

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:38 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, RECORDER OF DEEDS, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD APRIL 21, 2016.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**COUNTY GOVERNMENT DAY:**

THE BOARD WELCOMED STUDENTS AND TEACHERS ATTENDING THE MEETING FOR COUNTY GOVERNMENT DAY.

THE COUNTY CONTROLLER, COUNTY TREASURER, RECORDER OF DEEDS, AND COUNTY CORONER GAVE A BRIEF SYNOPSIS OF THE DUTIES AND RESPONSIBILITIES OF THEIR RESPECTIVE OFFICES.

**GUESTS (CONCERNING COUNTY BUSINESS):**

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED APRIL 28, 2016.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:**

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 124270 THROUGH 124409 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 597,740.57
AREA AGENCY ON AGING FUND	\$ 26,666.34
CHILDREN & YOUTH FUND	\$ 153,211.78
DOMESTIC RELATIONS 4D FUND	\$ 3,702.27
WORKFORCE INVESTMENT ACT FUND	\$ 800.00
PARKS & RECREATION FUND	\$ 1,836.47
9-1-1 FUND	\$ 1,557.81
HAZ-MAT RESPONSE FUND	\$ 29.97
HUMAN SERVICE DEVELOPMENT FUND	\$ 164.78
HOMELESS GRANT FUND	\$ 269.71
VICTIM/WITNESS FUND	\$ 199.56
AFFORDABLE HOUSING FUND	\$ 10,007.00
HOTEL ROOM EXCISE TAX FUND	\$ 4,000.00
CDBG FUND	\$ 540.40
DEBT SERVICE FUND	\$ <u>6,425.70</u>
TOTAL:	\$ 807,152.36

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

\* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR THE TIMES NEWS, PENTELEDATA, AND BLUE RIDGE COMMUNICATIONS, HE ABSTAINED.

**TREASURER'S REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED APRIL 22, 2016 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF APRIL 22, 2016:**

GENERAL FUND CHECKING ACCOUNT	\$ 487.47
PAYROLL CHECKING ACCOUNT	\$ 13,049.98

GENERAL FUND SP NOW	\$ 6,879,271.51
OPERATING RESERVE	\$ 932,742.91
RENTAL PROPERTY	\$ 210,389.07
PARKING FUND	\$ 1,164,592.54
LIQUID FUELS	\$ 442,325.59
AREA AGENCY ON AGING	\$ 543,386.67
CHILDREN & YOUTH	\$ 910,142.20
HUMAN SERVICES AGENCY	\$ 12,125.65
DOMESTIC RELATIONS	\$ 102,620.38
WORKFORCE INVESTMENT ACT	\$ 13,987.37
PARKS & RECREATION FUND	\$ 183,127.93
CARBON TRANSPORTATION	\$ 20,391.28
9-1-1 FUND	\$ 1,166,154.91
HAZMAT FUND	\$ 112,644.34
OFFENDER SUPERVISION	\$ 661,208.36
ADULT ELECTRONIC MONITORING	\$ 178,263.57
FARMLAND PRESERVATION	\$ 96,640.99
HUMAN SERVICES DEVELOPMENT	\$ 24,875.06
HOMELESS GRANT	\$ 7,113.50
CENTRALIZED BOOKING	\$ 74,339.95
VICTIM WITNESS	\$ 14,392.32
RECORDER OF DEEDS	\$ 34,076.21
RECORDS IMPROVEMENTS	\$ 30,389.15
JUVENILE SUPERVISION FEE	\$ 21,195.38
COMMUNITY SERVICE FEE	\$ 12,343.73
PROTHONOTARY AUTOMATION	\$ 29,033.55
AFFORDABLE HOUSING	\$ 318,787.91
CLERK OF COURTS	\$ 5,247.80
REGISTER OF WILLS	\$ 9,870.38
JUVENILE ELECTRONIC MONITORING	\$ 4,646.36
VITAL STATISTICS	\$ 43,687.46
SUBSTANCE ABUSE EDUCATION FUND	\$ 90,544.62
LIQUID FUELS/ACT 44 FUND	\$ 179,612.85
ACT 13 BRIDGE IMPROVEMENT FUND	\$ 253,382.85
VICTIMS SERVICE FUND	\$ 43,469.06
HOTEL EXCISE TAX FUND	\$ 41,179.84
CDBG FUND	\$ 553.31
DEBT SERVICE	\$ 1,744,259.52
CAPITAL PROJECTS	\$ 213,002.09
FRINGE BENEFITS	\$ 582,594.66
TAX CLAIM	\$ 361,912.71

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**PERSONNEL REPORT:**

**HIRE:**

**HOLLIANNE C. SNYDER**, CATASAUQUA, PA – FULL-TIME ASSISTANT PUBLIC DEFENDER, PUBLIC DEFENDER'S OFFICE – EFFECTIVE MAY 9, 2016.

**COURT APPOINTMENT:**

**RACHEL L. MOYER**, WEATHERLY, PA – DOMESTIC RELATIONS OFFICER I, DOMESTIC RELATIONS – EFFECTIVE MAY 2, 2016

**INTERNSHIP:**

**COURT ADMINISTRATION**

**KELSEY ANDREWS**, LEHIGHTON, PA  
UNIVERSITY OF SCRANTON, CRIMINAL JUSTICE/POLITICAL SCIENCE MAJOR  
FROM: MAY 31, 2016  
TO: AUGUST 25, 2016

**SEMINAR/TRAINING REQUESTS:**

**CHILDREN & YOUTH SERVICES**

**MARIANNE GRABARITS**  
**MEGAN CROIZIER**  
NORTHEAST SUPERVISOR SUPPORT SESSION  
PITTSTON, PA  
COST: MEALS

**SHERIFF**

**ROBERT BLISARD**

ACT 2 UPDATE TRAINING  
SCRANTON, PA  
COST: MEALS

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED  
APRIL 28, 2016.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**CORRESPONDENCE:**

MINUTES RECEIVED: FEBRUARY 2, 2016 MEETING OF THE CARBON COUNTY AREA AGENCY ON AGING  
ADVISORY COUNCIL; MARCH 15, 2016 MEETING OF THE CARBON COUNTY PLANNING COMMISSION.

AUDIT REPORT RECEIVED: CARBON-MONROE-PIKE MENTAL HEALTH AND DEVELOPMENTAL SERVICES  
FINANCIAL STATEMENTS AS OF JUNE 30, 2015.

CORRESPONDENCE WAS RECEIVED FROM THE DELAWARE RIVER BASIN COMMISSION ADVISING THAT  
THEY HAVE POSTED INFORMATION ON THEIR WEBSITE CONCERNING THE PROPOSED PENNEAST PIPELINE  
COMPANY LLC PROJECT, AND WILL CONDUCT SEPARATE INDEPENDENT HEARINGS ON THE PROJECT.

A COPY OF THE MEDICAL ASSISTANCE TRANSPORTATION PROGRAM (MATP) FY 2015-16 FIRST AND SECOND  
QUARTER REPORTS WERE RECEIVED FROM LANTA.

A COMMUNICATION WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF  
ENVIRONMENTAL PROTECTION PERMIT APPLICATION:

HORSEHEAD CORPORATION, PALMERTON, PA  
HAZARDOUS WASTE STORAGE PERMIT RENEWAL

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF PUBLIC WELFARE  
ADVISING THAT THEY ARE DISTRIBUTING TITLE IV-B FUNDING THROUGH THE CHILD AND FAMILY  
SERVICES IMPROVEMENT AND INNOVATION ACT. CARBON COUNTY'S ALLOCATION IS \$2,064, WITH NO  
MATCH REQUIREMENT, BUT MUST BE SPENT BY MIDNIGHT SEPTEMBER 30, 2016.

**ADVERTISING REQUEST:**

**#16-149 FOOD SERVICE/CCCF:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISING OF INVITATION TO BID FOR FOOD SERVICE AT THE CARBON COUNTY CORRECTIONAL FACILITY.

BOARD POLLED: O'GUREK ABSTAIN  
GERHARD YES  
NOTHSTEIN YES

**CHILDREN & YOUTH:**

**#16-150 CONTRACT AMENDMENT:**

A COMMUNICATION WAS RECEIVED FROM THE OFFICE OF CHILDREN & YOUTH SERVICES ENCLOSING AMENDMENT #1 TO FY 2015-2016 PURCHASE OF SERVICE AGREEMENT WITH SECOND HAVEN SERVICES FOR YOUTH, MOUNT POCONO, PENNSYLVANIA DATED MARCH 31, 2016, ADDING THE FOLLOWING RATE, EFFECTIVE JULY 1, 2015: RESIDENTIAL #2 - \$223.74/DAY.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE AMENDMENT #1 TO THE AGREEMENT WITH SECOND HAVEN.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**MAILROOM SYSTEMS:**

**#16-151 AGREEMENT RENEWAL:**

A RENEWAL AGREEMENT WITH MAILROOM SYSTEMS, INCORPORATED FOR 1, 2 & 3 OZ. FIRST CLASS MAIL PICK-UP, PRESORTING AND DELIVERY TO THE USPS DISTRIBUTING CENTER FOR A \$50/MONTH TRANSFER FEE, WAS SUBMITTED FOR BOARD ACTION.

THE TERM OF AGREEMENT SHALL BE ONE (1) YEAR.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH MAILROOM SYSTEMS.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**SOLICITOR'S REPORT:**

**#16-152 BANNER REQUEST:**

A BANNER REQUEST WAS SUBMITTED FOR THE FOLLOWING:

WEATHERLY HILLCLIMB ASSOCIATION, INCORPORATED  
WEATHERLY HILLCLIMB, JUNE 11 & 12; SEPTEMBER 17 & 18  
(MAY 27, 2016 TO JUNE 13, 2016)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE BANNER REQUEST AS SUBMITTED.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**TAX CLAIM:**

**#16-153 RESOLUTION:**

A COMMUNICATION WAS RECEIVED FROM THE TAX CLAIM BUREAU DIRECTOR REQUESTING ADOPTION OF A RESOLUTION APPOINTING PALMETTO POSTING INCORPORATED FOR POSTING AND SERVICE OF ALL NOTICES REQUIRED FOR THE 2016 UPSET TAX SALE AT COMPENSATION OF \$25.00 PER POSTING AND YEAR 2015 RETURN & CLAIM NOTICES.

IT WAS NOTED THAT A RESOLUTION IS NEEDED TO MEET THE REQUIREMENT OF THE REAL ESTATE TAX LAW EVEN THOUGH THE COUNTY HAS A SIGNED AGREEMENT WITH PALMETTO POSTING.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ADOPT THE FOLLOWING RESOLUTION:

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF CARBON APPOINTING A PERSON OR PERSONS TO MAKE PERSONAL SERVICE REQUIRED BY THE TAX SALE LAW FOR THE 2016 UPSET TAX SALE AND FILING WITH THE BUREAU A WRITTEN PROOF OF SERVICE SETTING FORTH THE NAME OF PERSONS SERVED, DATE, TIME AND PLACE OF SERVICE, AND ATTACHMENT OF COPY OF THE NOTICE WHICH WAS SERVED.**

**WHEREFORE**, THE TAX CLAIM BUREAU OF THE COUNTY OF CARBON WILL BE CONDUCTING AN UPSET TAX SALE IN SEPTEMBER OF 2016; AND

**WHEREAS**, THE BUREAU HAS REQUESTED THE COUNTY COMMISSIONERS TO MAKE THE NECESSARY APPOINTMENT OF THE PERSONS FOR PERSONAL SERVICE OF ALL NOTICES AND POSTINGS REQUIRED BY THE APPLICABLE PROVISIONS OF THE TAX SALE LAW.

**NOW, THEREFORE**, BE IT RESOLVED, THAT PALMETTO POSTING INC. IS HEREBY APPOINTED UNDER 72 P.S. 5860.601 (A) (3) OF THE TAX SALE LAW AND VESTED WITH ALL DUTIES AND POWERS THEREUNDER FOR POSTING AND SERVICE OF ALL NOTICES REQUIRED FOR THE UPSET TAX SALE FOR 2016 AT A COMPENSATION OF \$25.00 PER POSTING AND TO PERFORM ALL DUTIES AND MAKE ALL RETURNS OF SERVICE AS REQUIRED BY THE TAX SALE LAW IN CONTEMPLATION OF SAID SALE.

THIS RESOLUTION DULY ADOPTED AT THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF CARBON ON THE 28<sup>TH</sup> DAY OF APRIL, 2016.

**CARBON COUNTY BOARD OF COMMISSIONERS**

/S/ WAYNE E. NOTHSTEIN  
/S/ TOM J. GERHARD  
/S/ WILLIAM J. O'GUREK

**ATTEST:**

/S/ ELOISE AHNER, COUNTY ADMINISTRATOR

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**COMMISSIONERS' REPORTS:**

COMMISSIONER O'GUREK REFERENCED THE REQUEST TO ADVERTISE FOR BIDS FOR FOOD SERVICE AT THE CARBON COUNTY CORRECTIONAL FACILITY, NOTING THAT THE COST TO RUN THE PRISON IS OVER FOUR (4) MILLION DOLLARS. THIS PROMPTED A DISCUSSION BETWEEN THE COMMISSIONERS AND THE STUDENTS AND TEACHERS WHO WERE PARTICIPATING IN GOVERNMENT DAY.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:54 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN