

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:31 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE VICE-CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD JANUARY 23, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

PRESENTATION:

RESOLUTION/AMANDA COLECIO:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ADOPT THE FOLLOWING RESOLUTION CONGRATULATING AMANDA COLECIO ON BEING A WINNER IN 2014 DRUG-FREE CALENDAR CONTEST:

RESOLUTION #14-003

AMANDA COLECIO

WHEREAS, AMANDA COLECIO, DAUGHTER OF ANTHONY AND JENNIFER COLECIO OF WEATHERLY HAD HER ARTWORK CHOSEN FOR THE 2014 DRUG-FREE CALENDAR WHICH IS SPONSORED EVERY YEAR BY THE PENNSYLVANIA OFFICE OF ATTORNEY GENERAL. THIS CONTEST IS FUNDED THROUGH THE COMMUNITY DRUG ABUSE PREVENTION FUND FROM FINES AND PENALTIES COLLECTED FROM CERTAIN TYPES OF OFFENSES, SUCH AS DUI'S. HER ARTWORK WILL BE DISPLAYED AS THE MONTH OF AUGUST; AND

WHEREAS, AMANDA COLECIO IS 10 YEARS OLD AND IS A 5TH GRADE STUDENT AT WEATHERLY ELEMENTARY SCHOOL, WEATHERLY, PENNSYLVANIA; AND

WHEREAS, THROUGHOUT THE MONTH OF OCTOBER, WHICH IS NATIONAL SUBSTANCE ABUSE PREVENTION MONTH, 5TH GRADE STUDENTS FROM ACROSS PENNSYLVANIA CREATE ORIGINAL ILLUSTRATIONS AND WRITE CORRESPONDING MESSAGES ABOUT THE PERILS OF DRUG USE AND THE IMPORTANCE OF A DRUG-FREE LIFESTYLE; AND

WHEREAS, AMANDA COLECIO'S ARTWORK WAS CHOSEN OUT OF APPROXIMATELY 800 ENTRIES FROM 210 SCHOOLS IN 52 COUNTIES THROUGH OUT THE COMMONWEALTH. THE WINNERS WERE CHOSEN BASED ON THE ARTISTS' CREATIVITY AND ABILITY TO ILLUSTRATE AND CONVEY A DRUG-FREE MESSAGE; AND

WHEREAS, AMANDA COLECIO AND HER PARENTS CELEBRATED THIS ACHIEVEMENT AT THE OAG LUNCHEON IN HARRISBURG ON DECEMBER 10, 2013 WHERE THEY MET ATTORNEY GENERAL KATHLEEN KANE, RECEIVED A GUIDED TOUR OF THE CAPITOL BUILDING, HAD THE OPPORTUNITY TO HAVE THEIR PICTURES TAKEN WITH SENATOR YUDICHAK AND SENATOR BAKER, AND THE ATTORNEY GENERAL PRESENTED EACH CHILD A CERTIFICATE, SEVERAL COPIES OF THE 2014 CALENDAR, AND A POSTER SIZE COPY OF THEIR ARTWORK; AND

WHEREAS, THE BOARD OF COMMISSIONERS OF CARBON COUNTY WISHES TO ACKNOWLEDGE THE ACCOMPLISHMENT OF AMANDA COLECIO.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF CARBON COUNTY HEREBY RECOGNIZES THE ACHIEVEMENT OF AMANDA COLECIO AND HEREBY COMMENDS AND CONGRATULATES HER ON BEING A WINNER IN THE 2014 DRUG-FREE CALENDAR CONTEST.

ADOPTED BY THE CARBON COUNTY BOARD OF COMMISSIONERS THIS 30TH DAY OF JANUARY, 2014.

CARBON COUNTY BOARD OF COMMISSIONERS

/S/ WAYNE E. NOTHSTEIN, CHAIRMAN
/S/ TOM J. GERHARD, VICE-CHAIRMAN
/S/ WILLIAM J. O'GUREK, MEMBER

ATTEST:

/S/ ELOISE K. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

THE BOARD PRESENTED THE RESOLUTION TO AMANDA, EXTENDING CONGRATULATIONS TO HER AND HER FAMILY.

GUESTS (CONCERNING COUNTY BUSINESS):

BOB SCHANNINGER, JIM THORPE

RE: THANKED COMMISSIONERS FOR USE OF MAUCH CHUNK LAKE PARK FOR THE POLAR PLUNGE

CARBON COUNTY ANIMAL SHELTER:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO DECLARE FEBRUARY, 2014 AS "ADOPT A DOG FOR LIFE MONTH" IN CARBON COUNTY.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO REDUCE THE ADOPTION FEE FROM \$100 TO \$50 FOR THE MONTH OF FEBRUARY, 2014.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

THE COMMISSIONERS THANKED TOM CONNORS AND TINA DITTMAN FOR THE GREAT JOB THAT THEY DO AT THE ANIMAL SHELTER. MR. CONNORS THANKED THE COMMISSIONERS AND THE STAFF FOR THEIR SUPPORT AND ADVISED THAT THEY WILL BE VISITING SCHOOLS DURING FEBRUARY TO PROMOTE ADOPTION AND CARE OF PETS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THE FOLLOWING EXECUTIVE SESSIONS WERE HELD:

1/23/14	3:30 P.M.	PERSONNEL MATTERS
1/24/14	11:30 A.M.	PERSONNEL MATTERS
1/30/14	8:45 A.M.	PERSONNEL MATTERS

OPENING OF BIDS:

ELECTION FORMS/BALLOTS:

THE FOLLOWING BID WAS RECEIVED FOR THE PRINTING OF 2014 ELECTION FORMS & BALLOTS:

RELIANCE GRAPHICS, INCORPORATED	BID: \$22,000
202 WEST VIRGINIA AVENUE	BOND: 10% CHECK
WEST CHESTER, PA	

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO TABLE THE BID AND REFER IT TO THE COUNTY ELECTIONS DIRECTOR FOR REVIEW AND RECOMMENDATION TO AWARD OR REJECT IN ONE (1) WEEK.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

OPENING OF RFPS:

AUDITING SERVICES:

THE FOLLOWING PROPOSALS WERE RECEIVED FOR AUDITING SERVICES:

CLIFTON LARSEN ALLEN LLP	2013: \$75,480	
610 WEST GERMANTOWN PIKE	2014: \$84,560	
PLYMOUTH MEETING, PA		
MALLIE LLP	2013: FINANCIAL	\$38,000
P.O. BOX 680	911	\$0
OAKS, PA	2014: FINANCIAL	\$39,000
	911	\$5,500
PARENTEBEARD LLC	2013: FINANCIAL	\$51,500
1650 MARKET STREET	911	\$0
PHILADELPHIA, PA	2014: FINANCIAL	\$52,800
	911	\$7,500
REINSEL KUNTZ LESHER	2013: \$52,000	
1330 BROADCASTING ROAD	2014: \$59,500	(INCLUDING 911)
WYOMISSING, PA		

KIRK, SUMMA AND COMPANY LLP	2013: \$60,250
1405 N. CEDAR CREST BLVD.	2014: \$61,670
ALLENTOWN, PA	*911 INCLUDED IN 2015

THE SOLICITOR NOTED THAT CERTIFIED PUBLIC ACCOUNTANT FUNCTIONS FOR AUDITING ARE A PROFESSIONAL SERVICE AND THEREFORE ARE NOT SUBJECT TO "BIDDING" REQUIREMENTS.

REQUESTS FOR PROPOSALS ARE SOLICITED TO INTERESTED PARTIES AND A CONTRACT IS AWARDED BASED NOT ONLY ON PRICE BUT ON TECHNICAL QUALIFICATIONS.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO TABLE THE RFP'S AND REFER THEM TO THE REVIEW TEAM (COUNTY ADMINISTRATOR, CONTROLLER, AND JEFF WEISS) FOR REVIEW AND RECOMMENDATION TO AWARD OR REJECT FEBRUARY 27, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS FOR 2013 AND 2014 AS LISTED ON TRANSMITTALS DATED JANUARY 30, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 62313 THROUGH 62391 AND DIRECT DEPOSIT CHECK NUMBERS 5079133 THROUGH 5079462 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$323,307.29 (PAYROLL DATED JANUARY 24, 2014).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 104928 THROUGH 105044 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 390,387.98
SOLID WASTE MANAGEMENT FUND	\$ 3,077.00
9-1-1 FUND	\$ 88,173.32
COUNTY PARKING FUND	\$ 1,865.91
9-1-1 EQUIPMENT FUND	\$ 88,627.91
AREA AGENCY ON AGING FUND	\$ 24,796.39

CHILDREN & YOUTH FUND	\$ 32,868.63
HUMAN SERVICE AGENCY FUND	\$ 2,500.85
DOMESTIC RELATIONS 4D FUND	\$ 13,803.85
WORKFORCE INVESTMENT ACT FUND	\$ 8,069.25
PARKS & RECREATION FUND	\$ 10,345.03
CARBON TRANSPORTATION SYSTEM FUND	\$ 66,433.60
OFFENDER SUPERVISION FUND	\$ 417.00
CENTRALIZED BOOKING FUND	\$ 26.65
AFFORDABLE HOUSING FUND	\$ 4.50
HOTEL ROOM EXCISE TAX FUND	\$ 5,196.40
CDBG FUND	\$ 692.00
DEBT SERVICE FUND	\$ 94.16
FRINGE BENEFIT PAYMENT FUND	\$ 425,407.69
PAYROLL FUND	\$ <u>46,911.07</u>
TOTAL:	\$1,209,699.19

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR THE TIMES NEWS, BLUE RIDGE COMMUNICATIONS, AND PENTELEDATA, HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED JANUARY 24, 2014 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF JANUARY 24, 2014:

GENERAL FUND CHECKING ACCOUNT	\$ 0.00
PAYROLL CHECKING ACCOUNT	\$ 143,256.73
GENERAL FUND SP NOW	\$ 4,426,556.53
OPERATING RESERVE	\$ 925,431.92
RENTAL PROPERTY	\$ 267,291.81
SOLID WASTE FUND	\$ 100,612.98
9-1-1 FUND	\$ 169,719.23
PARKING FUND	\$ 1,025,864.79
ACT 78 FUND	\$ 107,461.53
ACT 56 FUND	\$ 964,390.77
9-1-1 EQUIPMENT FUND	\$ 277,697.54
LIQUID FUELS	\$ 403,404.55
AREA AGENCY ON AGING	\$ 273,225.15
CHILDREN & YOUTH	\$ 1,062,530.76
HUMAN SERVICES AGENCY	\$ 23,676.28
DOMESTIC RELATIONS	\$ 89,786.85
WORKFORCE INVESTMENT ACT	\$ 38,067.04
PARKS & RECREATION FUND	\$ 59,580.95
CARBON TRANSPORTATION	\$ 66,433.60
HAZMAT FUND	\$ 120,932.88
OFFENDER SUPERVISION	\$ 556,017.82
ADULT ELECTRONIC MONITORING	\$ 134,328.48

SMALL BUSINESS EXPANSION LOAN	\$	71,678.26
FARMLAND PRESERVATION	\$	143,722.42
HUMAN SERVICES DEVELOPMENT	\$	11,981.25
HOMELESS GRANT	\$	6,935.30
CENTRALIZED BOOKING	\$	52,140.87
VICTIM WITNESS	\$	8,448.38
RECORDER OF DEEDS	\$	31,982.82
RECORDS IMPROVEMENTS	\$	20,096.09
JUVENILE SUPERVISION FEE	\$	53,948.78
COMMUNITY SERVICE FEE	\$	18,631.91
PROTHONOTARY AUTOMATION	\$	14,313.40
AFFORDABLE HOUSING	\$	189,099.69
CLERK OF COURTS	\$	13,441.98
REGISTER OF WILLS	\$	14,882.18
JUVENILE ELECTRONIC MONITORING	\$	3,729.89
VITAL STATISTICS	\$	33,478.48
SUBSTANCE ABUSE EDUCATION FUND	\$	0.00
LIQUID FUELS/ACT 44 FUND	\$	206,411.41
ACT 13 BRIDGE IMPROVEMENT FUND	\$	182,979.54
VICTIMS SERVICE FUND	\$	8,394.17
HOTEL EXCISE TAX FUND	\$	84,937.59
CDBG FUND	\$	822.89
DEBT SERVICE	\$	2,068,950.76
CAPITAL PROJECTS	\$	475,186.35
FRINGE BENEFITS	\$	296,786.62
TAX CLAIM	\$	398,275.74

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

PERSONNEL REPORT:

RESIGNATION:

IRENE M. GAVORNIK, JIM THORPE, PA – PART-TIME SENIOR CENTER MANAGER I, AREA AGENCY ON AGING – EFFECTIVE FEBRUARY 7, 2014.

COURT APPOINTMENT:

SARAH M. SHERER, PALMERTON, PA – DEPARTMENT CLERK III, COURT ADMINISTRATION – EFFECTIVE FEBRUARY 3, 2014.

SEMINAR/TRAINING REQUEST:

VETERANS AFFAIRS

HENRY DESROSIERS

BONNIE GAWLIK

HOME LOAN GUARANTY WEBINAR

JIM THORPE, PA

COURT SEMINAR/TRAINING ACKNOWLEDGEMENTS:

COURT ADMINISTRATION

SHERRI KLEINTOP

PATTY LAWLESS

MARJORIE LALLY

2014 PCRA ANNUAL CONVENTION

HARRISBURG, PA

COST: CONFERENCE FEE \$245 PER PERSON, LODGING, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE, MEALS

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED JANUARY 30, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CORRESPONDENCE:

NOTIFICATION WAS RECEIVED FROM ALLAN A. MYERS LP, PROJECT ENGINEER FOR THE SR 903 BRIDGE, ADVISING CONSTRUCTION OF THE NEW BRIDGE WILL BEGIN ON FEBRUARY 10, 2014.

A RESPONSE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION ADVISING THAT THE \$500,000 SURFACE TRANSPORTATION GRANT CARBON COUNTY RECEIVED IN 2009 FOR WORK ASSOCIATED WITH THE PACKERTON BUSINESS PARK PROJECT WILL HAVE TO BE PLACED BACK INTO THE STATEWIDE FUND.

CHILDREN & YOUTH:

#14-044 AGREEMENTS/FY 2013/14:

FY 2013/2014 PURCHASE OF SERVICE AGREEMENTS WERE SUBMITTED FOR THE FOLLOWING PROVIDERS:

PROVIDER: WHITE DEER RUN

	<u>FY 13-14</u>
ADOLESCENT MALE SEX OFFENDER PROGRAM (COVE PREP TORRANCE)	\$265.00/PER DIEM
NO CONTRACT WAS DONE WITH AGENCE IN FY 12-13	

PROVIDER: VALLEY YOUTH HOUSE (AAIP)

	<u>FY 13-14</u>
ADOLESCENT ACHIEVEMENT INDEPENDENCE PROGRAM	\$77,718.00/PER DIEM

PROVIDER: VALLEY YOUTH HOUSE

	<u>FY 13-14</u>
BASE RATE WITHOUT THERAPY	\$139.74/PER DIEM
PREGNANT TEEN/HIGH STRUCTURE RATE (24 HR/7DAYS)	\$184.74/PER DIEM
BASE THERAPY ILS	\$19.00/PER DIEM
TEEN MOTHER W/CHILD RATE (REAL)	\$226.97/PER DIEM
LEHIGH VALLEY SHELTER	\$161.20/PER DIEM

PROVIDER: ADELPHOI VILLAGE

	<u>FY 13-14</u>
GROUP HOME – ACE MALE/FEMALE	\$206.77/PER DIEM
GROUP HOME – INTENSIVE SUPERVISION – FEMALE	\$225.20/PER DIEM
GROUP HOME – INTENSIVE SUPERVISION – MALE	\$219.00/PER DIEM
GROUP HOME – SUBSTANCE ABUSE – MALE	\$225.39/PER DIEM
GROUP HOME – SEXUAL OFFENSES – MALE	\$215.37/PER DIEM
GROUP HOME – SHELTER CARE	\$206.77/PER DIEM
GROUP HOME – RESIDENTIAL	\$206.77/PER DIEM
INTENSIVE SUPERVISION – MENTAL HEALTH FOCUS – FEMALE	\$266.76/PER DIEM
SECURE SEXUAL OFFENSES – MALE	\$353.91/PER DIEM

GROUP HOME – FEMALE SECURE	\$306.04/PER DIEM
GROUP HOME – MALE SECURE	\$306.04/PER DIEM
SPECIALIZED INDEPENDENT LIVING – SIL MALE	\$197.16/PER DIEM
RESIDENTIAL TREATMENT – SUSAN’S (MA) *INTENSIVE W/MENTARL H	\$0.00/PER DIEM
**PARTIAL HOSPITALIZATION PROGRAM (NON MA ELIGIBLE)	\$114.00/PER DIEM
TREATMENT/KINSHIP – MALE/FEMALE – SPECIALIZED WILLIAMSPORT	\$0.00/PER DIEM
SPECIALIZED/KINSHIP- MALE/FEMALE	\$74.60/PER DIEM
INTENSIVE TREATMENT – MALE/FEMALE	\$80.80/PER DIEM
PREGNANT & PARENTING	\$89.01/PER DIEM
REUNIFICATION	\$83.27/PER DIEM
THERAPEUTIC INTENSIVE FOSTER CARE	\$131.85/PER DIEM
SEXUAL OFFENSES – MALE – LASAQUIK (EASTERN REGION)	\$272.51/PER DIEM
**MST – MULTISYSTEMIC THERAPY SERVICES – NON MA ELIGIBLE	\$67.63/PER DIEM
**MST – MULTISYSTEMIC THERAPY SERVICES – SUPPLEMENTAL RATE	\$7.92/PER DIEM
ABEL INTERVIEWS/TESTING ONLY	\$300.00/PER DIEM
ABEL SEX OFFENDER ASSESSMENTS	\$800.00/PER DIEM
DIAGNOSTIC EVALUATION – NON MA ELIGIBLE	\$0.00/PER DIEM
KINSHIP STUDY	\$0.00/PER DIEM
PSYCHIATRIC EVALUATIONS (HOURLY RATE)	\$0.00/PER DIEM
POLYGRAPHS	\$400.00/PER DIEM
PSYCHIATRIC SERVICES (HOURLY RATE)	\$200.00/PER DIEM
PSYCHOLOGICAL SERVICES (HOURLY RATE)	\$140.00/PER DIEM

* MEDICAL ASSISTANCE RESIDENTIAL TREATMENT FACILITY (JACHO)-THESE RATES ARE SUBJECT TO CHANGE BY THE COMMONWEALTH OF PENNSYLVANIA OFFICE OF MEDICAL ASSISTANCE.

** MULTISYSTEMIC THERAPY AND PARTIAL HOSPITALIZATION AND MEDICAL ASSISTANCE REIMBURSEABLE ONLY FOR ELIGIBLE AND ENROLLED MA RECIPIENTS. ALL OTHERS WILL BE BILLED DIRECTLY FOR SERVICES PROVIDED.

IF A \$0 IS USED, EITHER PROGRAM NOT BEING RENEWED OR WAS USED IN PREVIOUS YEAR.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND EXECUTE THE AGREEMENTS.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

#14-045 INVOICE/REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND EXECUTE THE CHILDREN & YOUTH SERVICES FIRST QUARTER FY 2013/2014 ACT 148 INVOICE REPORT WHICH WILL RESULT IN THE COUNTY RECEIVING \$28,222.16 IN TITLE IV-E AA FUNDS; \$7,391.38 IN TANF FUNDS; \$422.35 IN MEDICAID FUNDS; AND \$4,145.11 IN IT FUNDS.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

HOMELESS ASSISTANCE PROGRAM:

#14-046 AGREEMENT/ACTION COMMITTEE:

THE HOMELESS ASSISTANCE PROGRAM (HAP) LETTER OF AGREEMENT BETWEEN THE COUNTY AND THE CARBON COUNTY ACTION COMMITTEE REGARDING ADMINISTRATION OF THE FY 2013/2014 HOMELESS ASSISTANCE PROGRAM (HAP), IN THE AMOUNT OF \$27,359 (PLUS INTEREST) WAS SUBMITTED FOR BOARD ACTION.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH THE ACTION COMMITTEE.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

HUMAN SERVICES:

#14-047 STATE FOOD/DISTRIBUTION:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE SECOND QUARTER DISTRIBUTION REPORT FOR THE FY 2013/2014 STATE FOOD PURCHASE PROGRAM AS SUBMITTED BY SHEPHERD HOUSE, INCORPORATED.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

LIQUID FUELS PROGRAM:

#14-048 RFP/BRIDGE #12:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE RECOMMENDATION OF MIKE TIRPAK OF CARBON ENGINEERING, INCORPORATED TO ACCEPT A PROPOSAL FROM STONEY RIDGE FABRICATORS, LLC, PALMERTON, PENNSYLVANIA, TO PERFORM WELDING REPAIRS ON BRIDGE #12 AT A TOTAL COST OF \$3,800. PROJECT WORK WILL BE COMPLETED WITHIN (7) CALENDAR DAYS FROM NOTICE TO PROCEED, CONTINGENT UPON WEATHER CONDITIONS.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

SOLICITOR'S REPORT:

ELECTIONS:

#14-049 AGREEMENT/KURTZ:

AN AGREEMENT BETWEEN THE COUNTY AND SUZETTE KURTZ TO PROVIDE LOGISTICS AND ACCURACY TESTING OF VOTING MACHINES FOR THE 2014 MUNICIPAL PRIMARY AND GENERAL ELECTIONS WAS SUBMITTED FOR APPROVAL. COMPENSATION WILL BE \$20/HOUR NOT TO EXCEED 180 HOURS.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH MS. KURTZ.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

#14-050 ELECTION SYSTEMS & SOFTWARE/AGREEMENT:

A HARDWARE MAINTENANCE AND SOFTWARE LICENSE, AND SUPPORT SERVICES AGREEMENT WITH ELECTIONS SYSTEMS & SOFTWARE, LLC, A DELAWARE LIMITED LIABILITY COMPANY (ES&S) WAS SUBMITTED FOR BOARD ACTION.

THE INITIAL TERM SHALL BE FEBRUARY 1, 2014 THROUGH JANUARY 31, 2016; THE AGREEMENT WILL AUTO RENEW FOR SUCCESSIVE TWO-YEAR TERMS. TOTAL MAINTENANCE FEES: \$24,079 PER YEAR.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

PARKS/RECREATION:

BOAT RENTAL CONCESSION

#14-051 LEASE TERMINATION:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO TERMINATE THE LEASE AGREEMENT WITH JEREMY BARBOSA/ BARBOSA'S GREENERY LLC, PALMERTON, PENNSYLVANIA, FOR OPERATION OF THE BOAT RENTAL CONCESSION AT MAUCH CHUNK LAKE PARK, EFFECTIVE MARCH 2, 2014 AND INITIATE ALL LEGAL ACTION AS NECESSARY FOR RECOVERY OF DELINQUENT LEASE PAYMENTS AND OTHER CHARGES.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

#14-052 RFP/BOAT RENTAL CONCESSION:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE SOLICITATION AND ADVERTISEMENT OF REQUEST FOR PROPOSALS (RFP'S) FOR OPERATION OF THE BOAT RENTAL CONCESSION AT THE MAUCH CHUNK LAKE PARK.

UNDER THE MOTION, THERE WAS A BRIEF DISCUSSION ON BID REQUIREMENTS.

MR. GERHARD ADDED TO HIS MOTION THAT A MINIMUM BID OF \$4,000 WOULD BE REQUIRED, WHICH WAS SECONDED BY MR. O'GUREK.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

*MR. O'GUREK ABSTAINED REGARDING ADVERTISING

LP GAS CONTRACT:

#14-053 AMERIGAS RENEWAL:

A COMMUNICATION WAS RECEIVED FROM THE PURCHASING DEPARTMENT REQUESTING RENEWAL OF THE AGREEMENT WITH AMERIGAS PROPANE, L.P. OF HAZLE TOWNSHIP, PENNSYLVANIA, FOR PROPANE DELIVERY TO VARIOUS COUNTY LOCATIONS FOR AN ADDITIONAL YEAR FROM MARCH 1, 2014 TO FEBRUARY 28, 2015.

THIS IS THE FIRST OF TWO RENEWAL TERMS ON THE ORIGINAL CONTRACT DATED FEBRUARY 28, 2013. THE FIXED COST OF PROFIT WILL REMAIN THE SAME AT 34.5 CENTS/GALLON FOR TRANSPORT TRUCK DELIVERIES AND 74.5 CENTS/GALLON FOR TANK WAGON DELIVERIES ABOVE THE WALL STREET JOURNAL PUBLISHED COST ON DAY OF DELIVERY.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE RENEWAL AGREEMENT WITH AMERIGAS.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

TAX ASSESSMENT:

#14-054 TAX REFUND:

A COMMUNICATION WAS RECEIVED FROM THE TAX ASSESSMENT BUREAU VERIFYING THAT THE FOLLOWING TAXPAYER IS REQUESTING A REFUND OF REAL ESTATE TAX

MUNICIPALITY: PENN FOREST TOWNSHIP

730 MONTAUK HWY., LLC

730 WEST MONTAUK HWY.

LINDENHURST, NY 11757

CODE: 19-51-10200

PROPERTY RECORD CARD #: 22-51-A3.01A

REASON: TAXES WERE PAID ON WRONG PARCEL RESULTING IN AN OVERPAYMENT.

REFUND IS BASED ON DIFFERENCE IN ASSESSMENT OF 19,438.

TAX YEAR: 2013

TOTAL REFUND DUE: \$195.25

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE PAYMENT OF THE TAX REFUND AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 11:08 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN