

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:36 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND SECRETARY III IDA STEELE.

THE COUNTY CONTROLLER, COUNTY TREASURER, COUNTY SHERIFF, REGISTER OF WILLS, CHIEF ADULT PROBATION OFFICER, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

COMMISSIONER NOTHSTEIN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD FEBRUARY 16, 2017.

|               |           |     |
|---------------|-----------|-----|
| BOARD POLLED: | O'GUREK   | YES |
|               | GERHARD   | YES |
|               | NOTHSTEIN | YES |

**GUESTS (CONCERNING COUNTY BUSINESS):**

SENATOR BOB CASEY

RE: COMMUNITY ECONOMIC ASSISTANCE ACT (SENATE BILL 142); INFRASTRUCTURE LEGISLATION HE PLANS TO INTRODUCE

TERRY WHITEMAN, CENTRAL LABOR CHAPTER  
DEB RANCK, SUMMIT HILL HERITAGE CENTER

RE: \$4,000 HIGHMARK GRANT AWARDED TO THE CHAPTER, TO BE DISTRIBUTED TO THE FOOD PANTRIES BY THE HERITAGE CENTER

STANLEY HAUPT, SHEPHERD HOUSE  
KAY BECKER

RE: REPORT ON SERVICES PROVIDED TO NEEDY FAMILIES

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE BUDGET TRANSFERS FOR 2016 AND 2017 AS LISTED ON TRANSMITTALS DATED FEBRUARY 23, 2017.

BOARD POLLED: O’GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:**

**PAYROLL FUND CHECKING ACCOUNT:**

APPROVAL OF PAYROLL CHECK NUMBERS 67522 THROUGH 67559 AND DIRECT DEPOSIT CHECK NUMBERS 5103521 THROUGH 5103848 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$314,370.72 (PAYROLL DATED FEBRUARY 17, 2017).

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: O’GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 128837 THROUGH 128961 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

|                                   |    |                  |
|-----------------------------------|----|------------------|
| GENERAL FUND                      | \$ | 199,267.91       |
| RENTAL PROPERTY FUND              | \$ | 1,693.60         |
| COUNTY PARKING FUND               | \$ | 2,006.25         |
| AREA AGENCY ON AGING FUND         | \$ | 21,645.19        |
| CHILDREN & YOUTH FUND             | \$ | 68,925.84        |
| DOMESTIC RELATIONS 4D FUND        | \$ | 500.25           |
| WORKFORCE INVESTMENT ACT FUND     | \$ | 800.00           |
| PARKS & RECREATION FUND           | \$ | 233.10           |
| CARBON TRANSPORTATION SYSTEM FUND | \$ | 239,225.00       |
| 9-1-1 FUND                        | \$ | 43,640.63        |
| HAZ-MAT RESPONSE FUND             | \$ | 3.56             |
| VICTIM/WITNESS FUND               | \$ | 193.02           |
| JUVENILE SUPERVISION FUND         | \$ | 7,900.80         |
| COMMUNITY SERVICE FEE FUND        | \$ | 1,343.00         |
| HOTEL ROOM EXCISE TAX FUND        | \$ | 125,766.67       |
| CAPITAL PROJECTS FUND             | \$ | 5,184.75         |
| PAYROLL FUND                      | \$ | <u>53,418.87</u> |
| TOTAL:                            | \$ | 771,748.44       |

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

|               |           |      |
|---------------|-----------|------|
| BOARD POLLED: | O'GUREK   | YES* |
|               | GERHARD   | YES  |
|               | NOTHSTEIN | YES  |

\* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS  
FOR BLUE RIDGE COMMUNICATIONS, HE ABSTAINED.

**TREASURER'S REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT  
DATED FEBRUARY 17, 2017 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF FEBRUARY 17, 2017:**

|                                     |    |              |
|-------------------------------------|----|--------------|
| GENERAL FUND CHECKING ACCOUNT       | \$ | 201.88       |
| PAYROLL CHECKING ACCOUNT            | \$ | 156,556.32   |
| GENERAL FUND SP NOW                 | \$ | 6,686,961.23 |
| OPERATING RESERVE                   | \$ | 935,603.51   |
| RENTAL PROPERTY                     | \$ | 222,273.96   |
| PARKING FUND                        | \$ | 655,483.31   |
| LIQUID FUELS                        | \$ | 454,565.61   |
| AREA AGENCY ON AGING                | \$ | 446,549.99   |
| CHILDREN & YOUTH                    | \$ | 732,089.84   |
| HUMAN SERVICES AGENCY FUND          | \$ | 33,130.25    |
| DOMESTIC RELATIONS                  | \$ | 122,137.07   |
| WORKFORCE INVESTMENT ACT            | \$ | 13,067.76    |
| PARKS & RECREATION FUND             | \$ | 123,399.49   |
| CARBON TRANSPORTATION               | \$ | 239,240.38   |
| 9-1-1 FUND                          | \$ | 1,574,674.44 |
| HAZMAT RESPONSE FUND                | \$ | 112,505.48   |
| OFFENDER SUPERVISION                | \$ | 529,130.52   |
| ADULT ELECTRONIC MONITORING         | \$ | 185,331.54   |
| FARMLAND PRESERVATION               | \$ | 62,836.95    |
| HUMAN SERVICES DEVELOPMENT          | \$ | 12,510.54    |
| HOMELESS GRANT                      | \$ | 183.28       |
| CENTRALIZED BOOKING                 | \$ | 86,800.22    |
| VICTIM WITNESS                      | \$ | 4,477.64     |
| RECORDER OF DEEDS IMPROVEMENT       | \$ | 38,773.77    |
| COUNTY RECORDS IMPROVEMENTS         | \$ | 23,698.02    |
| JUVENILE SUPERVISION                | \$ | 31,298.49    |
| COMMUNITY SERVICE FEE FUND          | \$ | 12,887.42    |
| PROTHONOTARY AUTOMATION FUND        | \$ | 43,749.83    |
| AFFORDABLE HOUSING FEE              | \$ | 313,179.01   |
| CLERK OF COURTS AUTOMATION FUND     | \$ | 4,218.20     |
| REGISTER OF WILLS                   | \$ | 13,230.77    |
| JUVENILE ELECTRONIC MONITORING FUND | \$ | 5,840.11     |
| VITAL STATISTICS FUND               | \$ | 47,572.73    |
| SUBSTANCE ABUSE EDUCATION FUND      | \$ | 106,862.14   |
| LIQUID FUELS/ACT 44 FUND            | \$ | 262,707.26   |
| ACT 13 BRIDGE IMPROVEMENT FUND      | \$ | 338,266.06   |
| VICTIMS SERVICE FUND                | \$ | 56,698.27    |
| HOTEL EXCISE TAX FUND               | \$ | 227,931.21   |
| CDBG FUND                           | \$ | 2.36         |
| DEBT SERVICE FUND                   | \$ | 1,650,230.03 |

|                              |                  |
|------------------------------|------------------|
| CAPITAL PROJECTS FUND        | \$ 10,566,086.77 |
| FRINGE BENEFITS PAYMENT FUND | \$ 560,691.53    |
| TAX CLAIM FUND               | \$ 391,911.08    |

|               |           |     |
|---------------|-----------|-----|
| BOARD POLLED: | O'GUREK   | YES |
|               | GERHARD   | YES |
|               | NOTHSTEIN | YES |

**PERSONNEL REPORT:**

**EMPLOYMENT SEPARATIONS:**

**THOMAS PARAMBO**, SUMMIT HILL, PA – DEPUTY CORONER, CORONER – EFFECTIVE FEBRUARY 8, 2017.

**HAROLD C. SCHISLER**, PALMERTON, PA – DEPUTY CORONER, CORONER – EFFECTIVE FEBRUARY 8, 2017.

**RICHARD D. TAYLOR**, PALMERTON, PA – DEPUTY CORONER, CORONER – EFFECTIVE FEBRUARY 8, 2017.

**RESIGNATIONS:**

**AMANDA L. MONTZ**, WEATHERLY, PA – PART-TIME DISPATCHER TRAINEE, COMMUNICATIONS CENTER – EFFECTIVE FEBRUARY 20, 2017.

**ASHLEY M. HUMMEL**, NESQUEHONING, PA – PART-TIME CLEANING PERSON, BUILDINGS & GROUNDS – EFFECTIVE FEBRUARY 21, 2017.

**HIRES:**

**SAMANTHA M. JONES**, SUMMIT HILL, PA – PARK ATTENDANT, PARKS – EFFECTIVE APRIL 17, 2017.

**MARK D. MISZENSKI**, SAYLORSBURG, PA – AGING CARE MANAGER I, AREA AGENCY ON AGING – EFFECTIVE FEBRUARY 27, 2017.

**CLERK OF COURTS APPOINTMENT:**

**CARLA A. FRITZ**, LEHIGHTON, PA – BENCH WARRANT CLERK – EFFECTIVE FEBRUARY 27, 2017.

**SEMINAR/TRAINING REQUESTS:**

**CHILDREN & YOUTH SERVICES**

**SALLIANNE NEWTON**

**MARIANNE GRABARITS**

**MEGAN CROIZER**

**CHRIS MCLAUGHLIN**

2017 CHILDREN'S ROUNDTABLE SUMMIT

CHAMPION, PA

COST: MEALS

**CORRECTIONS**

**RYAN LONG**

**HARLEY GESSAT**

OHIO RISK ASSESSMENT SYSTEM TRAIN THE TRAINER

WILKES-BARRE, PA

COST: MEALS

**CORRECTIONS**

**RYAN LONG**

**HARLEY GESSAT**

**JOSEPH YATES**

**DANIEL RIMBEY**

OHIO RISK ASSESSMENT SYSTEM TRAIN THE TRAINER  
NESQUEHONING, PA

**COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENT:**

**DISTRICT COURT**

**JESSICA KOSCO**

MDJS BASIC FOR NEW EMPLOYEES

MECHANICSBURG, PA

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED  
FEBRUARY 23, 2017.

|               |           |     |
|---------------|-----------|-----|
| BOARD POLLED: | O'GUREK   | YES |
|               | GERHARD   | YES |
|               | NOTHSTEIN | YES |

**CORRESPONDENCE:**

MINUTES RECEIVED: NOVEMBER 8, 2016 MEETING OF THE CARBON COUNTY ENVIRONMENTAL EDUCATION CENTER; JANUARY 17, 2017 MEETING OF THE CARBON COUNTY PLANNING COMMISSION; JANUARY 17, 2017 MEETING OF THE CARBON COUNTY SAFETY COMMITTEE.

THE JANUARY 2017 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY RECORDER OF DEEDS.

A COPY OF THE CARBON COUNTY COMMUNICATIONS CENTER ANNUAL REPORT FOR THE YEAR 2016 WAS RECEIVED FROM GARY WILLIAMS, 9-1-1 DIRECTOR.

NOTIFICATION WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES REGARDING ACT 153 OF 2016 EXPANDING THE HUMAN SERVICES BLOCK GRANT (HSBG) PROGRAM TO ALLOW ANY WILLING COUNTY TO APPLY TO PARTICIPATE BEGINNING IN FISCAL YEAR (FY) 2017-2018.

A COMMUNICATION WAS RECEIVED FROM THE PENNSYLVANIA PUBLIC UTILITY COMMISSION REGARDING AN APPLICATION OF READING, BLUE MOUNTAIN NORTHERN RAILROAD FOR APPROVAL OF INSTALLATION OF WARNING DEVICES AT THE PUBLIC CROSSING DOT 926 902 P WHERE INDUSTRIAL DRIVE WEST CROSSES, AT GRADE, THE TRACK OF READING, BLUE MOUNTAIN NORTHERN RAILROAD, LOCATED IN NESQUEHONING BOROUGH IN CARBON COUNTY.

**ADVERTISING REQUESTS:**

**#17-071 BIDS/CDBG:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISEMENT OF INVITATION TO BID FOR THE FOLLOWING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS:

BOWMANSTOWN BOROUGH – STREET IMPROVEMENTS (FY2013)

FRANKLIN TOWNSHIP – STREET IMPROVEMENTS (FY2012, 2014 & 2015)

PALMERTON BOROUGH – FIRE STATION/EQUIPMENT (FY2014)

|               |           |         |
|---------------|-----------|---------|
| BOARD POLLED: | O'GUREK   | ABSTAIN |
|               | GERHARD   | YES     |
|               | NOTHSTEIN | YES     |

**SERVICE AGREEMENT:**

**#17-072 TYCO SIMPLEXGRINNELL:**

A RECOMMENDATION WAS RECEIVED FROM THE PURCHASING DEPARTMENT TO ENTER INTO A THREE (3) YEAR SERVICE AGREEMENT WITH TYCO SIMPLEXGRINNELL FOR TESTING AND INSPECTION OF THE FIRE ALARM SYSTEM AT THE CARBON COUNTY CORRECTIONAL FACILITY AT A FIXED COST OF \$4,993.00 PER YEAR BILLED ANNUALLY.

THE TERM WILL COMMENCE ON MARCH 1, 2017 AND TERMINATE ON FEBRUARY 29, 2020.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE AGREEMENT WITH TYCO SIMPLEX GRINNELL.

|               |           |     |
|---------------|-----------|-----|
| BOARD POLLED: | O'GUREK   | YES |
|               | GERHARD   | YES |
|               | NOTHSTEIN | YES |

**SOLICITOR'S REPORT:**

**ADULT PROBATION:**

**#17-073 CONTRACT/UCRI:**

A REQUEST WAS RECEIVED FROM THE CHIEF ADULT PROBATION OFFICER FOR APPROVAL TO ENTER INTO A CONTRACT BETWEEN CARBON COUNTY AND THE UNIVERSITY OF CINCINNATI RESEARCH INSTITUTE (UCRI) TO PROVIDE TRAINING IN THE OHIO RISK ASSESSMENT SYSTEM (ORAS) AS FOLLOWS:

|  |                     |
|--|---------------------|
| (1) 2-DAY ORAS END-USER TRAININGS (UP TO 30 STAFF)   | \$ 6,500.00         |
| (1) 5-DAY ORAS TRAINING OF TRAINERS (UP TO 12 STAFF) | <u>\$ 19,750.00</u> |
| TOTAL FIXED PRICE:                                   | \$ 26,250.00        |

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE CONTRACT WITH THE UNIVERSITY OF CINCINNATI RESEARCH INSTITUTE.

|               |           |     |
|---------------|-----------|-----|
| BOARD POLLED: | O'GUREK   | YES |
|               | GERHARD   | YES |
|               | NOTHSTEIN | YES |

**AREA AGENCY ON AGING:**

**#17-074 MEMORANDUM OF UNDERSTANDING:**

A REQUEST WAS SUBMITTED BY THE DIRECTOR OF THE AREA AGENCY ON AGING ENCLOSING A MEMORANDUM OF UNDERSTANDING BETWEEN CARBON COUNTY AREA AGENCY ON AGING AND ANTHRACITE CENTER FOR INDEPENDENT LIVING (ARCIL) FOR AN AGING AND DISABILITY RESOURCE CENTER (ADRC) TO PARTNER TOGETHER TO PERFORM PERSON CENTERED COUNSELING EFFECTIVE JANUARY 1, 2016. CCAAA AS THE FIDUCIARY AGENT FOR THE ADRC PROGRAM OFFICE WILL PAY THE APPROVED PCC UNITS WITH ADRC FUNDING.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE MEMORANDUM OF UNDERSTANDING WITH ARCIL.

|               |           |     |
|---------------|-----------|-----|
| BOARD POLLED: | O'GUREK   | YES |
|               | GERHARD   | YES |
|               | NOTHSTEIN | YES |

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 11:14 A.M.

\_\_\_\_\_  
ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

\_\_\_\_\_  
WAYNE E. NOTHSTEIN, CHAIRMAN