

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, DIRECTOR OF ELECTIONS, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

COMMISSIONER O'GUREK OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD OCTOBER 2, 2014.

BOARD POLLED: O'GUREK NOT VOTING\*

GERHARD	YES
NOTHSTEIN	YES

\*DUE TO HIS ABSENCE AT OCTOBER 2<sup>ND</sup> MEETING.

**GUESTS (CONCERNING COUNTY BUSINESS):**

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

**GYPSY MOTH PROGRAM:**

DAVID HORVATH, DIRECTOR OF PARKS/RECREATION, ADDRESSED THE BOARD AND THE MEDIA GIVING AN UPDATE ON THE GYPSY MOTH IN CARBON COUNTY. HE ADVISED THAT A PROPOSED APPLICATION FOR PARTICIPATION WAS SUBMITTED TO THE PENNSYLVANIA DEPARTMENT OF FORESTRY, PEST MANAGEMENT, LISTING 255 ACRES AND FIFTEEN (15) QUALIFIED PRIVATELY OWNED PROPERTIES TO BE INCLUDED IN THE SPRAYING PROGRAM FOR 2015. THE COST SHARE FOR THE PROGRAM WILL BE \$27/ACRE.

MR. HORVATH THANKED THE INFORMATIONAL TECHNOLOGY AND GIS/MAPPING DEPARTMENTS FOR THEIR ASSISTANCE.

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED OCTOBER 9, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SUPPLEMENTAL APPROPRIATIONS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE SUPPLEMENTAL APPROPRIATION AS LISTED ON TRANSMITTAL DATED OCTOBER 9, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**EXPENDITURE APPROVAL:**

**PAYROLL FUND CHECKING ACCOUNT:**

APPROVAL OF PAYROLL CHECK NUMBERS 63867 THROUGH 63923 AND DIRECT DEPOSIT CHECK NUMBERS 5084695 THROUGH 5085014 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$315,614.43 (PAYROLL DATED OCTOBER 3, 2014).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 110287 THROUGH 110371 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 344,242.11
RENTAL PROPERTY FUND	\$ 159.63
SOLID WASTE MANAGEMENT FUND	\$ 6.90
9-1-1 FUND	\$ 26,131.01
COUNTY PARKING FUND	\$ 1,430.88
AREA AGENCY ON AGING FUND	\$ 31,502.33
CHILDREN & YOUTH FUND	\$ 22,648.14
HUMAN SERVICE AGENCY FUND	\$ 2,500.29
DOMESTIC RELATIONS 4D FUND	\$ 17,546.79
WORKFORCE INVESTMENT ACT FUND	\$ 8,192.28
PARKS & RECREATION FUND	\$ 13,698.48

HAZ-MAT RESPONSE FUND	\$	40.01
OFFENDER SUPERVISION FUND	\$	2,981.00
CENTRALIZED BOOKING FUND	\$	26.37
VICTIM/WITNESS FUND	\$	96.60
AFFORDABLE HOUSING FUND	\$	1.84
CDBG FUND	\$	3.64
FRINGE BENEFIT PAYMENT FUND	\$	419,581.87
PAYROLL FUND	\$	<u>38,606.30</u>
TOTAL:	\$	929,396.47

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

\* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR BLUE RIDGE COMMUNICATIONS, THE TIMES NEWS, PENTELEDATA, AND PALMERTON TELEPHONE COMPANY, HE ABSTAINED.

**TREASURER'S REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED OCTOBER 3, 2014 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF OCTOBER 3, 2014:**

GENERAL FUND CHECKING ACCOUNT	\$	1,714.65
PAYROLL CHECKING ACCOUNT	\$	140,511.26
GENERAL FUND SP NOW	\$	9,582,217.36
OPERATING RESERVE	\$	927,857.32
RENTAL PROPERTY	\$	251,204.54
SOLID WASTE FUND	\$	162,109.91
9-1-1 FUND	\$	88,270.92
PARKING FUND	\$	1,055,980.03
ACT 78 FUND	\$	28,849.18
ACT 56 FUND	\$	1,081,932.07
LIQUID FUELS	\$	206,206.63
AREA AGENCY ON AGING	\$	189,218.37
CHILDREN & YOUTH	\$	668,091.56
HUMAN SERVICES AGENCY	\$	18,891.65
DOMESTIC RELATIONS	\$	92,415.19
WORKFORCE INVESTMENT ACT	\$	15,058.46
PARKS & RECREATION FUND	\$	124,300.89
CARBON TRANSPORTATION	\$	136.66
HAZMAT FUND	\$	128,844.47
OFFENDER SUPERVISION	\$	539,766.26
ADULT ELECTRONIC MONITORING	\$	146,150.78
SMALL BUSINESS EXPANSION LOAN	\$	69,745.75
FARMLAND PRESERVATION	\$	170,897.26
HUMAN SERVICES DEVELOPMENT	\$	10,462.72
HOMELESS GRANT	\$	3,341.92
CENTRALIZED BOOKING	\$	60,339.42

VICTIM WITNESS	\$	13,420.04
RECORDER OF DEEDS	\$	29,508.67
RECORDS IMPROVEMENTS	\$	10,503.81
JUVENILE SUPERVISION FEE	\$	22,331.85
COMMUNITY SERVICE FEE	\$	14,764.87
PROTHONOTARY AUTOMATION	\$	12,903.57
AFFORDABLE HOUSING	\$	232,241.94
CLERK OF COURTS	\$	9,733.23
REGISTER OF WILLS	\$	11,057.75
JUVENILE ELECTRONIC MONITORING	\$	4,105.44
VITAL STATISTICS	\$	39,220.62
SUBSTANCE ABUSE EDUCATION FUND	\$	37,389.48
LIQUID FUELS/ACT 44 FUND	\$	149,171.60
ACT 13 BRIDGE IMPROVEMENT FUND	\$	192,110.37
VICTIMS SERVICE FUND	\$	18,475.10
HOTEL EXCISE TAX FUND	\$	40,731.74
CDBG FUND	\$	109.75
DEBT SERVICE	\$	2,383,956.30
CAPITAL PROJECTS	\$	453,600.40
FRINGE BENEFITS	\$	650,321.87
TAX CLAIM	\$	1,330,997.67

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**PERSONNEL REPORT:**

**RESIGNATION:**

**DAVID T. HAUSER**, LEHIGHTON, PA – SEASONAL PARK RANGER II, PARKS – EFFECTIVE OCTOBER 2, 2014.

**HIRE:**

**JENNIFER L. RAPA**, LEHIGHTON, PA – ASSISTANT PUBLIC DEFENDER, PUBLIC DEFENDER – EFFECTIVE OCTOBER 10, 2014.

**COURT APPOINTMENT:**

**JOLENE N. REMUS**, WILKES-BARRE, PA – CERTIFIED COURT REPORTER, COURT ADMINISTRATION - EFFECTIVE NOVEMBER 10, 2014.

**CHANGES OF STATUS:**

**THOMAS J. GRANT JR.**, BRYN MAWR, PA

FROM: LAW CLERK (TEMPORARILY), COURT ADMINISTRATION  
 TO: LAW CLERK, COURT ADMINISTRATION  
 EFFECTIVE: OCTOBER 2, 2014

**JOSEPH D. PERILLI**, SUMMIT HILL, PA

FROM : FULL-TIME ASSISTANT PUBLIC DEFENDER, PUBLIC DEFENDER'S OFFICE  
 TO: FULL-TIME ASSISTANT DISTRICT ATTORNEY, DISTRICT ATTORNEY'S OFFICE  
 EFFECTIVE: OCTOBER 27, 2014

**LEAVES OF ABSENCE:**

**JUVENILE COURT**

**MICHELE HUSZAR**, PALMERTON, PA  
DEPARTMENT CLERK I  
FROM: DECEMBER 1, 2014  
TO: DECEMBER 9, 2014

**CORRECTIONS**

**JESUS A. MORALES**, JIM THORPE, PA  
CORRECTIONS OFFICER  
FROM: OCTOBER 22, 2014  
TO: JANUARY 22, 2015

**SEMINAR/TRAINING REQUESTS:**

**AREA AGENCY ON AGING**

**SUSAN ZEIGLER**

**STACEY GRANT**

2014 MEDICARE OPEN ENROLLMENT WEBINAR  
PALMERTON, PA

**CHERI MAE SANTORE**

**CONNIE LYNN**

HOME AND COMMUNITY BASED SERVICES PROVIDER MEETING  
CAMP HILL, PA

COST: CONFERENCE FEE \$35 PER PERSON, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**CHILDREN & YOUTH SERVICES**

**SALLIANNE NEWTON**

**ANISSA NUNEMACHER**

PCYA QUARTERLY MEETING  
STATE COLLEGE, PA

COST: CONFERENCE FEE \$100 PER PERSON, LODGING, MEALS

**CLERK OF COURTS**

**PATRICIA A. ROSSMANN**

DEVELOPING EMOTIONAL INTELLIGENCE  
ALLENTOWN, PA

COST: CONFERENCE FEE \$159, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**WORKFORCE INVESTMENT ACT**

**JOSEPH SEBELIN**

2014 PA WORKFORCE INVESTMENT BOARD SYMPOSIUM MODELS OF EXCELLENCE  
STATE COLLEGE, PA

COST: CONFERENCE FEE \$275, LODGING, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**COURT SEMINAR/TRAINING ACKNOWLEDGEMENTS:**

**ADULT PROBATION**

**JOSEPH BERKE**

SHARPEN YOUR EDGE – PERCEPTION OF DANGER  
ALLENTOWN, PA

COST: MEALS

**DISTRICT COURT**

**DONNA PECK**

**JOANNE RECLA**

2014 CRIMINAL MDJS WORKSHOP TRAINING

LEHIGHTON, PA

COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED OCTOBER 9, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**CORRESPONDENCE:**

THE SEPTEMBER 2014 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY RECORDER OF DEEDS.

A COPY OF A PRESS RELEASE ISSUED BY GOVERNOR TOM CORBETT ANNOUNCING THE 2014-15 SENIOR COMMUNITY CENTER GRANT AWARDS, WITH CARBON COUNTY'S AWARDS AS FOLLOWS: PALMERTON SENIOR CENTER - \$2,750; PANTHER VALLEY SENIOR CENTER - \$4,500; WEATHERLY AREA SENIOR CENTER - \$1,200.

COMMUNICATIONS WERE RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATIONS:

- PHASE III ENVIRONMENTAL, LLC, PALMERTON, PA
- GENERAL PERMIT #WMGR096NE003
- BACKGROUND LEAD CONCENTRATION – 1,000 MG/KG
- QUAD 3 ARCHITECTURE/ENGINEERING
- O/B/O WEATHERLY BOROUGH
- NPDES PERMIT RENEWAL (70033110000405168681)
- WEATHERLY BOROUGH WASTEWATER TREATMENT PLANT

A LETTER WAS RECEIVED FROM THE TOWAMENSING TOWNSHIP BOARD OF SUPERVISORS EXPRESSING THANKS AND APPRECIATION FOR THE COOPERATION AND ASSISTANCE PROVIDED BY JASON P. SHELLHAMMER AND JEAN O'DONNELL, GIS/MAPPING, IN REGARDS TO THE PROPOSED PIPELINE.

**ADVERTISING REQUEST:**

**#14-347 SOLID WASTE ADVISORY/MEETING:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISEMENT OF A MEETING OF THE SOLID WASTE ADVISORY COMMITTEE TO BE HELD OCTOBER 20, 2014.

BOARD POLLED:	O'GUREK	ABSTAIN
	GERHARD	YES
	NOTHSTEIN	YES

**CHILDREN & YOUTH:**

**#14-348 AGREEMENT:**

A FY 2014-15 PURCHASE OF SERVICE AGREEMENT WAS SUBMITTED FOR THE FOLLOWING PROVIDER:

**PROVIDER: COUNTY OF NORTHAMPTON**

DETENTION CENTER

**FY 14-15**

\$250.00/PER DIEM

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**COURTHOUSE SPRINKLER:**

**#14-349 S A COMUNALE:**

A QUOTE WAS SUBMITTED BY S. A. COMUNALE COMPANY, INCORPORATED, WEST LAWN, PENNSYLVANIA, FOR SERVICE TO THE SPRINKLER SYSTEMS AS FOLLOWS:

FIVE-YEAR INTERNAL INSPECTION AND GAGE REPLACEMENT (9) WET SYSTEMS AND (1) DRY SYSTEM, AS REQUIRED PER NFPA-25 GUIDELINES	\$	3,800.00
INSTALLATION OF SPRINKLER HEAD/COURT ADMINISTRATION OFFICE	\$	820.00
TOTAL:	\$	4,620.00

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE QUOTE AS SUBMITTED BY S. A. COMUNALE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SERVICE AGREEMENT:**

**#14-350 TREASURER/BAS SOFTWARE:**

A RENEWAL TO THE AGREEMENT WITH BUSINESS AUTOMATION SERVICES, INCORPORATED (BAS), CLIFTON PARK, NEW YORK, FOR SUPPORT SERVICES ON BAS LICENSING SYSTEM SOFTWARE WAS SUBMITTED BY THE COUNTY TREASURER. THE COST FOR THE PERIOD 12/01/14 TO 11/30/15 IS \$2,315.00 (INCREASE OF \$110.00).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE RENEWAL WITH BUSINESS AUTOMATION SERVICES, INCORPORATED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SHERIFF:**

**#14-351 UNIFORM BOOT POLICY:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACKNOWLEDGE THE UNIFORM POLICY ON BOOTS, SHERIFFS MANUAL SECTION 53.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SOLICITOR'S REPORT:**

**#14-352 BANNER REQUEST:**

A BANNER REQUEST WAS SUBMITTED FOR THE FOLLOWING:

CARBON COUNTY ECONOMIC DEVELOPMENT  
CHALLENGE WINTER – FIND YOUR FUN IN CARBON COUNTY  
(OCTOBER - NOVEMBER, 2014)

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE BANNER REQUEST.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:46 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN