

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENEED THIS DATE AT 10:31 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, AND ASSISTANT CHIEF CLERK COLLEEN KLEIN.

THE COUNTY CONTROLLER, COUNTY TREASURER, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

COMMISSIONERS NOTHSTEIN AND THE SOLICITOR WERE ABSENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

COMMISSIONER O'GUREK OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD APRIL 13, 2017.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

**GUESTS (CONCERNING COUNTY BUSINESS):**

MARLYN KISSNER, EXECUTIVE DIRECTOR  
CARBON CHAMBER OF COMMERCE

RE: RESTAURANT WEEK IN CARBON COUNTY; JIM THORPE SHOPS WILL EXTEND HOURS THE 3RD THURSDAY OF EACH MONTH UNTIL SEPTEMBER

**EXECUTIVE SESSIONS:**

THE VICE-CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**OPENING OF BIDS:**

**#17-144 (2) CAMPING CABINS (MAUCH CHUNK LAKE PARK):**

THE FOLLOWING BIDS WERE RECEIVED FOR THE (2) CAMPING CABINS AT MAUCH CHUNK LAKE PARK:

CONESTOGA LOG CABINS, INC.	BID: \$ 40,754.00
246 N. LINCOLN AVENUE	BOND: \$ 4,075.40 – CHECK
LEBANON, PA	ALTERNATE #1: \$11,400.00

LANCASTER LOG CABINS	BID: \$33,900.00
1370 READING ROAD	BOND: \$ 3,390.00 – CHECK
DENVER, PA	ALTERNATE #1: INCLUDED IN PRICE

MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO TABLE THE BIDS AND REFER THEM TO THE PURCHASING DIRECTOR FOR REVIEW AND RECOMMENDATION TO AWARD OR REJECT IN TWO (2) WEEKS.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED APRIL 20, 2017.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:**

**PAYROLL FUND CHECKING ACCOUNT:**

APPROVAL OF PAYROLL CHECK NUMBERS 67676 THROUGH 67711 AND DIRECT DEPOSIT CHECK NUMBERS 5104863 THROUGH 5105202 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$336,349.45 (PAYROLL DATED APRIL 13, 2017).

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 129921 THROUGH 130052 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 123,926.53
RENTAL PROPERTY FUND	\$ 3,398.95
COUNTY PARKING FUND	\$ 1,745.72
AREA AGENCY ON AGING FUND	\$ 24,084.12
CHILDREN & YOUTH FUND	\$ 28,358.85
HUMAN SERVICE AGENCY FUND	\$ 33.39
DOMESTIC RELATIONS 4D FUND	\$ 1,242.09
PARKS & RECREATION FUND	\$ 568.00
CARBON TRANSPORTATION SYSTEM FUND	\$ 42,370.80
9-1-1 FUND	\$ 22,464.83
HAZ-MAT RESPONSE FUND	\$ 22.21

HUMAN SERVICE DEVELOPMENT FUND	\$	90.96
HOMELESS GRANT FUND	\$	92.60
VICTIM/WITNESS FUND	\$	119.48
SUBSTANCE ABUSE EDUCATION FUND	\$	12,091.00
CDBG FUND	\$	31,500.00
CAPITAL PROJECTS FUND	\$	36,942.00
PAYROLL FUND	\$	52,185.04
TAX CLAIM FUND	\$	<u>381.69</u>
TOTAL:	\$	381,618.26

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

**TREASURER'S REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED APRIL 14, 2017 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF APRIL 14, 2017:**

GENERAL FUND CHECKING ACCOUNT	\$	783.77
PAYROLL CHECKING ACCOUNT	\$	22,216.51
GENERAL FUND SP NOW	\$	4,889,847.48
OPERATING RESERVE	\$	936,462.40
RENTAL PROPERTY	\$	214,722.34
PARKING FUND	\$	659,862.60
LIQUID FUELS	\$	454,710.85
AREA AGENCY ON AGING	\$	514,937.97
CHILDREN & YOUTH	\$	378,820.08
HUMAN SERVICES AGENCY FUND	\$	11,886.35
DOMESTIC RELATIONS	\$	62,701.58
WORKFORCE INVESTMENT ACT	\$	13,880.46
PARKS & RECREATION FUND	\$	104,785.72
CARBON TRANSPORTATION	\$	42,481.30
9-1-1 FUND	\$	1,249,524.28
HAZMAT RESPONSE FUND	\$	112,786.87
OFFENDER SUPERVISION	\$	310,956.12
ADULT ELECTRONIC MONITORING	\$	160,995.02
FARMLAND PRESERVATION	\$	62,902.03
HUMAN SERVICES DEVELOPMENT	\$	25,022.03
HOMELESS GRANT	\$	7,025.45
CENTRALIZED BOOKING	\$	91,823.57
VICTIM WITNESS	\$	7,599.23
RECORDER OF DEEDS IMPROVEMENT	\$	43,187.46
COUNTY RECORDS IMPROVEMENTS	\$	26,637.48
JUVENILE SUPERVISION	\$	24,136.59
COMMUNITY SERVICE FEE FUND	\$	11,580.33
PROTHONOTARY AUTOMATION FUND	\$	45,855.45
AFFORDABLE HOUSING FEE	\$	312,520.62
CLERK OF COURTS AUTOMATION FUND	\$	4,659.53
REGISTER OF WILLS	\$	13,793.06
JUVENILE ELECTRONIC MONITORING FUND	\$	5,845.47

VITAL STATISTICS FUND	\$	47,616.41
SUBSTANCE ABUSE EDUCATION FUND	\$	110,297.70
LIQUID FUELS/ACT 44 FUND	\$	262,948.42
ACT 13 BRIDGE IMPROVEMENT FUND	\$	338,576.60
VICTIMS SERVICE FUND	\$	58,377.68
HOTEL EXCISE TAX FUND	\$	168,217.21
CDBG FUND	\$	31,627.00
DEBT SERVICE FUND	\$	1,654,799.51
CAPITAL PROJECTS FUND	\$	10,547,889.42
FRINGE BENEFITS PAYMENT FUND	\$	536,835.25
TAX CLAIM FUND	\$	341,061.62

BOARD POLLED: O'GUREK YES  
 GERHARD YES

**PERSONNEL REPORT:**

**RESIGNATIONS:**

**SAMANTHA M. JONES**, SUMMIT HILL, PA – PARK ATTENDANT, PARKS – EFFECTIVE APRIL 18, 2017.

**BRIANA L. FOSTER**, KUNKLETOWN, PA – PROBATION OFFICER I, ADULT PROBATION – EFFECTIVE MAY 3, 2017.

**CHANGES OF STATUS:**

**BRADLEY K. BILLIG**, PALMERTON, PA

FROM: PART-TIME CORRECTIONS OFFICER, CORRECTIONS  
 TO: CORRECTIONS OFFICER, CORRECTIONS  
 EFFECTIVE: MAY 8, 2017

**CHAD A. MALESKI**, WEATHERLY, PA

FROM: PART-TIME CORRECTIONS OFFICER, CORRECTIONS  
 TO: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS  
 EFFECTIVE: APRIL 24, 2017

**JENNI K. HOFFMAN**, LEHIGHTON, PA

FROM: PART-TIME DISPATCHER, COMMUNICATIONS CENTER  
 TO: 911 OPERATOR, COMMUNICATIONS CENTER  
 EFFECTIVE: APRIL 25, 2017

**SEMINAR/TRAINING REQUESTS:**

**AREA AGENCY ON AGING**

**SUSAN E. ZEIGLER**

PDA QUARTERLY REVIEW & P4A MEMBERSHIP MEETING

GETTYSBURG, PA

COST: CONFERENCE FEE \$105, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

C3 TRAINING

GETTYSBURG, PA

COST: CONFERENCE FEE \$15, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**CORONER**

**CAROLE H. LESLIE**

**DONNA L. KEMMERLE**

6<sup>TH</sup> ANNUAL FORENSIC SYMPOSIUM

NEW PHILADELPHIA, PA

COST: CONFERENCE FEE \$40 PER PERSON, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**SHERIFF**

**ALLEN B. STROHL**

ACT 2 TRAINING

UNIVERSITY PARK, PA

COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**WORKFORCE TRAINING**

**JULIE A. WALKER**

PA WORKFORCE DEVELOPMENT ASSOCIATION 33<sup>RD</sup> ANNUAL EMPLOYMENT, TRAINING & EDUCATION CONFERENCE

HERSHEY, PA

COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENT:**

**DOMESTIC RELATIONS**

**TEAH M. REICHARD**

REENTRY EMPLOYMENT SPECIALIST (RES) TRAINING

SCRANTON, PA

COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE PERSONNEL REPORT DATED APRIL 20, 2017.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

**CORRESPONDENCE:**

MINUTES RECEIVED: FEBRUARY 2, 2017 MEETING OF THE CARBON COUNTY AREA AGENCY ON AGING ADVISORY COUNCIL; JANUARY 17, 2017 MEETING OF THE CARBON COUNTY PLANNING COMMISSION.

A NOTIFICATION LETTER WAS RECEIVED FROM DCNR ON BEHALF OF BELTZVILLE STATE PARK AS PART OF THE DEP'S GENERAL PERMIT #2 APPROVAL PROCESS. THE PROJECT INVOLVES THE INSTALLATION OF AN ADA ACCESSIBLE KAYAK BOAT LAUNCH AT PREACHER'S CAMP BOAT LAUNCH LOCATED IN TOWAMENSING TOWNSHIP, CARBON COUNTY.

**ADVERTISING REQUESTS:**

**#17-145 CDBG/PUBLIC HEARINGS:**

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO AUTHORIZE THE ADVERTISEMENT OF THE 1ST PUBLIC HEARING NOTICE REGARDING USE OF 2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR ENTITLEMENT AND NON-ENTITLEMENT COMMUNITIES.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

**BOARDS & AUTHORITIES:**

**AAA ADVISORY BOARD:**

**#17-146 RESIGNATION:**

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE RESIGNATION OF AMY LENTINI, HAZLETON, PENNSYLVANIA, AS A COMMUNITY REPRESENTATIVE ON THE AGENCY ON AGING ADVISORY BOARD, EFFECTIVE 4/12/17.

BOARD POLLED: O'GUREK YES  
 GERHARD YES

**#17-147 APPOINTMENT:**

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE APPOINTMENT OF BRIAN HARRISON, HAZLETON, PENNSYLVANIA, TO THE AGENCY ON AGING ADVISORY BOARD TO FILL THE VACANCY OF COMMUNITY REPRESENTATIVE (2-YEAR TERM EFFECTIVE UNTIL 6/30/17).

BOARD POLLED: O'GUREK YES  
 GERHARD YES

**CHILDREN & YOUTH:**

**#17-148 AGREEMENTS/FY 2016/17:**

FY 2016-17 PURCHASE OF SERVICE AGREEMENTS WERE SUBMITTED FOR THE FOLLOWING PROVIDERS:

**LARRY E. DUMONT, M.D., EASTON, PA**

**PROVIDER: LARRY E. DUMONT**

	<b><u>FY 16-17</u></b>
PSYCHIATRIC EVALUATION	\$750.00/PER DIEM
PSYCHIATRICS ADDENDUM	\$300.00/PER DIEM
MISSED APPOINTMENTS	\$200.00/PER DIEM

NO PREVIOUS CONTRACT.

**UNITED CHILDREN'S HOMES, INC., WEST HAZLETON, PA**

**PROVIDER: UNITED CHILDREN'S HOMES, INC.**

	<b><u>FY 16-17</u></b>
GROUP HOME/COMMUNITY RESIDENTIAL	\$138.13/PER DIEM

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENTS AS LISTED.

BOARD POLLED: O'GUREK YES  
 GERHARD YES

**HUMAN SERVICES:**

**#17-149 TEFAP/2<sup>ND</sup>. QUARTER:**

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD TO ACCEPT THE 2016-2017 SECOND QUARTER (JANUARY 2017 THROUGH MARCH 2017) INVENTORY PARTICIPATION REPORT AND INVOICE EXPENSE REIMBURSEMENT REQUEST FOR THE CARBON COUNTY TEMPORARY EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP), WHICH HAS BEEN SUBMITTED TO THE DEPARTMENT OF AGRICULTURE.

BOARD POLLED: O'GUREK YES  
 GERHARD YES

**SOLICITOR'S REPORT:**

**PARKS/JOSIAH WHITE:**

**#17-150 GAZEBO REQUEST:**

A REQUEST FOR USE OF THE GAZEBO IN THE JOSIAH WHITE PARK WAS SUBMITTED FOR THE FOLLOWING:

LAURA MOENCH & CLYDE ABBOTT, JIM THORPE, PA  
WEDDING VOWS – FRIDAY, MAY 5, 2017 (2 HOUR)

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION OF THE GAZEBO REQUEST.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

**COMMISSIONERS' REPORTS:**

COMMISSIONER GERHARD REPORTED THAT THE ANIMAL SHELTER GOT A \$1,000 DONATION FROM TRINITY LUTHERAN CHURCH IN WEATHERLY.

HE ALSO SPOKE ON THE COMPLAINTS HE HAS BEEN RECEIVING ABOUT THE TRASH ALONGSIDE THE ROADS ON CARBON COUNTY. HE ADVISED THAT STARTING IN JUNE, THANKS TO THE COOPERATION OF JIM DODSON, CHIEF JUVENILE PROBATION OFFICER AND AL LABINSKY OF PENNDOT, THE JUVENILE OFFENDERS WILL BE PICKING UP THE GARBAGE. PENNDOT WILL BE SUPPLYING THE GARBAGE BAGS, SAFETY GLASSES AND GLOVES AND WILL ALSO BE PICKING UP THE FULL BAGS OF GARBAGE LEFT AT THE SIDE OF THE ROAD.

THE PRISONERS HAVE ALSO BEEN HELPING CLEAR DEAD TREES FROM THE PROPERTY AT MAUCH CHUNK LAKE PARK.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:44 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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TOM J. GERHARD, VICE-CHAIRMAN