGE BENEFITS PAYMENT FUND	\$ 493,803.96
TAX CLAIM FUND	\$ 665,931.89

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

THE CHAIRMAN RECESSED THE REGULAR MEETING AT 10:36 A.M. IN ORDER TO RECONVENE THE SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:42 A.M.

PERSONNEL REPORT:

RETIREMENT:

JACQUELINE A. NALESNIK, LANSFORD, PA – PART-TIME CLEANING PERSON, BUILDINGS & GROUNDS – EFFECTIVE NOVEMBER 30, 2017.

RESIGNATION:

WILLIAM J. MCDONALD, JIM THORPE, PA – PART-TIME DISPATCHER TRAINEE, COMMUNICATIONS CENTER – EFFECTIVE OCTOBER 19, 2017.

EMPLOYMENT SEPARATION:

KODIE R. PITUCH, JIM THORPE, PA – PART-TIME DISPATCHER, COMMUNICATIONS CENTER – EFFECTIVE NOVEMBER 9, 2017.

CHANGES OF STATUS:

IDA J. STEELE, SUMMIT HILL, PA

FROM: SECRETARY III, COMMISSIONERS' OFFICE
 TO: ADMINISTRATIVE ASSISTANT/PARKING COORDINATOR, COMMISSIONERS' OFFICE
 EFFECTIVE: DECEMBER 4, 2017

TARA A. SKRIMCOVSKY, JIM THORPE, PA

FROM: COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES
 TO: COUNTY CASEWORKER II, CHILDREN & YOUTH SERVICES
 EFFECTIVE: SEPTEMBER 26, 2017 RETROACTIVE

HIRE:

SAMANTHA M. YURCHAK, NESQUEHONING, PA – PART-TIME CLEANING PERSON, BUILDINGS & GROUNDS – EFFECTIVE NOVEMBER 13, 2017.

SEMINAR/TRAINING REQUESTS:

BUREAU OF COLLECTIONS

ERIC D. JOHNSTON

COLLECTIONS ROUND TABLE

BLOOMSBURG, PA

COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

DAWN T. ANTIGNANI
FISCAL TRAINING, PAYMENT PLANS & ENFORCEMENT
MECHANICSBURG, PA

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ACCEPT THE PERSONNEL REPORT DATED NOVEMBER 9, 2017.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

CORRESPONDENCE:

THE OCTOBER 2017 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY RECORDER OF DEEDS.

THE NOVEMBER 2017 REPORT TO CARBON COUNTY STAKEHOLDERS REGARDING THE PENNEAST/UGI PIPELINE PROJECT WAS RECEIVED FROM SAVE CARBON COUNTY.

BOARDS & AUTHORITIES:

#17-448 PARKS & RECREATION:
REAPPOINTMENT:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE REAPPOINTMENT OF KEVIN ZURAWA FOR AN ADDITIONAL FIVE-YEAR TERM ON THE PARKS AND RECREATION COMMISSION, EFFECTIVE TO DECEMBER 31, 2022.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

#17-449 PLANNING COMMISSION:
REAPPOINTMENTS:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE REAPPOINTMENTS OF RONALD BLISARD OF NESQUEHONING, VIRGINIA (GINNY) COMPTON OF LAKE HARMONY, AND RODGER P. DANIELSON OF PALMERTON, TO SERVE ADDITIONAL FOUR-YEAR TERMS ON THE CARBON COUNTY PLANNING COMMISSION, EFFECTIVE TO DECEMBER 31, 2021.

BOARD POLLED: O’GUREK YES
GERHARD YES
NOTHSTEIN YES

CHILDREN & YOUTH:

#17-450 2017/18 AGREEMENT:

A FY 2017-18 PURCHASE OF SERVICE AGREEMENT WAS SUBMITTED FOR THE FOLLOWING PROVIDER (RATES ATTACHED):

EIHAB HUMAN SERVICES, INCORPORATED, FAIRFAX, VA

PROVIDER: EI HAB HUMAN SERVICES

DIAGNOSTIC & EVALUATION **FY17-18**
\$220.00/PER DIEM

RESIDENTIAL CARE \$220.00/PER DIEM
SHORT-TERM RESIDENTIAL STAY \$220.00/PER DIEM

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH EI HAB.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

COMMUNICATIONS/911:

CAD UPGRADE PROJECT:

#17-451 TYLER TECH/SERVICE CANCELLATION:

A REQUEST WAS RECEIVED FROM THE 9-1-1 COORDINATOR FOR APPROVAL TO CANCEL SUPPORT AND MAINTENANCE SERVICES WITH TYLER TECHNOLOGIES, INCORPORATED ON THE FOLLOWING APPLICATION WHICH WILL NOT BE NEEDED GOING FORWARD WITH THE CAD UPGRADE: EMS RECORDS.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE CANCELLATION OF THE SERVICES AS LISTED.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

EMERGENCY MANAGEMENT:

#17-452 HMRP GRANT:

THE SFY 2017/2018 HAZARDOUS MATERIALS RESPONSE FUND (HMRP) GRANT AGREEMENT FOR HAZMAT SUPPLIES, TRAINING, EDUCATIONAL MATERIALS, ETC., IN THE AMOUNT OF \$1,701.38, WAS SUBMITTED FOR APPROVAL AND EXECUTION.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

HUMAN SERVICES:

#17-453 HSDF AGREEMENT/ACTION COMMITTEE:

A LETTER OF AGREEMENT BETWEEN THE COUNTY AND THE CARBON COUNTY ACTION COMMITTEE REGARDING ADMINISTRATION OF THE HUMAN SERVICES DEVELOPMENT FUND (HSDF) PROGRAM FOR THE TERM JULY 1, 2017 THROUGH JUNE 30, 2018, IN THE AMOUNT OF \$ 49,000, WAS SUBMITTED FOR BOARD ACTION.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH THE ACTION COMMITTEE.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PLANNING & DEVELOPMENT:

#17-454 HOME PROGRAM:

AGREEMENTS:

CARBON COUNTY HOME REHABILITATION PROGRAM AGREEMENTS WERE SUBMITTED BY THE OFFICE OF PLANNING AND DEVELOPMENT FOR THE FOLLOWING:

#JL 128-15-137 PLUMBING: K. M. SENCY PLUMBING & HEATING & AC, WEATHERLY, PA	\$5,953.00
#JL 128-15-137 PLUMBING: K. M. SENCY PLUMBING & HEATING & AC, WEATHERLY, PA	\$5,870.00

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENTS AS SUBMITTED FOR THE HOME PROGRAM.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SERVICE AGREEMENT:

#17-455 EATON/INFORMATION TECHNOLOGY:

A COMMUNICATION WAS RECEIVED FROM THE INFORMATION TECHNOLOGY DIRECTOR REQUESTING APPROVAL OF A SERVICE AGREEMENT RENEWAL WITH EATON CORPORATION, RALEIGH, NC, TO PROVIDE CONTINUOUS MAINTENANCE COVERAGE ON THE COURT HOUSE ANNEX UPS (UNINTERRUPTED POWER SUPPLY) FOR AN ADDITIONAL FIVE-YEAR TERM, DECEMBER 12, 2017 THROUGH DECEMBER 11, 2022, AT A TOTAL COST OF \$7,854. *PREVIOUS FIVE-YEAR CONTRACT \$4,689.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH EATON CORPORATION.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SOLICITOR'S REPORT:

D&L PEDESTRIAN BRIDGE PROJECT:

#17-456 CONSTRUCTION/TIME EXTENSION:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY THE APPROVAL OF A TIME EXTENSION REQUEST FROM LATONA TRUCKING, PITTSBURGH, PENNSYLVANIA, THROUGH THE ECMS (ELECTRONIC CONSTRUCTION MANAGEMENT SYSTEM) IN THE AMOUNT OF THIRTY-SEVEN (37) CALENDAR DAYS WHICH CHANGES THE COMPLETION DATE FROM NOVEMBER 15, 2017 TO DECEMBER 22, 2017.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

RESOLUTION:

#17-457 CONSERVATION DISTRICT/MILLER:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ADOPT THE FOLLOWING RESOLUTION HONORING ROBERT MILLER:

WHEREAS, ROBERT “BOBBY” L. MILLER IS RETIRING AS A FARMER DIRECTOR ON THE CARBON COUNTY CONSERVATION DISTRICT BOARD HAVING SERVED FOR OVER THIRTY (30) YEARS. HE WAS ELECTED VICE-CHAIRMAN IN 2001 AND SERVED IN THAT CAPACITY UNTIL JANUARY 2016; AND

WHEREAS, BOBBY MILLER HAS THE UTMOST RESPECT FOR AGRICULTURE AS HE HAS BEEN A FARMER ALL HIS LIFE. BOBBY AND HIS WIFE, FERN, ARE THE OWNERS OF FAIRYLAND FARMS AND MILLER’S COUNTRY STORE IN FRANKLIN TOWNSHIP. BOBBY’S GRANDFATHER PURCHASED THE FARM IN 1922. BOBBY WAS BORN ON FAIRYLAND FARM IN 1936 AND CONTINUES TO RESIDE THERE WITH HIS WIFE, THEIR FOUR CHILDREN, FIVE GRANDCHILDREN, AND THREE GREAT-GRANDCHILDREN; AND

WHEREAS, BOBBY HAS BEEN A CONTRIBUTOR TO THE 4-H PROGRAM AND AGRICULTURAL COMMUNITY FOR OVER 60 YEARS. IN 1949, BOBBY’S FATHER, JOHN, FOUNDED THE 4-H BABY BEEF CLUB. BOBBY WAS THE FIRST MEMBER ALONG WITH HIS BLACK ANGUS AND HEREFORD STEER. IN 1950, BOBBY FORMED THE FIRST SWINE CLUB ALONG WITH THE FIRST CAPON CLUB; AND

WHEREAS, BOBBY HAS BEEN INVOLVED IN NUMEROUS COMMUNITY ORGANIZATIONS, SUCH AS BIG CREEK AGRICULTURE CLUB, CARBON COUNTY 4-H LIVESTOCK CLUB, 4-H DEVELOPMENT COMMITTEE CHAIRMAN, PENN STATE EXECUTIVE BOARD CHAIRMAN, DIRECTOR OF THE CARBON COUNTY EXTENSION OFFICE, DIRECTOR OF THE CARBON COUNTY ENVIRONMENTAL BOARD, AND AGRICULTURAL SUPERINTENDENT AND DIRECTOR OF THE CARBON COUNTY FAIR IN LEHIGHTON. CURRENTLY, BOBBY IS A MEMBER OF THE BIG CREEK GRANGE, PENNSYLVANIA LIVESTOCK ASSOCIATION, PENNSYLVANIA FARM BUREAU, FRANKLIN TOWNSHIP FIRE COMPANY AND ST. PAUL’S LUTHERAN BIG CREEK CHURCH.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF COMMISSIONERS OF CARBON COUNTY THAT THEY EXTEND THEIR GRATITUDE TO ROBERT “BOBBY” L. MILLER FOR HIS MANY YEARS OF EXCEPTIONAL SERVICE ON BEHALF OF THE CITIZENS OF CARBON COUNTY AND OFFER THEIR BEST WISHES IN ALL HIS FUTURE ENDEAVORS.

ADOPTED BY THE CARBON COUNTY BOARD OF COMMISSIONERS THIS 9TH DAY OF NOVEMBER, 2017.

CARBON COUNTY BOARD OF COMMISSIONERS

- /S/ WAYNE E. NOTHSTEIN, CHAIRMAN
- /S/ TOM J. GERHARD, VICE-CHAIRMAN
- /S/ WILLIAM J. O’GUREK, MEMBER

ATTEST:

/S/ ELOISE K. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COMMISSIONERS’ REPORTS:

COMMISSIONER NOTHSTEIN COMMENTED ON THE FIRE ALARM ISSUES AT THE COURT HOUSE EARLIER THIS WEEK, THANKING THE STAFF, ESPECIALLY ASSISTANT CHIEF CLERK AND THE MAINTENANCE DEPARTMENT, FOR SAVINGS REALIZED AS A RESULT OF CHECKING INTO PRICES FOR THE FAULTY EQUIPMENT WHICH WAS CAUSING THE FIRE ALARM ISSUE.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:47 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN